

**Schedule 3 Contract Data Sheet for Contract No: ACT/04537**

<p><b>Clause A9 Governing Law</b></p>	<p>Contract to be governed and construed in accordance with: (one must be chosen)</p> <p>English Law <input checked="" type="checkbox"/></p> <p>Scots Law <input type="checkbox"/> Clause A9.b shall apply</p> <p>Solicitors or other persons based in England and Wales irrevocably appointed for Foreign Contractors in accordance with Clause A9.f (if applicable) are as follows:</p>
<p><b>Clause A22 Termination for Convenience</b></p>	<p>The Notice period for terminating the Contract shall be 20 business days.</p>
<p><b>Clause A24 Contract Period</b></p>	<p>The Contract expiry date shall be:</p> <p><b>Year 1 – 01 Oct 17 – 30 Sep 18</b>  <b>Year 2 – 01 Oct 18 – 30 Sep 19</b>  <b>Year 3 – 01 Oct 19 – 30 Sep 20</b>  <b>Year 4 – 01 Oct 20 – 30 Sep 21</b>  <b>Year 5 – 01 Oct 21 – 30 Sep 22</b></p>
<p><b>Clause B1.a.(2) Contractor's Obligations – Quality Assurance</b></p>	<p>Is a Deliverable Quality Plan required for this Contract?</p> <p>Yes <input type="checkbox"/></p> <p>No <input checked="" type="checkbox"/></p> <p>If Yes the Deliverable Quality Plan must be set out as defined in AQAP 2105 and delivered to the Authority (Quality) within Business Days of Contract Award. Once agreed by the Authority the Quality Plan shall be incorporated into the Contract. The Contractor shall remain at all times, solely responsible for the accuracy, suitability and applicability of the Deliverable Quality Plan.</p> <p><b>Other Quality Assurance Requirements:</b></p> <p>NONE</p>
<p><b>Clause B6 Marking of Contractor Deliverables</b></p>	<p>Special Marking requirements:</p> <p><b>N/A</b></p>
<p><b>Clause B8 Supply of Data for Hazardous Contractor Deliverables, Materials and Substances</b></p>	<p>A completed Schedule 6 (Hazardous Articles, Materials or Substance Statement), and if applicable, Safety Data Sheet(s) are to be provided by e-mail with attachments in Adobe PDF or MS WORD format to:</p> <p>a) The Authority's Representative (Commercial)</p> <p>b) DSA-DLSR-MovTpt-DGHSIS@mod.uk</p> <p>or: if only a hardcopy is available to:</p> <p>a) The Authority's Representative (Commercial)</p>

	<p>b) Hazardous Stores Information System (HSIS)  Defence Safety Authority (DSA)  Movement Transport Safety Regulator (MTSR)  Hazel Building Level 1, #H019  MOD Abbey Wood (North)  Bristol, BS34 8QW</p> <p>DSA-DLSR-MovTpt-DG HSIS (MULTIUSER)</p> <p>to be Delivered no later than one (1) month prior to the Delivery Date for the Contract Deliverable.</p>
<p><b>Clause B9.i Timber and Wood-Derived Products</b></p>	<p>A completed Schedule 7 (Timber and Wood-Derived Products Supplied under the Contract: Data Requirements), is to be provided by e-mail with attachments in Adobe PDF or MS WORD format to:</p> <p>The Authority's Representative (Commercial)</p>
<p><b>Clause B10 Certificate of Conformity</b></p>	<p>Is a Certificate of Conformity required for this Contract?</p> <p>Yes <input type="checkbox"/></p> <p>No <input checked="" type="checkbox"/></p> <p>Line Items:</p> <p>If Yes does the Contractor Deliverables require Traceability throughout the Supply Chain?</p> <p>Yes <input type="checkbox"/></p> <p>No <input type="checkbox"/></p> <p>Line Items:</p>
<p><b>Clause C1 Contract Price (Exc VAT)</b></p>	<p>All Schedule 2 – Annex A line items shall be Firm Price.</p>
<p><b>Clause F1.a Delivery</b> (for Schedule 2 – Annex A Items)</p>	<p>The transport requirements shown below are applicable:</p> <p>Line Items 1 - 2</p> <p>To be Delivered by the Contractor (See box F1.b)</p>
<p><b>Clause F1.b (Delivery by the Contractor)</b> (for Schedule 2 - Annex A Items)</p>	<p>(Where applicable, see Box F1.a above)</p> <p>Special Delivery Instructions (Clause F1.b.(2)) :</p> <p>Each consignment of the Contractor Deliverables to be accompanied by (Clause F1.b.(3)):</p> <p>Line Items            DEFFORM 129J</p> <p>Line Items            Delivery Note</p>
	<p>N/A</p>

