

## FATS D&E Schedule 3 (Tasking Order Form)

**FINAL**

### Tasking Identification

Unique Tasking Order Number	FTS/DE/CCT120 <i>(Insert additional 9 characters Max)</i>	Version No. & Date	FINAL 19/10/15
FATS Business Case Number	Original [REDACTED] Amendment FBC <i>(FATS team supplied)</i>	Unique Reference Number	[REDACTED]
Project / Equipment for which task is in support	JACKDAW	UOR	NO
Task Title	JACKDAW CHANGE AND REQUIREMENTS SERVICES		
NCA's Selected (in accordance with MKM search)	NCA Numbers: [REDACTED]		

Please refer to FATS Customer Guidance for definition of Work Category

Directorate & PT / Organisation Title	Defence Information Services Team (DIST)	Supplier Name	LA International Computer Consultants Limited
PT Leader/ Project Manager	[REDACTED]	Post	[REDACTED]
Post	[REDACTED]	Address	International House
Address	SPUR D2		Festival Way
	BLD 405		Festival Park
	MOD CORSHAM		Stoke-on-Trent
Postcode	SN13 9NR	Postcode	ST1 5UB
Telephone / Fax No	[REDACTED]	Telephone / Fax No	[REDACTED]
E-mail	[REDACTED]	E-mail	[REDACTED]
UIN & RAC	[REDACTED]	CPV Code	[REDACTED]

Date Draft Tasking Order Issued 22/09/2015

Deadline for Authority's receipt of Tenderer's response to the Draft Tasking Order 13/10/2015

## 1. Schedule of Requirements

Brief summary of requirement – expand/delete rows as appropriate (full details appear below in the Statement of Requirement)

Item No	Description	Firm Price £ (Ex VAT)
1	JACKDAW CHANGE AND REQUIREMENTS SERVICES IN ACCORDANCE WITH THE SOR (Annex A) Period: 1 <sup>st</sup> November 2015 to 31 <sup>st</sup> March 2018	██████████
2	T&S LoL	██████████
3	OPTION – To extend the provision from 1 <sup>st</sup> April 2018 to 31 <sup>st</sup> October 2018, pending a future high level BC approval.  ***Please note: The Authority is not bound to accept the Option and reserves the right to re-tender should the price be unacceptable***	██████████
4	OPTION – T&S LoL	██████████

**Annex A to Schedule 2 Tasking Order Form**

**STATEMENT OF REQUIREMENT**

<b>Customer Reference Number</b> FTS/DE/CCT120	<b>Issue Number &amp; Date</b> FINAL – 19 <sup>th</sup> October 2015	<b>Supplier Reference Number</b> 
Task Title: <b>JACKDAW CHANGE AND REQUIREMENTS SERVICES</b>		
<b>Brief Description of Task:</b> <p>JACKDAW will provide an UK accredited MISSION SECRET capability which can be rapidly scaled by provisioning at the point-of-need and will facilitate train-as-you-fight. By condition of its approvals and as directed by CDIO, it is to deliver SUKEO (original date specified is NLT Jan 16).</p> <p>There is a requirement for specialist technical support to deliver JACKDAW Change and Requirements products to NRF 16, and also Change and Requirements management throughout the Programme . As JACKDAW seeks to exploit the unique nature of the very successful OVERTASK project, it is imperative the support provided has an intricate understanding of the OVERTASK/JACKDAW system:</p> <ul style="list-style-type: none"> <li>• Specific technical architecture.</li> <li>• Technical and procedural dependencies.</li> <li>• Contractual processes, procedures and agility.</li> <li>• Requirements ambiguity.</li> <li>• Commercial processes to run rapid small competitions to introduce S&amp;T into service.</li> </ul> <p>The work involves joint working and close participation with internal and external agencies over the delivery of technical documents and reports. The delivery of these products is critical due to the importance of the system to both innovative working practices and contingent operations.</p>		
Background/Justification: <p>ISS is delivering the JACKDAW capability as the seed-corn for New Style of IT (Deployed). JACKDAW is funded through ABC14 OVERTASK into Core and has approvals under <a href="#">ISS/DIST/BSS/JACKDAW/FIN/0002 dated 8 Jul 14</a>. The 1<sup>st</sup> JACKDAW hub has delivered MISSION and NATO SECRET capability specifically supporting the Maritime NRF16 commitment. An additional JACKDAW hub has been delivered to RAF Leeming with future installations at MOD Corsham and HQ ARRC at Innsworth.</p> <p>The supplier will be working to the JACKDAW Programme Manager and coordinating their activities with UK NCA, NOA, NTA and the Future Mission Network equivalents in NATO and the Coalition. The provider of these services will also be responsible for the continued development of the JACKDAW system requirements through stakeholder engagement, and in support of related projects which intend to use the JACKDAW infrastructure<sup>1</sup>. These services are required at all stages of the procurement cycle, from concept through to post-delivery support and ultimately disposal, and supports other work strands such as requirements analysis, business case development and service management. In support of wider MOD, ISS Ops Plans and DIST Operations, the provision of these services plays an influential role in developing UK Coalition-related CIS policy and is required to represent UK MOD interests in the wider Coalition community.</p>		

