



Department for Transport

[REDACTED]
Commercial Relationship Manager
Department for Transport
Group Commercial Directorate
Great Minster House
[REDACTED]
[REDACTED]

Cycling UK
Sent Electronically

Contract Agreement Number: **TATE3017**

25 June 2024

TATE3017

Dear [REDACTED],

1. On behalf of the Secretary of State for Transport, I award Cycling UK the above-mentioned Contract. This contract is governed by the Department for Transport Short Form Terms and Conditions.
2. The Contract will start on 25th June 2024 and finish by 31st July 2024. The **Firm Price** for the Contract is **£25,150.00** exclusive of Value Added Tax. This value cannot be exceeded without written approval from the commercial team.
3. This contract is for the purchase of the 192 E-Cycles that are currently leased by Cycling UK on behalf of Active Travel England. This includes a number of Raleigh (149) and Specialized (43) branded E-Cycles. The purchased E-Cycles form part of the total fleet of 501 E-Cycles (including Cargo Bikes/Trikes) which are to be transferred as per existing Asset Transfer Agreements between CUK and the Local Authorities.
4. [REDACTED] is the contract manager.
5. Suppliers must be in possession of a written purchase order (PO), before commencing any work under this contract. You must quote the aforementioned PO number on all invoices, and these must be submitted directly to:
[REDACTED]

While email is preferable, if you need to send documents by post, you should send to:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

6. Invoices received without the correct PO number will be returned to you and will delay receipt of payment.

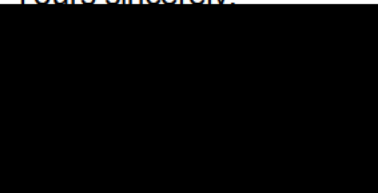
Signed: ...

Name: ...

Position: ...Deputy director of behaviour change.....

Date: ...1st July 2024.....

Yours sincerely,

A large black rectangular box redacting the signature of the Commercial Relationship Manager.

Commercial Relationship Manager