Crown Commercial Service

Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733

Crown
Commercial
Service

Section A
General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details
Customer organisation name HMRC CDIO [redacted]
Billing address The Supplier should submit their invoice electronically to the following email address; [redacted] BACS transfer within 30 calendar days of receipt of invoice, in accordance with s.5.1 of schedule 2 of the call-off contract.
Customer representative name **HMRC VOA CG – IT Contracts and Commercial Team** Name - [redacted] Title – [redacted]
Customer representative contact details **HMRC VOA CG – IT Contracts and Commercial Team** Address - Valuation Office Agency Redgrave Court, Bootle, Merton Road Liverpool L20 7HS Email – [redacted]
Business unit representative name Name – [redacted] Title – [redacted]
Business unit representative contact details [redacted] Address - [redacted] Email – [redacted]

Crown
Commercial
Service

Key Contact for goods receipting and purchase orders; -

Name – [redacted]
Contact Telephone Number – [redacted]
Email Address – [redacted]
Delivery Address: [redacted]

Customer escalation point contact details

Customer's first point of contact for dispute resolution purposes.

Name - [redacted]
Title – [redacted]
Address - [redacted]
Email – [redacted]
Tel - [redacted]

Customer's second point of contact (escalation) for dispute resolution purposes.

Name - [redacted]
Title – [redacted]
Address - [redacted]
Email – [redacted]
Tel – [redacted]

Crown Commercial Service

Supplier details

Supplier name
Computacenter (UK) Limited

Supplier address
[redacted]

Supplier representative name
[redacted]

Supplier representative contact details
[redacted]

Supplier escalation point contact details

Suppliers first point of contact for dispute resolution purposes.

Name - [redacted]
Title – [redacted]
Address – [redacted]
Email – [redacted]
Telephone – [redacted]

Suppliers second point of contact (escalation) for dispute resolution purposes.

Name - [redacted]
Title – [redacted]
Address – [redacted]
Email – [redacted]
Telephone – [redacted]

Order reference number
[redacted]

Crown
Commercial
Service

Section B
Overview of the requirement

Framework Lot under which this Order is being placed
Tick one box below as applicable

1.	HARDWARE	☐
2.	SOFTWARE	☒
3.	COMBINED SOFTWARE AND HARDWARE REQUIREMENTS	☐
4.	INFORMATION ASSURED PRODUCTS	☐
5.	VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM)	☐

Customer project reference
[redacted]

Call Off Commencement Date
The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form
[redacted]

Call Off Contract Period (Term)

Call Off Initial Period Months	**Call Off Extension Period (Optional)** Months
[redacted]	N/A

Specific Standards or compliance requirements
As specified in Section C of this order form.

Crown Commercial Service

Section C
Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

As per Supplier's quotation [redacted]

Manufacturer Part No.	Description	Qty.	Unit Price (Exc. VAT)	Total Cost (Exc. VAT)
PBP-SR1	Pluralsight Business Professional 12 Month Renewal: [redacted]	30	[redacted]	[redacted]
	[redacted]			

Warranty Period, if applicable

The Warranty Period shall be the duration of any guarantee or warranty period the Supplier has received from the third-party manufacturer or supplier.

Location/Site(s) for Delivery

[redacted]

Dates for Delivery of the Goods and/or the Services

Service to commence [redacted]

Crown Commercial Service

Software List product details under each relevant heading below

Supplier Software	Third Party Software	Maintenance Agreement
N/A	Third party software (if any) shall be licensed subject to the third party licensor's standard license terms which shall govern the supply, the Customer's use of and obligations relating to the software in their entirety and which shall prevail in the event of any conflict with the terms and conditions of this Call-Off Contract.	Third party services (if any) shall be supplied subject to the applicable third party's standard service terms.

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses		Additional Clauses Tick one box below as applicable		Optional Clauses Tick any applicable boxes below	
Scots Law Or	☐	A: Termed Delivery – Goods	☐	C: Due Diligence	☐
Northern Ireland Law	☐	B: Complex Delivery – Solutions (includes Termed Delivery – Goods)	☐	D: Call Off Guarantee	☐
Non-Crown Bodies	☐	**NB Both of the above options require an Implementation Plan which should be appended to this Order Form**		E: NHS Coding Requirements	☐
Non-FOIA Public Bodies	☐			F: Continuous Improvement & Benchmarking	☐
				G: Customer Premises	☐
				H: Customer Property	☐
				I: MOD Additional Clauses	☐

Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)
N/A

Crown Commercial Service

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

The Call Off Charges are as per supplier's quotation / £14,035.80

The supplier shall issue electronic invoices upon completed delivery of Goods as per the customer's order.

The customer shall pay the supplier within thirty (30) calendar days of receipt of a valid invoice, as per the provisions of the call-off agreement.

The Supplier shall invoice the Customer for Goods on despatch

The Supplier shall invoice the Customer for Services as per Supplier's quotation.

Is a Financed Purchase Agreement being used? Tick as required	☐ If so, append to Call Off Schedule 2 as Annex A
Estimated Year 1 Call Off Contract Charges (£) For Orders with a defined Call Off Contract Period	The Estimated Year 1 Call Off Contract Charges shall be the total aggregate Charges paid or payable by the Customer from the Call Off commencement Date until the end of the first Call Off Contract Year.

Crown Commercial Service

Section D
Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information
Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract

[redacted]

Total contract value
Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

As per the supplier's quotation / £14,035.80 (Exc. VAT)

Crown Commercial Service

Section E
Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	[redacted]
Job role/title	[redacted]
Signature	[redacted]
Date	[redacted]

For and on behalf of the Customer

Name	[redacted]
Job role/title	[redacted]
Signature	[redacted]
Date	[redacted]