<sup>1</sup> This includes providing System and Network Designs to other DE&S Delivery Teams in support of the projects that integrate with JACKDAW.

Activities to be Undertaken:

- Oversee the delivery of changes against the planned architecture, in accordance with Joint User, JFC and Delivery Team requirements.
- Track and monitor changes with the supplier.
- Deliver the interfaces and interactions with the technical, assurance, implementation and security aspects of JACKDAW.
- Deliver change requests, interface connection descriptions and other tasking information required by delivery contractors.
- Review impact assessments and designs produced by delivery contractors for technical and security coherence and value for money.
- Undertake and review test and acceptance plans from a technical and security standpoint.
- Support technical compliance and security accreditation activities.
- Provide Stakeholder and relationship management within the ISS community.
- Chair the monthly meeting of the JACKDAW Change Advisory Board (CAB).
- Support security reviews.
- Support financial management and budget forecasting
- Produce Demand Management forecasting.

**Deliverables:** Outputs required, milestones, reports, software, demonstrations etc ...

The required outputs will need to be delivered in both written and verbal formats, on occasion to large senior non-technical audiences. They are likely to consist of the following, however the list is not exhaustive, and the nature of the innovative, spiral developmental environment mean that the required frequency and content of product changes.

- Produce system level requirements based upon user requirements.
- JACKDAW Change design documentation in response to Change Requests.
- Maintain a JACKDAW Progress Log and RFA Log.
- Stakeholder Matrix and tracker.
- Control documentation for applications and systems using JACKDAW in response to clients changing requirements.
- Technical and Security review of Impact Assessments in response to Change Requests.
- Requirement and Change definition post the technical and security reviews in conjunction with the stakeholder community.
- Produce and manage System Requirement Document(s) in response to Change Requests.
- Produce Review Notes.
- Produce Pre-CAB technical guidance and direction.
- Produce system Demand Management forecasts in coordination with stakeholder community.
- Produce Financial forecasts.

It is imperative the deliverables are provided in a timely and effective manner and communicated clearly to senior, potentially non-technical, stakeholders. The support provided will need an intricate understanding of MOD and ISS processes, and be able to effectively engage with the relevant stakeholders in order to provide appropriate and effective solutions.

**Government Furnished Assets:**

Access to DII/F  
 Office accommodation when at Corsham

**Performance Targets:**

<p>Additional Quality Requirements &amp; Standards:</p> <p><b>Supplier must hold SC Security Clearance (or above)</b></p> <div style="background-color: black; width: 100%; height: 100px; margin: 10px 0;"></div> <p><u>See AOF Quality Assurance Website:</u>  <a href="http://www.aof.dii.r.mil.uk/aofcontent/tactical/ppm/content/quality.htm">www.aof.dii.r.mil.uk/aofcontent/tactical/ppm/content/quality.htm</a></p>	<p>Timescale/Completion Date:</p> <p><b>Commencement Date : 1st November 2015</b></p> <p><b>Delivery Date: 31<sup>st</sup> March 2018</b></p>
<p>Sponsor details: <span style="background-color: black; color: black;">XXXXXXXXXX</span></p>	
<p>Signature: _____ Date: _____</p>	

