

Framework Schedule 6a (Short Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: **prj_3946**

THE BUYER: **Department for Science, Innovation and Technology**

BUYER ADDRESS: 22 - 26 Whitehall, London, SW1A 2EG

THE SUPPLIER: **Investigo Ltd**

SUPPLIER ADDRESS: 10 Bishops Square, London, E1 6EG

REGISTRATION NUMBER: 4803377

DUNS NUMBER: 73-541-0255

SID4GOV ID: N/A

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 27/06/2024.

It's issued under the Framework Contract with the reference number RM6277 for the provision of Non Clinical Staff.

CALL-OFF LOT(S):

Lot 2: Corporate Functions

CALL-OFF INCORPORATED TERMS

This is a Bronze Contract.

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form.
2. Joint Schedule 1 (Definitions and Interpretation) RM6277
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6277
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 7 (Financial Difficulties including Annex 5 Optional Terms for Bronze Contracts)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for RM6277
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
4. CCS Core Terms (version 3.0.11)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6277

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF START DATE: 01/07/2024

CALL-OFF EXPIRY DATE: 31/03/2025

CALL-OFF DELIVERABLES

The provision of Non Clinical Temporary staff or any other temporary staff or fixed term workers to provide the following deliverables:

1. Transformation Partner Procurement Activities

Framework Schedule 6 (Short Order Form Template and Call-Off Schedules)

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2. Transformation Partner Onboarding & Discovery Stage
3. Transformation Assurance Approach Creation
4. Transformation Assurance Approach Delivery
5. Transformation Post-Discovery Review
6. Knowledge Transfer to Inbound Service Transformation
7. Support Onboarding of UKSBS Transformation Director
8. Establishing Governance Model

Detailed deliverable requirements and applicable terms are specified within SOW-Investigo01, issued separately.

GDPR POSITION

The GDPR provisions for this Call-Off Contract are stated in Joint Schedule 11 – Processing Data, and its annexes.

The contact details of the Relevant Authority's Data Protection Officer are:

[REDACTED]

Deputy Data Protection Officer for DESNZ & DSIT

[REDACTED]

The contact details of the Supplier's Data Protection Officer are:

Data Protection Officer

[REDACTED]

MAXIMUM LIABILITY

Each Party's total aggregate liability in each Contract Year under each Call-Off Contract (whether in tort, contract or otherwise) is no more than the greater of £1 million or 150% of the Estimated Yearly Charges.

CALL-OFF CHARGES

[REDACTED]

Value: Up to £466,425.00

PAYMENT METHOD:

BACS monthly in arrears on successful completion of deliverables.

BUYER'S INVOICE ADDRESS:

[REDACTED]

The electronic PDF invoice will be emailed to: [REDACTED]

Cc: [REDACTED]

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]
Commercial Deputy Director
[REDACTED]

22 - 26 Whitehall, London, SW1A 2EG

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

Associate Director
[REDACTED]
10 Bishops Square, London, E1 6EG

SUPPLIER'S CONTRACT MANAGER

[REDACTED]
Associate Director
[REDACTED]
10 Bishops Square, London, E1 6EG

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	Associate Director	Role:	Commercial Deputy Director
Date:	28/06/2024	Date:	28/06/2024