# **Direct award Order Form**

**CALL-OFF REFERENCE**: Redacted Information

**THE BUYER:** The Department for Work and Pensions

**BUYER ADDRESS:** Redacted Information London. Redacted Information

**SUPPLIER REFERENCE** Redacted Information

**THE SUPPLIER**: Virgin Media Business Limited

**SUPPLIER ADDRESS**:Redacted Information Reading, Redacted Information

**REGISTRATION NUMBER**:Redacted Information

**DUNS NUMBER**: Redacted Information

**SID4GOV ID**:Redacted Information

**APPLICABLE FRAMEWORK CONTRACT**

This Order Form is for the provision of the Call-Off Deliverables and is dated as per the final signature date on the last page of this Order Form.

It’s issued under the Framework Contract with the reference number Redacted Information

**CALL-OFF LOT(S):** Redacted Information

**CALL-OFF INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. Redacted Information
2. Redacted Information
3. The following Schedules in equal order of precedence:
4. Joint Schedules for framework reference number Redacted Information

Call-Off Schedules for Redacted Information

1. Redacted Information
2. Redacted Information

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**CALL-OFF SPECIAL TERMS**

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

**CALL-OFF START DATE** **29/01/2023**

**CALL-OFF EXPIRY DATE** **28/01/2024**

**CALL-OFF INITIAL PERIOD** **12 months**

**CALL-OFF OPTIONAL EXTENSION PERIOD** **12 months**

**MINIMUM PERIOD OF NOTICE FOR WITHOUT REASON TERMINATION**

The Buyer may terminate the Contract or an individual Service by giving the Supplier not less than 90 days’ written notice provided that such notice does not take effect until the last date of the Call-Off Initial Period.

**CATALOGUE SERVICE OFFER REFERENCE**: Redacted Information

**CALL-OFF DELIVERABLES**

Redacted information - as detailed as detailed in the Call-Off Charges table below

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Redaction Information

The Estimated Year 1 Charges used to calculate liability in the first Contract Year are Redacted Information

**CALL-OFF CHARGES**

Redacted Information

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 4 and 5 in Framework Redacted information

The Charges will not be impacted by any change to the Framework Prices.

Redacted Information

**REIMBURSABLE EXPENSES**

Not recoverable

**PAYMENT METHOD**

Payment is to be made by BACS
Details will be provided on the Supplier’s invoice.

Redacted Information

**BUYER’S INVOICE ADDRESS:**

Department for Work and Pensions

Redacted Information

**BUYER’S AUTHORISED REPRESENTATIVE**

Redacted Information

**BUYER’S ENVIRONMENTAL POLICY**

The Supplier will comply with its own Environmental Policy.

**ADDITIONAL INSURANCES**

Not applicable when the Call-Off Contract is awarded through a direct award procedure.

**GUARANTEE**

Not Applicable

**SOCIAL VALUE COMMITMENT**

Not Applicable

**STAFF TRANSFER**

Redacted information

**QUALITY PLAN**

Not Applicable

**MAINTENANCE OF ICT ENVIRONMENT**

Not Applicable

**BUSINESS CONTINUITY AND DISASTER RECOVERY**

In accordance with Call-Off Schedule redacted information.

**SECURITY REQUIREMENTS**

In accordance with Call-Off Schedule redacted information

**BUYER’S SECURITY POLICY**

Not Applicable

**INFORMATION SECURITY MANAGEMENT SYSTEM (ISMS)**

Not Applicable

**CLUSTERING**

Not Applicable

**SERVICE LEVELS AND SERVICE CREDITS**

Service Credits will accrue in accordance with Call-Off Schedule redacted information

The required Service Maintenance Level is redacted information

Redacted information

Redacted information

The Service Credit Cap is in accordance with Call-Off Schedule redacted information

The Service Period is one (1) Month.

**SUPPLIER’S AUTHORISED REPRESENTATIVE**

Redacted information

**SUPPLIER’S CONTRACT MANAGER**

Not Applicable

**PROGRESS REPORT FREQUENCY**

Not Applicable

**PROGRESS MEETING FREQUENCY**

Not Applicable

**OPERATIONAL BOARD**

Not applicable.

**KEY STAFF**

Not Applicable

**KEY SUBCONTRACTOR(S)**

Not Applicable

**COMMERCIALLY SENSITIVE INFORMATION**

The following is Supplier's Commercially Sensitive Information: Redacted Information

|  |  |
| --- | --- |
| **For and on behalf of the Supplier:** | **For and on behalf of the Buyer:** |
| Signature: | Redacted Information | Signature: | Redacted Information |
| Name: | Redacted Information | Name: | Redacted Information |
| Role: | Redacted Information | Role: | Redacted Information |
| Date: | Redacted Information | Date: | Redacted Information |