**KEY DELIVERABLES TEMPLATE** *(Delete if not used)*

**DATED 20 AUG 15**

MOD Project Manager Requiring Deliverable	MKM Narrow Capability Area	Activity to be undertaken by Supplier	Key Deliverables Linked to Activities	Provision of GFx	Acceptance Criteria
ISS DIST Ops Programme Lead.	<ul style="list-style-type: none"> <li>• Command and Information System Integration.</li> <li>• Communications Protocols.</li> <li>• Communications Network and Services.</li> <li>• In Service Support (ISS).</li> <li>• Integrated Systems Testing and Evaluation.</li> </ul>	<ul style="list-style-type: none"> <li>• Oversee the delivery of changes against the planned architecture, in accordance with Joint User, JFC and Delivery Team requirements.</li> <li>• Track and monitor changes with the supplier.</li> <li>• Deliver the interfaces and interactions with the technical, assurance, implementation and security aspects of JACKDAW.</li> <li>• Deliver change requests, interface connection descriptions and other tasking information required by delivery contractors.</li> </ul>	<ul style="list-style-type: none"> <li>• Produce system level requirements based upon user requirements within 10 days.</li> <li>• Produce JACKDAW Change design documentation in response to Change Requests within 10 days.</li> <li>• Maintain a detailed JACKDAW Progress Log and RFA Log for monthly review.</li> <li>• Maintain a detailed Stakeholder Matrix and tracker for monthly review.</li> <li>• Control documentation for</li> </ul>	<ul style="list-style-type: none"> <li>• Office accommodation when at Corsham.</li> <li>• DII F Account</li> <li>• DII F Laptop</li> <li>• DII RA Account</li> </ul>	<ul style="list-style-type: none"> <li>• 10 day delivery timescale subject to dynamic management by the Project/Programme Manager.</li> <li>• PM acceptance of reports and conclusions contained therein within 5 days of submission from the supplier.</li> </ul>

	<ul style="list-style-type: none"> <li>• Integration.</li> <li>• Options Analysis.</li> <li>• Requirements Specification.</li> </ul> <p>Systems Engineering.</p>	<ul style="list-style-type: none"> <li>• Review impact assessments and designs produced by delivery contractors for technical and security coherence and value for money.</li> <li>• Undertake and review test and acceptance plans from a technical and security standpoint.</li> <li>• Support technical compliance and security accreditation activities.</li> <li>• Provide Stakeholder and relationship management within the ISS community.</li> <li>• Chair the monthly meeting of the JACKDAW Change Advisory Board (CAB).</li> <li>• Support financial management and budget forecasting</li> <li>• Produce Demand Management forecasting.</li> </ul>	<p>applications and systems using JACKDAW in response to clients changing requirements.</p> <ul style="list-style-type: none"> <li>• Conduct and record Technical and Security reviews of Impact Assessments in response to Change Requests within 10 days.</li> <li>• Document and communicate Requirement and Change definition post the technical and security reviews in conjunction with the stakeholder community within 10 days.</li> <li>• Produce and manage System Requirement Document(s) in response to Change Requests within 10 days.</li> <li>• Produce Review Notes (4 complex per year).</li> <li>• Produce Pre-CAB technical guidance and direction, and post CAB Records of Decisions on a monthly basis.</li> <li>• Produce system Demand Management forecasts in coordination with stakeholder community on a monthly basis.</li> <li>• Produce financial estimates and forecasts as required.</li> </ul>		
--	--	--	--	--	--

## 2. Order Conditions

All conditions of the framework shall apply as supplemented by the terms selected below. The two sets of conditions become a binding contract at the time of signature on the Schedule.

