



Crown
Commercial
Service

**Technology Products 2 Agreement RM3733
Framework Schedule 4 - Annex 1**

Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

Customer details

Customer organisation name

Ministry of Defence

Billing address

Your organisation's billing address - please ensure you include a postcode – N/A

Payment will be made via CP&F. The winning supplier must have signed up to the terms within DEFFORM 30 (Electronic Transactions Agreement) and be fully set-up on EXOSTAR.

Customer representative name

The name of your point of contact for this Order

REDACTED
REDACTED
REDACTED
REDACTED
REDACTED
REDACTED
REDACTED

T: REDACTED

E: REDACTED

Customer representative contact details

Email and telephone contact details for the Customer's representative
As above

Supplier details

Supplier name

The Supplier organisation name, as it appears in the Framework Agreement
Fujitsu Services Ltd

Supplier address

Supplier's registered address

REDACTED
REDACTED



Crown
Commercial
Service

REDACTED
REDACTED

Supplier representative name

The name of the Supplier point of contact for this Order

REDACTED

Supplier representative contact details

Email and telephone contact details of the supplier's representative

REDACTED

REDACTED

Order reference number

A unique number provided by the supplier at the time of quote

Not Provided



Section B

Overview of the requirement

Framework Lot under which this Order is being placed

Tick one box below as applicable

- | | |
|---|-------------------------------------|
| 1. HARDWARE | <input checked="" type="checkbox"/> |
| 2. SOFTWARE | <input type="checkbox"/> |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS | <input type="checkbox"/> |
| 4. INFORMATION ASSURED PRODUCTS | <input type="checkbox"/> |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/> |

Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

RCA: 118193 / CCIH17A60

Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

27th day of July 2017

Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - **leave blank if this is a simple transactional Goods purchase**. Where established as an initial and extension period complete the fields below

[Click here to enter text.](#)

Call Off Initial Period Months

60 Months

Call Off Extension Period (Optional) Months

No option to extend

Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

N/A



Section C

Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

Goods and/or Services

To include where relevant Packing/Packaging

1. THE REQUIREMENT

1.1 The scope of the requirement will include, but is not limited to:

- 1.1.1 Existing equipment is to be removed and disposed of.
- 1.1.2 Replacement AVTE is to be installed into the existing lecterns.
- 1.1.3 Existing speakers will be re-used.
- 1.1.4 In-wall cabling to be provided where possible or utilise existing trunking.
- 1.1.5 Engineer(s) to be shown to working location (access cards etc. arranged if required).
- 1.1.6 Engineer(s) to unpack equipment.
- 1.1.7 Engineer(s) to install equipment into lecterns.
- 1.1.8 Engineer(s) to install projectors.
- 1.1.9 Cables connected accordingly between all hardware.
- 1.1.10 System programmed (Where applicable).
- 1.1.11 System power on, test and commission. Appropriate demonstration/training to be provided to users.
- 1.1.12 Completion of installation works.
- 1.1.13 Technical commissioning of the project in full
- 1.1.14 Coordination of any site works involving third parties such as joiners, electrical
- 1.1.15 Contractors etc. with Audio Visual / Video Conferencing (AVVC) specific requirements.
- 1.1.16 Programming of any Control systems to interface with AVVC equipment and/or other third party systems.



- 1.1.17 AV Layout, schematic, rack and Mechanical/Electrical drawings, AV specific fittings and fixture drawings.
- 1.1.18 Supplementary programming will be needed after the Main Contractor PC date if this is applicable.
- 1.1.19 Maintenance programme required for 3 years, with options to extend for up to two further years (3 + 1 + 1).
- 1.1.20 Any damage should be made good.
- 1.1.21 All installations need to be completed by 30th November 2017, unless agreed otherwise by the Authority.
- 1.2 Technical site survey:
 - 1.2.1 Bidders will be asked to undertake a technical site survey of all areas to check for any unforeseen problems that may be present, and in order to allow them to accurately quote for the installation costs.
 - 1.2.2 For example, building structure, cable runs under the floor and ease of access, availability of lifts, listed buildings, etc. Depending upon the findings from the survey, variations may be required. Any cost implication will be raised immediately. It is feasible that there will be some variations to the specification which may be driven by the client, main contractor (where applicable), equipment availability or complications resulting from a technical site survey.
 - 1.2.3 Site visits are scheduled on 22nd March 2017 at RAF Wyton. If you are interested in undertaking a visit, please send attendee names and vehicle registration numbers to CCS via the eSourcing portal. Numbers are limited to two persons and one vehicle per organisation.
 - 1.2.4 All rooms are located at RAF Wyton.
- 1.3 Equipment installation per room at RAF Wyton is expected to be as indicated below:

