**Appendix 1**

**Schedule of Prices**

Tenderers are required to complete the attached Schedule of Prices and return as part of their tender response. All prices are to be inclusive of disbursements but exclusive of VAT.

**Organisation \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Building Surveying and Co-ordination**

Provide a fixed fee for activities as set out in the ITT:

|  |  |
| --- | --- |
| **Activity** | **Fixed Fee**  **£** |
| Overall co-ordination |  |
| Undertake building surveys and prepare planned maintenance schedules / review routine maintenance |  |
| **TOTAL FIXED PRICE (EXCLUDING VAT) - £** |  |

**Rates for all Key Project Staff for any additional instructed works:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Staff Name | Position | Description of Role | Hourly Rate | Daily Rate |
|  |  |  |  |  |
|  |  |  |  |  |
|  |  |  |  |  |

* All prices must be quoted in pounds sterling, and exclusive of Value Added Tax (VAT).
* No separate inflationary price increases will be accepted once the contract is in force.
* Daily rates must be fully inclusive and include all expenses such as travelling, parking, lunch, equipment, materials and disbursements etc. but exclusive of VAT.
* Travelling time shall on no account be paid to the Service Provider by the College and the College is unable to guarantee that car parking will be available on site.
* Inaccurate completion of the pricing schedules will be taken into account when deciding whether such a tender can be accepted by the College.