Type of Contract	
<b>Competitive</b> <b>Competitive Award Criteria &amp; Weightings</b>	<input checked="" type="checkbox"/> Technical – 60% Financial – 30% Commercial – 10%
<b>Reverse Auction used?</b> <i>*For Reverse Auction advice and support contact            DefComrclCPF-RevAuct@mod.uk</i>	<input type="checkbox"/>
<b>Single Tender</b>	<input type="checkbox"/>

### General Conditions

- |  |                          |   |                          |
|--|--------------------------|---|--------------------------|
| DEFCON 624 (Edn 11/13) – Use of Asbestos in Arms, Munitions or War Materials                                 | <input type="checkbox"/> | DEFCON 603 (Edn 10/04) – Aircraft Integration and Clearance Procedure | <input type="checkbox"/> |
| DEFCON 176A (Edn 06/08) – MOD Requirements For Competition In Subcontracting (Non-Competitive Main Contract) | <input type="checkbox"/> | Additional Conditions   | <input type="checkbox"/> |
| <i>A sheet is to be attached detailing any conditions that have been added</i>                               |                          |   |                          |

- |  |                          |  |                          |
|--|--------------------------|--|--------------------------|
| DEFCON 92 (Edn 08/90) – Failure of Performance | <input type="checkbox"/> | DEFCON 514 (Edn 08/15) – Material Breach | <input type="checkbox"/> |
|--|--------------------------|--|--------------------------|

### Special Indemnity Conditions

- |  |                          |
|--|--------------------------|
| DEFCON 661 (Edn 10/06) – War Risk Indemnity                                    | <input type="checkbox"/> |
| DEFCON 661A (Edn 05/02) – War Indemnity Risk ( Alternative Version)            | <input type="checkbox"/> |
| DEFCON 684 (Edn 01/04) – Limitation upon Claim in Respect of Aviation Products | <input type="checkbox"/> |
| DEFCON 638 (Edn 11/14) – Flights Liability and Indemnity                       | <input type="checkbox"/> |

### Pricing Conditions Required

- |   |                                     |
|---|-------------------------------------|
| Firm Priced at Outset (this applies to all tasks other than by exception) | <input checked="" type="checkbox"/> |
|---|-------------------------------------|

For single source tasks valued below £5M, the following conditions shall apply:

DEFCON 127 (Edn 12/14) – Price Fixing Condition for Contracts of a Lesser Value

DEFCON 812 (Edn 12/14) – Single Source Open Book

DEFCON 815 (Edn 04/15) – Contract Pricing Statement – Single Source Non-qualifying contracts

Exceptionally, if other than Firm Priced at Outset (include additional conditions in attachment & complete Appendix 4)

**Payment Terms**

(Use of P2P and Payment on Completion are the default)

DEFCON 522J (Edn 05/03) – Payment Under P2P   
 (If applicable attach completed Form 522A)

DEFCON 693 (Edn 04/06) – Government Procurement Card

Milestone/Stage Payments (see DEFCON 649 (Edn 07/99) below)

DEFCON 649 (Edn 07/99) – Vesting (applicable to Tasks with deliverables where provision has been made for milestone/Stage payments in advance of completion)

DEFCON 5J (Edn 07/99) – Unique Identifiers

DEFCON 129 (Edn 07/08) – Packaging (For Articles other than Ammunition & Explosives)

**Alternative Payment Arrangements Required**

(Where payment cannot be made through the MOD invoice payment department (e.g. for tasks placed by other Government departments), please provide full details of the payment procedure to be followed, as an attachment to this tasking form)

<b>Milestone/Stage Payments</b> (Expand table as appropriate)				
<b>Milestone/Stage No</b>	<b>Key Deliverable</b>	<b>Due Date</b>	<b>%</b>	<b>Value £k (ex VAT)</b>
1	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
2	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
3	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
4	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
5	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
6	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
7	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

Schedule 3  
 (Tasking Order Form)  
 to Contract Dated 14 April 2015

8	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
9	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
10	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
11	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
12	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
13	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
14	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
15	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
16	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
17	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
18	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
19	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
20	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
21	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
22	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
23	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
24	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
25	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
26	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
27	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
28	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
29 (FINAL)	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
30	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
31	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
32	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
33	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
34	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
35	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
36	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
37	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]
38	[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