(1) Conference Room 1	
Sony VPL-FHZ65 6,000 lumens WUXGA laser light source projector	
Zoom Lens for VPL-FHZ65	
Unicol PSU	
Screen Labs Movieframe Fixed Frame Screen 240cm x 150cm, 16/10 Format, Matt White Surface with a black velvet finish to the 80mm frame. Fixing mechanism ensures taught flat screen.	
Kramer VP-728 9-input HDMI PRO-SCALE™ Switcher Scaler	
Extron P/2 DA2 PLUS Two Output VGA Distribution Amplifier	
Extron DTP HDMI 4K 230 Tx HDMI Twisted Pair Extender	
Extron DTP HDMI 4K 230 Rx HDMI Twisted Pair Extender	



LGBP645 Blu-ray Player
DII PC OSE
DII PC Monitor OSE
Denon AVR-X3200W 7.2CH AV SURROUND RECEIVER
Re use Existing Spkrs
Austalian Monitor AMIS60 Mixer Amp
Re use Existing Spkrs
Re-Use Existing Gooseneck microphone
Sennheiser - Theatre/Presentation system with bodypack transmitter, ME 4 cardioid clip-on mic. and rack-mount diversity receiver
Extron DMP 44 LC 4x4 Digital Matrix Processor
Extron MP 101 Microphone Preamplifier
AMX NetLinx NX-2200 Integrated Controller
AMX PSR4.4, 13.5 VDC, 4.5 A Power Supply.
AMX MST-701 7" Modero S Tabletop Touch Panel
AMX PS-POE-AF-TC, PoE Injector.
Netgear FS105 Ethernet Switch
FURMAN M-10x E Power conditioner
Single Gang VGA, HDMI & Audio Labelled Wallplate with Flyleads
WallPlate RJ45, Spkrs
Apple 30-pin to VGA Adapter
Lightning to VGA Adapter
Consumables
Cable, Interconnects and Sundries
Rack cabling and connectors

(2) Conference Room 2

Epson EB-575W Ultra Short throw WXGA (1280 x 800) LCD projector - 2700 Lumens
Screen Labs Movieframe Fixed Frame Screen 200cm x 125cm, 16/10 Format, Matt White Surface with a black velvet finish to the 80mm frame. Fixing mechanism ensures taught flat screen.
Kramer VP-728 9-input HDMI PRO-SCALE™ Switcher Scaler
P/2 DA2 PLUS Two Output VGA Distribution Amplifier
Extron MPA-152 Plus Stereo Amplifier - 15 Watts Per Channel
LGBP645 Blu-ray Player
Single Gang VGA, HDMI & Audio Labelled Wallplate with Flyleads
PRO SIGNAL PSG08169 HDMI WALLPLATE
Apple 30-pin to VGA Adapter
Lightning to VGA Adapter
Kramer HDMI-HDMI (M-M) Cable Gold Plated 3.0m
DII PC OSE
DII PC Monitor OSE



Cable, Interconnects and Sundries

Rack cabling and connectors

(3) Conference Room 3

Epson EB-575W Ultra Short throw WXGA (1280 x 800) LCD projector - 2700 Lumens

Screen Labs Movieframe Fixed Frame Screen 200cm x 125cm, 16/10 Format, Matt White Surface with a black velvet finish to the 80mm frame. Fixing mechanism ensures taught flat screen.
--

