

NON DISCLOSURE AGREEMENT (For the Control of and subsequent Secure Destruction of Sensitive Information)

Establishment:

Contract Number(s): Clayfields House Phase 3 - Construction

Contact Name:

Company Name:

TO BE COMPLETED BY TENDERER

I understand that this ITT and relating documentation contains strictly confidential and sensitive information and agree that by signing this Non-Disclosure Agreement I/we commit to keep confidential this ITT and all other information, whether written or oral, concerning the business and affairs of Arc and Authorities, which it may have received or obtained as a result of the information supplied to it in connection with this exercise, or in discussion relating to it, other than any such information which is in the public domain other than by breach of this obligation or other act or omissions of the Tenderer. The Tenderer shall not disclose any information contained within the documents relating to this procurement, nor discuss the bid that it intends to make nor canvass for its acceptance, other than with professional advisers who need to be consulted.

SECURITY STATEMENT

I am authorised to sign for and on behalf of the above named company, and hereby accept that all drawings and documents including those supplied or produced by the above named company or agent, relating to the project will be treated in the strictest of confidence during and thereafter both the Tender process and the projects completion. If having read the Tender and supporting documentation and decide not to continue with the process that the documents will be destroyed in a secure manner.

Signed Name Date
(Recipient) (Print) (dd/mm/yy)