**FINAL** (Payment should be subject to a reasonable retention based on % of total cost)

Satisfactory delivery of all work under the contract

<b>Intellectual Property Rights</b>			
Completion of this section is <b>mandatory</b> . Select the appropriate condition(s) by ticking the boxes below after consulting FTS/STS Customer Guidance or with DIPR, if appropriate. In the event that no boxes are ticked in this section (Intellectual Property Rights), all intellectual property generated under the Task shall be subject to the terms of DEFCON 703.			
<b>DEFCON</b>	<b>Tick As Applicable</b>		<b>Tasking Order Line Item ( tick as appropriate)</b>
<b><u>If DEFCON 703 does not apply then select either:</u></b>			
DEFCON 705 (Edn 11/02)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
<b><u>OR:</u></b>			
DEFCON 14 (Edn 11/05), 15 (insert edition that applies) 21 (insert edition that applies), 126 (Edn 11/06) & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 16 (Edn 10/04), 21 (insert edition that applies) & DEFFORM 315	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 90 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
DEFCON 14 (Edn 11/05), 91 (Edn 11/06) & 126 (Edn 11/06)	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
Other, as specified in a special IPR condition to be applied to the Tasking Order	<input type="checkbox"/>	All <input type="checkbox"/>	<input type="checkbox"/> The following Item Nos. only (insert below)
No intellectual property conditions apply (refer to DIPR before ticking this box).			<input type="checkbox"/>

<b>Issue of Government Stores</b>	
DEFCON 23 (Edn 08/09)* – Special Jigs, Tooling and Test Equipment	<input type="checkbox"/>

<b>Controlled Information</b>	
Issue of Controlled Information (subject Condition 50 of Schedule 1)  (if ticked then list Controlled Information and attach list to Tasking Form)	<input type="checkbox"/>

<b>Payment of Customs Duty – select one box only</b>			
DEFCON 619A ( <i>Edn 09/97</i> ) – Customs Duty Drawback	<input type="checkbox"/>	Issue of Certificate in accordance with EU (Council) Regulation 150/2003	<input type="checkbox"/>

<b>Progress Reports</b>					
If ticked, progress reports must utilise the current version of DRRS Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence.	<input type="checkbox"/>	DEFCON 642 ( <i>Edn 06/97</i> ) – Progress Meetings	<input checked="" type="checkbox"/>	Frequency required	Monthly
Brief Description					

<b>Transport – select one box only</b>			
DEFCON 621A ( <i>Edn 06/97</i> ) – Transport (if the Authority is responsible for transport)	<input type="checkbox"/>	DEFCON 621B ( <i>Edn 10/04</i> ) – Transport (if the Contractor is responsible for transport)	<input type="checkbox"/>

<b>Liquidated Damages applicable? Tick box if “Yes”</b>			<input type="checkbox"/>
<i>(Refer to Condition 46 of Schedule 1)</i>			
Task Item 1	£	per day/week/month up to a maximum of £	
Task Item 2	£	per day/week/month up to a maximum of £	
Task Item 3	£	per day/week/month up to a maximum of £	
Task Item 4	£	per day/week/month up to a maximum of £	
Task Item 5	£	per day/week/month up to a maximum of £	
<b>Force Majeure</b>			
Maximum period of extension of time in the case of a Force Majeure Event			

**Quality Assurance Conditions**

According to the product or scope of the work to be carried out, the Contractor shall meet the requirements of:

AQAP 2110 – NATO Quality Assurance Requirements for Design, Development and Production

**Deliverable Quality Plan requirements**

DEFCON 602A (*Edn 12/06*) – Quality Assurance with Quality Plan  DEFCON 602B (*Edn 12/06*) – Quality Assurance without Quality Plan

AQAP 2105 – NATO Requirements for Delivering Quality Plans

**Software Quality Assurance requirements**

AQAP 2210 – NATO Supplementary Software Quality Assurance Requirements to AQAP 2110

**Air Environment Quality Assurance requirements**

Def. Stan. 05-100 – Ministry of Defence Requirements for Certification of Aircraft for Authorised Flight and Ground Running (Mandatory where flying and/or ground running of issued aircraft is a requirement of the Task)

Relevant MAA Regulatory Publications (See attachment for details)

Additional Quality Requirements (See attachment for details)

**Warranty**

Express Warranty (See attachment for details)  Warranty – remedies implied by general law

<b>Security</b>	
DEFCON 659a (11/14) and DEFCON 660 (11/14) – Reportable Official Sensitive Security Requirements.	<input checked="" type="checkbox"/>
Security Aspects Letter in situ for this requirement	