Kramer VP-728 9-input HDMI PRO-SCALE™ Switcher Scaler

P/2 DA2 PLUS Two Output VGA Distribution Amplifier
--

Extron MPA-152 Plus Stereo Amplifier - 15 Watts Per Channel

LGBP645 Blu-ray Player

Single Gang VGA, HDMI & Audio Labelled Wallplate with Flyleads
--

PRO SIGNAL PSG08169 HDMI WALLPLATE

Apple 30-pin to VGA Adapter

Lightning to VGA Adapter

Kramer HDMI-HDMI (M-M) Cable Gold Plated 3.0m

DII PC OSE

Cable, Interconnects and Sundries

Rack cabling and connectors

(4) Conference Room 4

Epson EB-575W Ultra Short throw WXGA (1280 x 800) LCD projector - 2700 Lumens

Screen Labs Movieframe Fixed Frame Screen 200cm x 125cm, 16/10 Format, Matt White Surface with a black velvet finish to the 80mm frame. Fixing mechanism ensures taught flat screen.
--

Kramer VP-728 9-input HDMI PRO-SCALE™ Switcher Scaler

P/2 DA2 PLUS Two Output VGA Distribution Amplifier
--

Extron MPA-152 Plus Stereo Amplifier - 15 Watts Per Channel

LGBP645 Blu-ray Player

Single Gang VGA, HDMI & Audio Labelled Wallplate with Flyleads
--

PRO SIGNAL PSG08169 HDMI WALLPLATE

Apple 30-pin to VGA Adapter

Lightning to VGA Adapter

Kramer HDMI-HDMI (M-M) Cable Gold Plated 3.0m

DII PC OSE

Cable, Interconnects and Sundries



Rack cabling and connectors

(5) Course Room 3

Casio XJ-A252 WXGA 1280x800 pixels (16:10) Ultra Slim Projector
Screen Labs Movieframe Fixed Frame Screen 200cm x 125cm, 16/10 Format
Unicol PSU
Kramer VP-728 9-input HDMI PRO-SCALE™ Switcher Scaler
Extron P/2 DA2 PLUS Two Output VGA Distribution Amplifier
Extron DTP HDMI 4K 230 Tx HDMI Twisted Pair Extender
Extron DTP HDMI 4K 230 Rx HDMI Twisted Pair Extender
LGBP645 Blu-ray Player
DII PC OSE
DII PC Monitor OSE
Apart Concetp 1 Amplifier
Re use Existing Spkrs
AMX NetLinx NX-1200 Integrated Controller
AMX °PSR4.4, 13.5 VDC, 4.5 A Power Supply.
AMX MST-701 7" Modero S Tabletop Touch Panel
AMX PS-POE-AF-TC, PoE Injector.
Netgear FS105 Ethernet Switch
Lectern
Lectern (Modification)
FURMAN M-10x E Power conditioner
Single Gang VGA, HDMI & Audio Labelled Wallplate with Flyleads
WallPlate RJ45, Spkrs
Apple 30-pin to VGA Adapter
Cable, Interconnects and Sundries
Rack cabling and connectors

(6) Course Room 4

Casio XJ-A252 WXGA 1280x800 pixels (16:10) Ultra Slim Projector
Screen Labs Movieframe Fixed Frame Screen 200cm x 125cm, 16/10 Format
Unicol PSU
Kramer VP-728 9-input HDMI PRO-SCALE™ Switcher Scaler
Extron P/2 DA2 PLUS Two Output VGA Distribution Amplifier
Extron DTP HDMI 4K 230 Tx HDMI Twisted Pair Extender
Extron DTP HDMI 4K 230 Rx HDMI Twisted Pair Extender
LGBP645 Blu-ray Player
DII PC OSE
DII PC Monitor OSE
Apart Concetp 1 Amplifier



Re use Existing Spkrs
AMX NetLinx NX-1200 Integrated Controller
AMX °PSR4.4, 13.5 VDC, 4.5 A Power Supply.
AMX MST-701 7" Modero S Tabletop Touch Panel
AMX PS-POE-AF-TC, PoE Injector.
Netgear FS105 Ethernet Switch
Lectern
Lectern (Modification)
FURMAN M-10x E Power conditioner
Single Gang VGA, HDMI & Audio Labelled Wallplate with Flyleads
WallPlate RJ45, Spkrs
Apple 30-pin to VGA Adapter
Lightning to VGA Adapter
Cable, Interconnects and Sundries
Rack cabling and connectors

