

Leeds College of Art

Waste Tender - Queries

Date	Query	Response	Date Responded to interested parties
05/12/2016	Time for site visit on 13th December not specified	Revised Tender documents on portal & verbally notified following call received	07/12/2016
07/12/2016	Time for site visit on 13th December not specified	Revised Tender documents on portal & emailed response back.	07/12/2016
07/12/2016	Please may I confirm that the ITT is due to be submitted on Tuesday the 3 rd of January at 10am but the presentations have been arranged for Thursday 22nd December 2016 (page 6 of the service information document).	Post bid clarification is Thursday 12/01/2017 as per tender timetable. All whom expressed interest to date notified by email	08/12/2016
07/12/2016	Confidential Waste	Emailed that pricing schedule will be updated and re-submitted to portal	08/12/2016
08/12/2016	Skip Waste	Emailed that pricing schedule will be updated and re-submitted to portal	08/12/2016
11/12/2016	We are currently reviewing the tender documents for the Leeds College Of Art Waste Tender. I would like to know if it is acceptable for CSG to quote for the hazardous waste streams only or do you require a single supplier?	Emailed direct to state that we could not split tenders. Offered facilities@leeds-art.ac.uk email for services	12/12/2016
12/12/2016	Location and flexibility for site visits over Wednesday & Thursday	N/A	12/12/2016
13/12/2016	Clarifications following walk around	N/A	13/12/2016
13/12/2016	Various	1) The contract term is 2 years with two extensions of 12 months, potential contract of up to 4 years 2) It is optional to provide a fixed price for 2 years, where signing for 2, or more years what are the cost efficiencies realised i.e. a reduction in the overall price, 3) Provide the cost of additional lifts for each for waste if different to the main contract 4) Skips are collected ad hoc throughout the year. Generally Blenheim Walk will have a skip in the car park most of the year and Vernon Street, due to space restrictions will require a flexible and fast turnaround. 5) The quantity of general waste at Vernon Street is 5, not 3, 1100ltr. Please amend your schedule or download a revised version 6) The quantity of recycling waste at Vernon Street is 3 not 1, 1100ltr. Please amend your schedule or download a revised version 7) Sawdust waste is optional and contractors should specify if they are able to collect this waste stream, and how they would implement safe collections i.e. better way of managing this waste stream such as changing the container or process in which it is stored 8) Fluorescent Tubes waste at Blenheim Walk – photo attached – ad hoc collection 9) Chemical waste storage at Vernon Street courtyard – photo attached – ad hoc collection 10) If your company can provide hazardous waste and chemical removal service please offer a list of such products you handle (the College dispose of paint, photography processing chemicals (slop buckets with pigments and dyes) 11) Confidential waste processed by Shred-It and shredded on site in vehicle. Shred-It provide bins and sacks – optional waste service 12) Chemical waste and sawdust storage belongs to College's 13) The current waste contractor (a broker) has been informed of the College's tender timetable and intention to award for starting on site in April 2017. 14) Any changes to the existing collections and bins would be agreed with the successful contract i.e. changes in times or container sizes. For this reason please only price against the schedule of prices so the evaluation is fair scoring on the price section.	13/12/2016
13/12/2016	Is the Service Level Agreement that is required as part of the submission the responses to the questions evaluated in Appendix B Scoring criteria? There is usually a type of business questionnaire (pre-qualification questionnaire) issued when it is straight to tenders submission that covers areas such as the tenderers financial position, insurance disqualification, convictions etc. which I have not seen.	"The Service Information Document (SID) is in essence the Service Level Agreement and the scoring criteria is based on the content of this SID, so in answer to your question yes. With regard to a PQQ, our finance department will undertake the checks at shortlisting stage. If you would like to include this with your tender this is all optional and will not be marked – if however at the shortlisting stage unsatisfactory insurances etc. are noted we will contact the contractors direct to understand why/more detail."The outcome could mean a null submission if deemed your company does not meet the College's terms and conditions and financial requirements but as noted above further information will be requested on a case by case as necessary.	13/12/2016
14/12/2016	Extension of time request	Extension of time request accepted. Revised ITT return date moved from 3rd Jan to 10th Jan. Revised documents uploaded and emails sent.	13/12/2016