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E-mail:	sharon.west@uksbs.co.uk
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Prior information notice

This notice is for prior information only

Services

Legal Basis:

Directive 2014/24/EU

Section I: Contracting authority

I.1) **Name and addresses**

UK Research and Innovation
Polaris House, North Star Avenue
Swindon
SN2 1FL
United Kingdom
Contact person: Kerry Hammond
E-mail: professionalservices@uksbs.co.uk
NUTS code: UK

Internet address(es):

Main address: <https://www.uksbs.co.uk>

I.2) **Information about joint procurement**

I.3) **Communication**

Additional information can be obtained from the abovementioned address

I.4) **Type of the contracting authority**

Body governed by public law

I.5) **Main activity**

Other activity: Research

Section II: Object

II.1) **Scope of the procurement**

II.1.1) **Title:**

The Provision of Energy Catalyst Innovation Accelerator
Reference number: CS19312

II.1.2) **Main CPV code**

75130000

II.1.3) **Type of contract**

Services

II.1.4) **Short description:**

UK Research & Innovation (UKRI) will shortly be embarking on an Open OJEU procurement to establish a Framework contract for procure providers of an Acceleration Programme to support our Energy Catalyst Programme. It is anticipated that this framework will be split in into Lots.

The Framework will be intended to cover 2 years fixed with the option to extend for a further 1 + 1

The estimated Framework value over all 3 lots is £8 million including the optional extensions.

Ahead of commencing this procurement, we would like to raise awareness of this project by way of an industry day where we will introduce our plans for the ongoing procurement. Our hope is that in engaging with industry experts that we can ensure that this requirement is well placed when it hits the market in the near future.

II.1.5) **Estimated total value**

Value excluding VAT: 7 800 000.00 GBP

II.1.6) **Information about lots**

This contract is divided into lots: yes

II.2) **Description**

II.2.1) **Title:**

Energy Catalyst Accelerator Programme (ECAP)

Lot No: 1

II.2.2) **Additional CPV code(s)**

79410000

II.2.3) **Place of performance**

NUTS code: UK

II.2.4) **Description of the procurement:**

The Lot 1 provider will be responsible for the development and delivery of the ECAP. This will include:

- Assessing the needs of the Energy Catalyst Grant recipients
- Allocating a business coach to each project for bespoke, hands-on 1:1 support
- Providing, according to project needs, technical experts on business subject matter applied in SSA/SA, areas such as:

- o Commercialisation of energy innovation
- o Business plans and models for overseas markets
- o Fundraising, negotiations and pitch support

The key responsibilities under this lot are:

Project specific support

- Conduct an assessment of Energy Catalyst Round 7 grant recipients and work with project team to understand their specific needs in relation to business support
- Develop and provide Innovate UK and project teams an acceleration plan for each project
- Provide each project with a business coach for 1:1 support, both project partners both in the UK and overseas
 - o At least 4 visits per 12 months by to mentor to the UK based project team (all project years)
 - o At least 2 visits per 12 months by mentor to overseas project partners (at least year 1 of project)
 - o At least monthly telephone/video conference with project team
 - o Ad-hoc email correspondence when required

Cross project support

- Produce and keep up to date, commercialisation guides detailing sector and country specific information to be made publically available
- Delivery a 'Introduction to ECAP' at the beginning of Energy Catalyst Rounds. The aim of this week is to:
 - o Introduce the project teams to their Business Coach and Innovate UK Monitoring Officer
 - o Provide introductory learning, specific to projects needs derived from information knowledge gained from assessing the project needs
 - o Provide workshops on gender equality and social inclusion
 - o Develop a cohort ethos through networking and cross-project learning
- Delivery 'End of year' ECAP event

- o Disseminate lessons learnt by projects
- o Facilitate Innovator to Investment engagement and links to follow on funding
 - Provide opportunities for engagement with investors which support work in this sector
- o Facilitate at least 3 opportunities per project for introductions between projects and investors, follow on programmes or cooperators looking to adopt technologies

Additional requirements

- Provide a team of business coaches and technical experts with experience of supporting projects both in the UK and in sub-Saharan Africa and South Asia receiving Overseas Development Assistance (ODA)
- Provide travel and subsistence costs for any UK and overseas travel required as part of your submission. This should include both your employees and grant recipients
- Collect and report to Innovate UK feedback from project partners, event attendees, business coaches and technical experts in order to track success of the programme with regards to partnerships and impact.