**3. Price**

TOTAL CONTRACT PRICE	TYPE OF PRICING
(+ Additional [REDACTED] T&S LoL)	FIRM

**4. Authority Tasking Order Commercial Officer Authorisation**

Name	[REDACTED]
Position	[REDACTED]
Signature	
Date	Telephone Number [REDACTED]

**5. Acknowledgement by supplier**

Name	
Position	
Signature	
Date	Telephone Number

**6. Record of Authorised Changes**

CHANGE ISSUE NUMBER	DATE OF ISSUE	COMMENTS / REASON FOR CHANGE
---------------------	---------------	------------------------------


## 7. Final Administration

Where the output of any research or study is a Technical Report, the Report is to be completed in accordance with the current version of the ATHENA Defence Research Reports Specification - 'Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence'. MOD Customers may obtain this document via the [www.dstl.gov.uk](http://www.dstl.gov.uk). **The Contractor** shall send a copy of the report on CD ROM in unlocked pdf.format to:

Dstl Knowledge & Information Services,  
Bldg 247,  
Dstl Porton Down,  
Salisbury  
Wilts SP4 0JQ.  
Tel: 01980 613971

Any staff on DII can search the ATHENA system via the online science gateway to ascertain if particular research or a study already exists. Access can be requested utilising a password (supplied) via this link: <http://osg.dstl.r.mil.uk/SignIn/SignIn.aspx/>

**On receipt of the order acknowledgement from the Contractor, the Authority's Commercial Manager (who placed the task) must send a copy of the acknowledged final tasking order form together with a completed DEFFORM 57 AND DEFFORM 111 (Edn 08/14) to:**

**DGFM-FMSSC**  
**Walker House**  
**Exchange Flags**  
**Liverpool**  
**L2 3YL**

A copy of the acknowledged final tasking order form must be sent by the **Authority's Commercial Manager (who placed the task)** and by the Contractor electronically to the FATS team at the following address:

[defcomrclcc-fatscases@mod.uk](mailto:defcomrclcc-fatscases@mod.uk)

However, if this is not possible, please send a hard copy to:

Def Comrcl CC-TechSpt1c  
Maple Level 0 #2031  
MOD Abbey Wood South  
Bristol  
BS34 8JH

Appendix 1 to Schedule 3 (Tasking Order Form) – DEFFORM 111

DEFFORM 111  
(Edn 08/15)

Appendix - Addresses and Other Information

<p><b>1. Commercial Officer</b></p> <p>[REDACTED]</p> <p>Spur B, Level 3, Building 405, MoD Corsham, Westwells Road, Corsham, Wiltshire, SN13 9NR</p> <p>Email: [REDACTED]</p>	<p><b>8. Public Accounting Authority</b></p> <p>1. Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets In Industry 1, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5397</p> <p>2. For all other enquiries contact DES Fin FA-AMET Policy, Level 4 Piccadilly Gate, Store Street, Manchester, M1 2WD ☎ 44 (0) 161 233 5394</p>
<p><b>2. Project Manager, Equipment Support Manager or PT Leader</b> (from whom technical information is available)</p> <p>[REDACTED]</p> <p>Spur D, Level 2, Building 405, MoD Corsham, Westwells Road, Corsham, Wiltshire, SN13 9NR</p> <p>Tel: [REDACTED] Email: [REDACTED]</p>	<p><b>9. Consignment Instructions</b> The items are to be consigned as follows:</p>
<p><b>3. Packaging Design Authority</b></p> <p>(Where no address is shown please contact the Project Team in Box 2)</p>	<p><b>10. Transport.</b> The appropriate Ministry of Defence Transport Offices are: <b>A. DSCOM.</b> DE&amp;S, DSCOM, MoD Abbey Wood, Cedar 3c, Mail Point 3351, BRISTOL BS34 8JH <u>Air Freight Centre</u> IMPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943 EXPORTS ☎ 030 679 81113 / 81114 Fax 0117 913 8943 <u>Surface Freight Centre</u> IMPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946 EXPORTS ☎ 030 679 81129 / 81133 / 81138 Fax 0117 913 8946</p>
<p><b>4. (a) Supply / Support Management Branch or Order Manager:</b></p> <p>Tel No:</p> <p><b>(b) U.I.N.</b></p>	<p><b>B. JSCS</b></p> <p>JSCS Helpdesk No. 01869 256052 (select option 2, then option 3) JSCS Fax No. 01869 256837 <a href="http://www.freightcollection.com">www.freightcollection.com</a></p>
<p><b>5. Drawings/Specifications are available from</b></p>	<p><b>11. The Invoice Paying Authority (see Note 1)</b> Ministry of Defence ☎ 0151-242-2000 DBS Finance Walker House, Exchange Flags Fax: 0151-242-2809 Liverpool, L2 3YL <b>Website is:</b> <a href="https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing">https://www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing</a></p>
<p><b>6. For contracts containing DEFCON 5, mauve Copies of MOD Form 640 are to be sent to</b></p> <p>(where no address is shown the mauve copy should be destroyed)</p>	<p><b>12. Forms and Documentation are available through*:</b> Ministry of Defence, Forms and Pubs Commodity Management PO Box 2, Building C16, C Site Lower Arncott Bicester, OX25 1LP (Tel. 01869 256197 Fax: 01869 256824) <b>Applications via fax or email: <a href="mailto:DESLSLS@mod.uk">DESLSLS-</a></b></p>

