



# Purchase Order

Order No. P102625 For enquiries please contact: XXXXXXXX Tel: [REDACTED]

### A. To Supplier

NEW SIGNATURE UK LTD  
THE LAXMI BUILDING  
THE TANNERIES  
57 BERMONDSEY STREET  
LONDON  
SE1 3XJ

### B. From Purchaser

Met Office  
Procurement Branch  
FitzRoy Road  
Exeter  
Devon EX1 3PB United Kingdom  
Tel: [REDACTED]

Please proceed with this order in accordance with the Terms and Conditions overleaf.

Signed:

Date: 18th November 2016

### C.

Item No.	Description of Goods/Services Required	Quantity		Unit Price	Firm Price
		each	unless otherwise stated	per each carriage paid	carriage paid
				£	£
Terms and conditions for this order are as per contract reference WOW3					
1	Work Package [REDACTED]		XXXXXXXX	XXXXXXXX	XXXXXXXX
2	Work Package [REDACTED]		XXXXXXXX	XXXXXXXX	XXXXXXXX

For deliveries over 20kg please telephone the Met Office on [REDACTED] Mon to Fri 9am to 5pm to arrange a delivery time.

Total Value (Ex VAT)	14582.00
Standard Rate VAT (If Applicable)	2916.40
<b>Total Value of Order</b>	<b>17498.40</b>

### D. Deliver To:

XXXXXXXX  
MET OFFICE EXETER  
FITZROY ROAD  
EXETER  
DEVON  
EX1 3PB

### E. Invoice To: (Invoices must quote Order Number)

Please email invoices to:  
**accountspayable@metoffice.gov.uk**  
Met Office  
Accounts Payable  
FitzRoy Road  
Exeter  
Devon EX1 3PB United Kingdom  
Tel: [REDACTED]

F. Delivery Date	Consignee Reference	Contract No	Vendor ID
18th November 2016	XXXXXXXX	WOW3	V012357

