

CONTRACT ORDER FORM

This Contract Order Form is issued in accordance with the provisions of the Apprenticeship Training Provider Dynamic Marketplace (DMP) Agreement for the provision of **Apprenticeship Training Services (RM6102).** Dated 11 December 2020

The Supplier agrees to supply the Goods and/or Services specified below on and subject to the terms of this Contract.

For the avoidance of doubt this Contract consists of the terms set out in this Contract Order Form and the Contract Terms

Order Number	DfT Reference: TRHR3114
From	Department for Transport Great Minster House 33 Horseferry Road London SW1P 4DR
To	Estio Training Limited New Lane Leeds West Yorkshire LS11 5EB

1. CONTRACT PERIOD

1.1	Commencement Date	01/12/2020
1.2	Expiry Date (Apprenticeship programme completion date / End Point Assessment completion date)	The expected end date for this apprenticeship is September 2021, however it is expected that contract will cover the learner until completion of their apprenticeship should this end date be delayed

2. SERVICES REQUIRED

2.1	Services Required. APPRENTICESHIP TRAINING PROVIDER SERVICES / END POINT ASSESSOR SERVICES / BOTH. LOCATION APPRENTICESHIP TYPE AND SPECIFIC APPLICABLE	Both services. London Cyber Security Technologist L4
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	INSTITUTE FOR APPRENTICESHIPS STANDARD	
	NUMBER OF STUDENTS	1
	CLASS BASED	Classroom
	ADDITIONAL SERVICES	

3. CONTRACT PERFORMANCE

3.1	Required Apprenticeship Standard [ie the required apprenticeship course]	Cyber Security Technologist L4
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3.1	Quality Standards	<p>Continued adherence to the relevant Institute for Apprenticeships industry standard.</p> <p>████████████████████</p> <p>Maintained ESFA registration and accreditation.</p> <p>General industry good practice</p>
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4. PAYMENT

4.1	Contract Charges	<p>contract Charges</p> <p>Cyber Security Technologist L4 to fall within the standard funding cap of £18 000</p> <p>This learner is transferring their apprenticeship from another learning provider who will utilise the remaining quota of the funding cap, noting that £7400.00 of funding has already been utilised. The cost to the Department will include EPA costs.</p> <p>Contract Charges comprises:</p> <p>Levy services funded by ESFA £10,600</p> <p>Top up for fees in excess of ESFA band: N/A</p> <p>Additional extra services N/A</p> <p>Includes the cost of any subcontractors and the cost of an approved end point assessor.</p>
4.2	Payment terms/Profile	<p>Payment to be made in accordance with the current in force ESFA funding rules.</p> <p>Further additional terms in Annex 2 of Contract Schedule 3</p>

4.3	Customer billing address	<p>Apprenticeship Service account – Email [REDACTED] to initiate the payment process</p> <p>Billing Address: Department for Transport Great Minster House 33 Horseferry Road London SW1P 4DR</p>
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5. LIABILITY AND INSURANCE

5.1	Suppliers limitation of Liability	In Clause 25 of the Contract Terms
5.2	Insurance	<p>Professional Indemnity Insurance cover of £1 million any one claim.</p> <p>Public Liability Insurance cover of £1 million any one claim.</p> <p>Employers Liability insurance cover of £5 million any one claim.</p>

FORMATION OF CONTRACT

By signing and completing this Contract Order Form the Supplier and the Customer agree to enter into a binding contract governed by the terms of this Contract Order Form and the attached terms and conditions.

For and on behalf of the Supplier:

Name and Title	  DFT COMMERCIAL MANAGER
Date	19/01/2021

For and on behalf of the Customer:

Name and Title	 Manager
Date	20/01/2021