**7. Quality Assurance Representative:**

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

**AQAPS** and **DEF STANs** are available from UK Defence Standardization, for access to the documents and details of the helpdesk visit <http://dstan.uwh.diif.r.mil.uk/> [intranet] or <https://www.dstan.mod.uk/> [extranet, registration needed].

**NOTES**

**1. Forms.** Hard copies, including MOD Form 640 are available from address in Box 12., All other invoicing forms e.g. AG Forms 169 and 173, are available from the website address shown at Box 11.

**2.\*** Many **DEFCONs** and **DEFFORMs** can be obtained from the MOD Internet Site:  
<https://www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm>

## **Appendix 2 to Schedule 3 (Confidentiality Agreement)**

The provisions of this Clause are supplemental to DEFCON 531

1 Both DEFCON 531 and the provisions of this Clause apply to:

- (A) This Tasking Order;
- (B) Any Information disclosed by either party prior to the issue of a draft Tasking Order and in contemplation of Work being placed by the Authority under a Tasking Order; and

I Any Task placed under this Agreement, provided that Information provided to a party for the purpose of Tendering for a Tasking Order shall only be used for that Tendering purpose, and Information provided to a party for performing a Task placed on it under this Agreement shall only be used for the performance of that Task.

2 Subject to its requirements of continued access to Information necessary to exercise its rights of disclosure and use hereunder including under any Tasking Order, and to the obligations set out herein in respect of any Controlled Information (Definition in Clause 43 Schedule 1), the recipient of any Information shall:

- (A) Upon the expiry or termination of the Agreement; or
- (B) Upon the expiry or termination of any Tasking Order (for the purposes of which Information is disclosed); or

I If the Authority decides not to proceed with the issue of a Tasking Order (for the purposes of which Information is disclosed),

in accordance with any reasonable directions given and/or a reasonable request made by the other party promptly:

- (1) Return to the other party the Information and all copies thereof; or
- (2) Take such other measures in respect of the Information and all copies thereof as may be required elsewhere in the Tasking Order.

3 The provisions of DEFCON 531 and of this Clause shall survive the expiry or termination of the Agreement or any Tasking Order in accordance with 2(A) or 2(B) or the decision not to proceed in accordance with 2(C).

## Appendix 3 to Schedule 3 (Montreal Protocol Substances)

**CFCs** - Production of controlled CFCs has stopped.

CFC-11 (trichlorofluoromethane)	CFC-211
CFC-12 (dichlorodifluoromethane)	CFC-212
CFC-13	CFC-213
CFC-111	CFC-214
CFC-112	CFC-215
CFC-113 (trichlorotrifluoroethane)	CFC-216
CFC-114 (dichlorotetrafluoroethane)	CFC-217
CFC-115 (chloropentafluoroethane)	

The above substances are also used in blends: e.g.