(7) Course Room 6

Casio XJ-A252 WXGA 1280x800 pixels (16:10) Ultra Slim Projector
Screen Labs Movieframe Fixed Frame Screen 160cm x 100cm, 16/10 Format
Unicol PSU
Kramer VP-728 9-input HDMI PRO-SCALE™ Switcher Scaler
Extron P/2 DA2 PLUS Two Output VGA Distribution Amplifier
Extron DTP HDMI 4K 230 Tx HDMI Twisted Pair Extender
Extron DTP HDMI 4K 230 Rx HDMI Twisted Pair Extender
LGBP645 Blu-ray Player
DII PC OSE
DII PC Monitor OSE
Apart Concetp 1 Amplifier
Re use Existing Spkrs
AMX NetLinx NX-1200 Integrated Controller
AMX °PSR4.4, 13.5 VDC, 4.5 A Power Supply.
AMX MST-701 7" Modero S Tabletop Touch Panel
AMX PS-POE-AF-TC, PoE Injector.
Netgear FS105 Ethernet Switch
Lectern
Lectern (Modification)
FURMAN M-10x E Power conditioner
Single Gang VGA, HDMI & Audio Labelled Wallplate with Flyleads
WallPlate RJ45, Spkrs
Apple 30-pin to VGA Adapter
Lightning to VGA Adapter
Cable, Interconnects and Sundries



Rack cabling and connectors

(8) SHQ Conference Room

Epson EB-575W Ultra Short throw WXGA (1280 x 800) LCD projector - 2700 Lumens

Screen Labs Movieframe Fixed Frame Screen 200cm x 125cm, 16/10 Format, Matt White Surface with a black velvet finish to the 80mm frame. Fixing mechanism ensures taught flat screen.
--

Kramer VP-728 9-input HDMI PRO-SCALE™ Switcher Scaler

P/2 DA2 PLUS Two Output VGA Distribution Amplifier
--

Extron MPA-152 Plus Stereo Amplifier - 15 Watts Per Channel

LGBP645 Blu-ray Player

Single Gang VGA, HDMI & Audio Labelled Wallplate with Flyleads
--

PRO SIGNAL PSG08169 HDMI WALLPLATE

Apple 30-pin to VGA Adapter

Lightning to VGA Adapter

Kramer HDMI-HDMI (M-M) Cable Gold Plated 3.0m

DII PC OSE

DII PC Monitor OSE

Lectern

Cable, Interconnects and Sundries

Rack cabling and connectors

(9) Heritage Centre

Casio XJ-A252 WXGA 1280x800 pixels (16:10) Ultra Slim Projector

Screen Labs Movieframe Fixed Frame Screen 200cm x 125cm, 16/10 Format.
--

Unicol PSU

Kramer VP-728 9-input HDMI PRO-SCALE™ Switcher Scaler

Extron P/2 DA2 PLUS Two Output VGA Distribution Amplifier

Extron DTP HDMI 4K 230 Tx HDMI Twisted Pair Extender
--

Extron DTP HDMI 4K 230 Rx HDMI Twisted Pair Extender
--

LGBP645 Blu-ray Player

DII PC OSE

DII PC Monitor OSE

Apart Concetp 1 Amplifier

Re use Existing Spkrs

AMX NetLinx NX-1200 Integrated Controller

AMX °PSR4.4, 13.5 VDC, 4.5 A Power Supply.
--

AMX MST-701 7" Modero S Tabletop Touch Panel
--

AMX PS-POE-AF-TC, PoE Injector.

Netgear FS105 Ethernet Switch



Lectern
Lectern (Modification)
FURMAN M-10x E Power conditioner
Single Gang VGA, HDMI & Audio Labelled Wallplate with Flyleads
WallPlate RJ45, Spkrs
Apple 30-pin to VGA Adapter
Cable, Interconnects and Sundries
Rack cabling and connectors

(10) Fire Section Room

Epson EB-575W Ultra Short throw WXGA (1280 x 800) LCD projector - 2700 Lumens.

(11) Force Protection Flight Room

Screen Labs Movieframe Fixed Frame Screen 200cm x 125cm, 16/10 Format, Matt White Surface with a black velvet finish to the 80mm frame. Fixing mechanism ensures taught flat screen.