<b>Clause F1.c (Collection by the Authority)</b> (for Schedule 2 – Annex A Items)	
<b>Clause F3.b Rejection</b>  <b>Note: If no period is inserted here the time period shall be twenty (20) Business days)</b>	Time limit for rejection of the Contractor Deliverables shall be 20 Business Days.
<b>Clause F5 Self to Self Delivery</b>	Is Self to Self Delivery required:  Yes <input type="checkbox"/>  No <input checked="" type="checkbox"/>  If Yes, Delivery address applicable:
<b>Clause H1.a Progress Monitoring</b>	The Contractor shall be required to attend the following meetings:  Type: Progress Meetings  Frequency: Monthly  Location: On site
<b>Clause H1.b Progress Reports</b>	The Contractor is required to submit the following Reports:  Type: Progress reports  Frequency: Monthly  Method of Delivery: Electronic
<b>Clause H2.b Authority's Representatives</b>	The Authority's Representatives for the Contract are as follows:  Commercial: John Barnes  Project Manager: ██████████
<b>Clause H3.a.(5) Notices</b>	Notices served under the Contract can be transmitted by electronic mail  Yes <input checked="" type="checkbox"/>  No <input type="checkbox"/>
<b>Other Addresses and Other Information</b> (Covers forms and publications addresses and official use information)	<b>See Annex A to Schedule 3 (DEFFORM 111)</b>

## Appendix - Addresses and Other Information

### 1. Commercial Officer:

Name: John Barnes

Address:

[Redacted]

Email:

[Redacted]



[Redacted]

### 2. Project Manager, Equipment Support Manager or PT Leader (from whom technical information is available):

Name:

[Redacted]

Address:

[Redacted]



[Redacted]

### 3. Packaging Design Authority:

Organisation and point of contact:

DES IMOC SCP TLS Packaging

MOD Abbey Wood,

Bristol, BS34 8JH

Tel: +44(0)30 679 35353

DESIMOCSCP-TLS-Pkg@mod.uk

(where no address is shown please contact the Project Team in Box 2)



### 4. (a) Supply/Support Management Branch or Order Manager Branch/Name:



(b) U.I.N.

### 5. Drawings/Specifications are available from:

### 6. Intentionally Left Blank

### 7. Quality Assurance Representative:

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions. **AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed]

### 8. Public Accounting Authority:

- Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
☎ 44 (0) 161 233 5397
- For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD  
☎ 44 (0) 161 233 5394

### 9. Consignment Instructions:

The items are to be consigned as follows:

See Schedule of Requirement

### 10. Transport. The appropriate Ministry of Defence Transport Offices are:

A. **DSCOM**, DE&S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH

#### Air Freight Centre

IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943

#### Surface Freight Centre

IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946

#### B. JSCS

JSCS Helpdesk ☎ 01869 256052 (option 2, then option 3); JSCS Fax No 01869 256837 [www.freightcollection.com](http://www.freightcollection.com)

### 11. The Invoice Paying Authority:

Ministry of Defence ☎ 0151-242-2000

DBS Finance

Walker House, Exchange Flags

Liverpool, L2 3YL

Fax: 0151-242-2809

**Website is:**

<https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing>

### 12. Forms and Documentation are available through \*:

Ministry of Defence, Forms and Pubs Commodity Management  
PO Box 2, Building C16, C Site  
Lower Arcott

Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824)

**Applications via fax or email:** [DESLCSSL-](mailto:DESLCSSL-)

[OpsFormsandPubs@mod.uk](mailto:OpsFormsandPubs@mod.uk)

### NOTES

\* Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Website [extranet, registration needed]:  
<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>