CFC-500 (CFC-12/HFC-152a)

CFC-502 (CFC-115/HCFC-22).

**Halons** - Production of controlled Halons has stopped.

Halon-1211 (bromochlorodifluoromethane – BFC)

Halon-1301 (bromotrifluoromethane – BTM)

Halon-2402

**HBFCs** - Production has stopped.

CHBr <sub>2</sub>	C <sub>2</sub> H <sub>2</sub> F <sub>2</sub> Br <sub>2</sub>	C <sub>3</sub> HF <sub>4</sub> Br <sub>3</sub>	C <sub>3</sub> H <sub>3</sub> F <sub>2</sub> Br <sub>3</sub>
CHF <sub>2</sub> Br	C <sub>2</sub> H <sub>2</sub> F <sub>3</sub> Br	C <sub>3</sub> HF <sub>5</sub> Br <sub>2</sub>	C <sub>3</sub> H <sub>3</sub> F <sub>3</sub> Br <sub>2</sub>
CH <sub>2</sub> FBr	C <sub>2</sub> H <sub>3</sub> FBr <sub>2</sub>	C <sub>3</sub> HF <sub>6</sub> Br	C <sub>3</sub> H <sub>3</sub> F <sub>4</sub> Br
	C <sub>2</sub> H <sub>3</sub> F <sub>2</sub> Br	C <sub>3</sub> H <sub>2</sub> FBr <sub>5</sub>	C <sub>3</sub> H <sub>4</sub> FBr <sub>3</sub>
C <sub>2</sub> HFBr <sub>4</sub>	C <sub>2</sub> H <sub>4</sub> FBr	C <sub>3</sub> H <sub>2</sub> F <sub>2</sub> Br <sub>4</sub>	C <sub>3</sub> H <sub>4</sub> F <sub>2</sub> Br <sub>2</sub>
C <sub>2</sub> HF <sub>2</sub> Br <sub>3</sub>		C <sub>3</sub> H <sub>2</sub> F <sub>3</sub> Br <sub>3</sub>	C <sub>3</sub> H <sub>4</sub> F <sub>3</sub> Br
C <sub>2</sub> HF <sub>3</sub> Br <sub>2</sub>	C <sub>3</sub> HFBr <sub>6</sub>	C <sub>3</sub> H <sub>2</sub> F <sub>4</sub> Br <sub>2</sub>	C <sub>3</sub> H <sub>5</sub> FBr <sub>2</sub>
C <sub>2</sub> HF <sub>4</sub> Br	C <sub>3</sub> HF <sub>2</sub> Br <sub>5</sub>	C <sub>3</sub> H <sub>2</sub> F <sub>5</sub> Br	C <sub>3</sub> H <sub>5</sub> F <sub>2</sub> Br
C <sub>2</sub> H <sub>2</sub> FBr <sub>3</sub>	C <sub>3</sub> HF <sub>3</sub> Br <sub>4</sub>	C <sub>3</sub> H <sub>3</sub> FBr <sub>4</sub>	C <sub>3</sub> H <sub>6</sub> FBr

**HCFCs** - Production to be run down and phased out by 2015.

Certain use controls apply.

HCFC-21	HCFC-141	HCFC-225ca	HCFC-243
HCFC-22	HCFC-141b	HCFC-225cb	HCFC-244
HCFC-31	HCFC-142	HCFC-226	HCFC-251
HCFC-121	HCFC-142b	HCFC-231	HCFC-252
HCFC-122	HCFC-151	HCFC-232	HCFC-253
HCFC-123	HCFC-221	HCFC-233	HCFC-261
HCFC-124	HCFC-222	HCFC-234	HCFC-262
HCFC-131	HCFC-223	HCFC-235	HCFC-271
HCFC-132	HCFC-224	HCFC-241	
HCFC-133	HCFC-225	HCFC-242	

**CARBON TETRACHLORIDE (CCl<sub>4</sub>)** – Production has stopped.

**1,1,1-TRICHLOROETHANE (C<sub>2</sub> H<sub>3</sub> Cl<sub>3</sub>)** – Production has stopped.

**METHYL BROMIDE (CH<sub>3</sub>Br)** – **Production limits apply.**