2. SERVICE LEVELS AND PERFORMANCE

2.1 The Authority will measure the quality of the Supplier's delivery by:

KPI/SLA	Service Area	KPI/SLA description	Target
1	Delivery / installation	The Authority requires the equipment to be installed within 21 working days of contract award.	100%

3. CONTINUOUS IMPROVEMENT

3.1 The Supplier will be expected to continually improve the way in which the required Services are to be delivered throughout the Contract duration.

3.2 Changes to the way in which the Services are to be delivered must be brought to the Authority's attention and agreed prior to any changes being implemented.

4. PRICE

4.1 Prices are to be submitted via Appendix E – Pricing Schedule, excluding VAT. This should be uploaded to the e-Sourcing Suite as requested and should be supported by a letter headed quotation showing a complete breakdown of each bid.

4.2 In line with the Terms and Conditions of RM3733 Technology Products 2, all prices must remain valid for a period of thirty (30) days following the bid submission deadline.



5. STAFF AND CUSTOMER SERVICE

- 5.1 The Authority requires the Potential Provider to provide a sufficient level of resource throughout the duration of the Contract in order to consistently deliver a quality service to all Parties.
- 5.2 Potential Provider's staff assigned to the Contract shall have the relevant qualifications and experience to deliver the Contract.
- 5.3 The Potential Provider shall ensure that staff understand the Authority's vision and objectives and will provide excellent customer service to the Authority throughout the duration of the Contract.

6. PAYMENT

- 6.1 Payment will be made via CP&F. The winning supplier must have signed up to the terms within DEFFORM 30 (Electronic Transactions Agreement) and be fully set-up on EXOSTAR.
- 6.2 Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.
- 6.3 Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

7. SECURITY

- 7.1 Installers will need to be BPSS and CTC cleared but will be escorted as required.

8. LOCATION

- 8.1 Delivery POCs:

8.1.1 **REDACTED**

8.1.2 **REDACTED**

- 8.2 Address for installation:

REDACTED
REDACTED
REDACTED
REDACTED
REDACTED
REDACTED

Warranty Period, if applicable



Manufacturer's Warranty on all items. Contract also includes a 5 year maintenance element.

Location/Site(s) for Delivery

REDACTED
REDACTED
REDACTED
REDACTED
REDACTED
REDACTED

Dates for Delivery of the Goods and/or the Services

To be agreed between Authority and Supplier once contract implementation is underway. However, the Supplier's proposal indicates the installation phase is likely to take approximately 3 to 4 weeks.

Software List product details under each relevant heading below

Supplier Software

N/A.

Third Party Software

N/A

Include license or link in Call Off
Schedule 3

Maintenance Agreement

Five year maintenance as indicated in the Supplier's proposal document.

Include terms or link in Call Off
Schedule 3

Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

Alternative Clauses

Scots Law
Or

☐

Northern Ireland Law

☐

Non-Crown Bodies

☐

Non-FOIA Public
Bodies

☐

Additional Clauses

Tick one box below as applicable

A: Termed Delivery – Goods

☐

B: Complex Delivery – Solutions
(includes Termed Delivery – Goods)

☐

**NB Both of the above options
require an Implementation Plan
which should be appended to this
Order Form**

Optional Clauses

Tick any applicable boxes below

C: Due Diligence

☐

D: Call Off Guarantee

☐

E: NHS Coding
Requirements

☐

F: Continuous Improvement
& Benchmarking

☐

G: Customer Premises

☐

H: Customer Property

☐

I: MOD Additional Clauses

☐



Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)

List below

N/A

Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)

Total contract value £77,550.30

Is a Financed Purchase Agreement being used?

Tick as required

☐

If so, append to Call Off Schedule 2 as Annex A

Estimated Year 1 Call Off Contract Charges (£)

£66,116.00

For Orders with a defined Call Off Contract Period

Section D Supplier response

Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

Commercially Sensitive information

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract

[Click here to enter text.](#)

Total contract value

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements



Section E

Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

SIGNATURES

For and on behalf of the Supplier

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	

For and on behalf of the Customer

Name	REDACTED
Job role/title	REDACTED
Signature	REDACTED
Date	