

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE: **25-26/058**

THE BUYER: **Department for Education**

BUYER ADDRESS **Sanctuary Buildings, Great Smith Street,
London, SW1P 3BT**

THE SUPPLIER: **National Foundation for Educational Research
(NFER)**

SUPPLIER ADDRESS: **The Mere, Upton Park, Slough, Berkshire,
SL1 2DQ**

REGISTRATION NUMBER: **900899**

DUNS NUMBER: **229517859**

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated **21 January 2026** It's issued under the DPS Contract with the reference number **25-26/058** for the provision of a **school survey on thriving and inclusion**.

DPS FILTER CATEGORY(IES):

- Education, Training and Employment - *primary schools, secondary schools*
- Data Collection Method (general) - *quantitative, qualitative, mixed method*
- Data Collection Method (qual specific) - *cognitive interviewing / testing*
- Evaluation and Evidence Synthesis - *rapid evidence assessment (REA), literature review / narrative review / narrative literature review*
- Research location – *England*

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) **25-26/058**



DPS Joint Schedule 1 - Definitions v1.0.pdf

3. DPS Special Terms



Special Terms

4. The following Schedules in equal order of precedence:

- Joint Schedules for **25-26/058**
 - Joint Schedule 2 (Variation Form)



DPS Joint Schedule 2
- Variation Form v.1.0.

- Joint Schedule 3 (Insurance Requirements)



DPS Joint Schedule 3
- Insurance Requireme

- Joint Schedule 4 (Commercially Sensitive Information)



- Joint Schedule 6 (Key Subcontractors)



- Joint Schedule 10 (Rectification Plan)



Joint Schedule 10 -
Rectification Plan

- Joint Schedule 11 (Processing Data)



- Order Schedules for **25-26/058**
 - Order Schedule 1 (Transparency Reports)

- o Order Schedule 2 (Staff Transfer)



Order Schedule 2 -
Staff Transfer

- o Order Schedule 3 (Continuous Improvement)



DPS Order Schedule
3 - Continuous Improv

- o Order Schedule 5 (Pricing Details)

- o Order Schedule 7 (Key Supplier Staff)

- o Order Schedule 9 (Security)



DPS Order Schedule
9 - Security v1.1.docx

- o Order Schedule 15 (Order Contract Management)

- o Order Schedule 20 (Order Specification)



Order Schedule 20 -
Order Specification

5. CCS Core Terms (DPS version) v1.0.3



RM6126 DPS Core Terms v1.0.pdf

6. Joint Schedule 5 (Corporate Social Responsibility) **25-26/058**



DPS Joint Schedule 5
- Corporate Social Res

7. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:

Special Term 1. Safeguarding Children and Vulnerable Adults

Special Term 2. Project outputs

Special Term 3. Departmental Security Standards for Business Services and ICT Contracts

ORDER START DATE: **21 January 2026**

ORDER EXPIRY DATE: **30 April 2026**

ORDER INITIAL PERIOD: **3 months**, with the option to extend subject to internal approvals.

DELIVERABLES

See details in Order Schedule 20 (Order Specification)

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is **£187,061.54**.

ORDER CHARGES

See details in Order Schedule 5 (Pricing Details)

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

RM6126 - Research & Insights DPS
Project Version: v1.0
Model Version: v1.3

Via BACS upon submission of valid invoice

BUYER'S INVOICE ADDRESS:

Department for Education, Sanctuary Buildings, Great Smith Street,
London SW1P 3BT

Invoices must be submitted in pdf format, state the Purchase Order number
(provided separately to this form), and sent via email to

AccountsPayable.OCR@education.gov.uk

BUYER'S AUTHORISED REPRESENTATIVE

██████████

Department for Education 2
St Paul's Place
125 Norfolk Street

Sheffield

S1 2FJ

BUYER'S ENVIRONMENTAL POLICY

Department for Education Sustainability and Climate Change Strategy, 21 April 2022,
available online at [here](#).

BUYER'S SECURITY POLICY

Department for Education Personal Information Charter available online [here](#).

SUPPLIER'S AUTHORISED REPRESENTATIVE

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NFER, The Mere, Upton Park, Slough, Berkshire, SL1 2DQ

SUPPLIER'S CONTRACT MANAGER

██████████

NFER, The Mere, Upton Park, Slough, Berkshire, SL1 2DQ

PROGRESS REPORT FREQUENCY

Weekly

PROGRESS MEETING FREQUENCY

Weekly

KEY STAFF

See Order Schedule 7 (Key Supplier Staff)

KEY SUBCONTRACTOR(S)

Not applicable

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

See Joint Schedule 4 (Commercially Sensitive Information)

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Order Contract, that it will comply with the social value commitments in Order Schedule 4 (Order Tender)