The above list is only indicative and a full list of objectives and deliverables will be shared as part of the tender package once this has been finalised.

II.2.14) Additional information

Ahead of commencing this procurement, we would like to raise awareness of this project by way of an industry day where we will introduce our plans for this upcoming requirement. Our hope is that in engaging with industry experts that we can ensure that this requirement is well placed when it hits the market in the near future.

II.2) Description

II.2.1) Title:

Learning from Overseas

Lot No: 2

II.2.2) Additional CPV code(s)

79410000

II.2.3) Place of performance

NUTS code: UK

II.2.4) Description of the procurement:

As part of the Energy Catalyst Accelerator Programme, we wish to transfer as much learning between our grant recipients and their partners, the broader TEA family, both overseas and in the UK and any other additional organisations or individuals working within this sector.

We require a series of UK and overseas events and engagement activities which bring together UK and sub-Saharan Africa and South Asia delegates. The key responsibilities of this provider are:

- Delivery at least 2 UK events per year (2019/20 & 2020/21) to be attended by both Energy Catalyst Projects and their overseas partners
- Delivery at least 2 overseas event per year (2019/20 & 2020/21) to be attended by both Energy Catalyst Projects and their overseas partners
- Provide travel and subsistence costs for any UK and overseas travel required as part of your submission. This should include both your employees and grant recipients, in addition to UK Energy Catalyst projects and their partnering overseas organisations.
- Collect and report to Innovate UK feedback event attendees in order to track success of the programme with regards to partnerships and impact.

These events have the objective of enabling two way transfer of knowledge, expertise, experiences and lessons learnt between UK and overseas organisations. They could take the form of workshops, conferences or any other innovative means of knowledge transfer and dissemination bidders proposed.

II.2.14) Additional information

Ahead of commencing this procurement, we would like to raise awareness of this project by way of an industry day where we will introduce our plans for the project. Our hope is that in engaging with industry experts that we can ensure that this requirement is well placed when it hits the market in the near future.

II.2) Description**II.2.1) Title:**

Programme showcasing & Dissemination

Lot No: 3

II.2.2) Additional CPV code(s)

79410000

II.2.3) Place of performance

NUTS code: UK

II.2.4) Description of the procurement:

We wish to disseminate the impact of the Energy Catalyst (Rounds 3 – 8) programme through showcasing activities. These activities included, but are not limited to:

- Produce 'look & feel' including photographs and illustrations to be used across the 'Energy Catalyst Accelerator Programme' by those delivering Lot 1 and 2
- Produce a content capturing and dissemination strategy
- Produce Case Studies to be hosted on Gov.UK website – minimum of 5 per year
- Identify opportunities for and produce blogs to disseminate programme
- Produce and distribute press releases at notable points throughout the programme – minimum of 5 per year
- Capture and create content throughout the programme
- Produce videos showcasing projects, events and overseas missions (at least 3 missions)
- Provide travel and subsistence costs for any UK and overseas travel required as part of your submission. This should include both your employees and grant recipients.
- Collect and report reach and impact of dissemination activities

Within this lot, we welcome bidders to propose any further innovative means of programme dissemination to be included within this lot.

II.2.14) Additional information

Ahead of commencing this procurement, we would like to raise awareness of this project by way of an industry day where we will introduce our plans for the project. Our hope is that in engaging with industry experts that we can ensure that this requirement is well placed when it hits the market in the near future.

II.3) Estimated date of publication of contract notice:

05/11/2019

Section IV: Procedure**IV.1) Description****IV.1.8) Information about the Government Procurement Agreement (GPA)**

The procurement is covered by the Government Procurement Agreement: no

Section VI: Complementary information**VI.3) Additional information:**

The industry day will run on Thursday 24th October 2019 from 10:30 arrival for 11:00 at The Engine Shed, Station Approach, Bristol BS1 6QH, the day will comprise of a presentation from UK Research and Innovation providing a background to this requirement, this will be followed by a Q&A session.

If you are interested in attending this Industry Day please confirm your attendance by emailing professionalservices@uksbs.co.uk stating your organisation and attendees names. All requests to attend must be received by Tuesday 22nd October 2019. Space will be limited on the Industry Day and therefore attendance is restricted to 2 individuals per supplier.

VI.5) **Date of dispatch of this notice:**
10/10/2019