

Order Form – Digital Health Advisory

Framework agreement reference: 10225

Date of order	15 January 2026	Order Number	C405818 / W191841 To be quoted on all correspondence relating to this Order
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FROM

Customer	The Secretary of State for Health and Social Care as part of the Crown Acting through the UK Health and Security Agency		
Customer's Address	10 South Colonnade Canary Wharf London EC14 4PU		
Invoice Address	UK Health Security Agency, Manor Farm Road, Porton Down, Salisbury, SP4 0JG UKHSA VAT No: GB888851648 Contact number for all invoice related queries: [REDACTED]		
Contact Ref:	Name:	[REDACTED]	[REDACTED]
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	Name:	[REDACTED]	[REDACTED]
	Title:	[REDACTED]	[REDACTED]
	e-mail:	[REDACTED]	[REDACTED]

TO

Supplier	Kainos Software Limited
Supplier's Address	4-6 Upper Crescent, Belfast, BT7 1NT

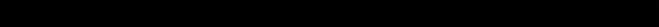


Account Manager	Name: [REDACTED] Address: [REDACTED] [REDACTED] [REDACTED]
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GUARANTEE

Guarantee to be provided	No
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1. TERM	
(1.1) Commencement Date	15 th January 2026
(1.2) Expiry Date	31 st March 2026



2. GOODS AND SERVICES REQUIREMENTS

The Customer requires the Supplier to design, build, and implement digital solutions that enhance the UK Health Security Agency's (UKHSA) ability to manage and share bio-surveillance data. This includes developing a scalable, secure metadata catalogue integrated with Cabinet Office platforms, automating data transfers, and ensuring all processes meet privacy and security standards. The Supplier is also expected to provide expertise and templates for data sharing agreements, facilitate rapid and compliant data access, and deliver comprehensive training and documentation so UKHSA staff can independently operate and maintain these new capabilities by the end of the engagement.

Service Profile - National Bio Surveillance Network (NBN) – Digital and Data delivery

Output 1 - Searchable UKHSA Meta-Data catalogue

- Build and deploy UKHSA service to contribute to the NBN metadata catalogue, using RaIN as a platform.
- Provide requirements to implement changes in fields to make RAIN more suitable for bio surveillance catalogue
- Provide specifications to enable Cabinet Office to build APIs to UKHSA metadata catalogue to allow for programmatic updates
- Provide support to help ingestion of all the metadata collected from Alpha into the new catalogue in RaIN.
- Carry out meta-data collation of all data related to the priority pathogens and those risks mentioned in the National Security Risk Assessment SGSS to expand the metadata catalogue.

Further detail

- An individual who possesses Data Architecture and Data Engineering skills to design and build an automated capability for in-scope metadata to be pulled at set schedules from the UKHSA Enterprise Data Catalogue and then to be loaded so the Cabinet Office GRIP data ingest mechanism can securely ingest the data and load it onto the Cabinet Office RaIN platform.
- Alternatively, if a single individual is not available who possesses these skills then for a small team equating to a single full-time equivalent will design and build the above requirements.
- This process to schedule regular data transfers from the UKHSA Enterprise Data Catalogue to the Cabinet Office GRIP ingest mechanism will need the following capabilities:
 - Documented Standard Operating Procedure and associated processes to Operate, apply changes including addition of new metadata
 - Documented architectural designs including linkage to metadata sets via the

Enterprise Data Catalogue and Cabinet Office GRIP and RaIN capabilities

- Documented code and links to the Github code repository
- Scalable capability that enables UKHSA to extend from the initial three metadata sets (SGSS – Second Generation Surveillance System; SARI-Watch; and Enhanced Surveillance System/Confirmed Measles Database) to +100 metadata sets
- Secure capability that gains both Privacy and Security approvals and obtains penetration testing approvals through following Cyber by Design principles.
 - Develop basic management information and controls to enable the status of metadata pulled by the Cabinet Office GRIP system to be fully auditable, including logs on data pulled by GRIP with time and date stamps, volume of metadata, last pull date, changes to the metadata (new or removed fields), etc...
 - Package up the capability to enable UKHSA Technical Civil Servants to operate, maintain and change, ensuring a full knowledge transfer by the end of the Order Form.

Output 2 - Data Brokerage Service

- Develop and deploy templates for data sharing agreements, Memorandas of understanding (MOUs), Data Sharing Agreements (DSAs) and best practice.
- Further development and maintenance of template DSAs and provision of data sharing expertise to facilitate swifter and more seamless response to data sharing requests
- Connect Cabinet Office to data owners for data access
- Work with the Cabinet Office to implement data quality assessment and ingestion process for novel OSINT, private market, international and other non-HMG sources
- We are looking for an experienced data governance analyst who can work with our Privacy and Information management leads to develop a process for enabling data sharing to be undertaken at pace.

Scope

This engagement does not include cloud consumption costs, which are managed separately. Suppliers are requested to provide costs solely for the implementation services as outlined in this document.

All work must be completed by 31st March 2026, with implementation commencing 15th January 2026.

Constraints and Assumptions

It is noted that the delivery of this Statement of Work is dependent on capacity and availability of stakeholders and subject matter experts. This capacity is subject to change

e.g. when reacting to UKHSA priorities such as an incident and/or as winter pressures unfold. The Supplier therefore should assume that delivery milestones will adjust accordingly if this happens which will be agreed by both the Supplier and UKHSA.

UKHSA will provide necessary infrastructure access, including credentials, architectural and data flow diagrams and any standard processes for data development. UKHSA will also act as the point of engagement (no direct contact) with the Cabinet Office to ensure lines of communication are maintained.

UKHSA will provide devices, software and tooling as necessary to the Supplier to meet their obligations under this Order Form.

The Supplier will adhere to UKHSA's security and compliance policies during implementation which will be provided to the Supplier on Order Form initiation.

UKHSA will ensure availability of the Head of Data Engineering and Product Manager to review and sign off deliverables for each milestone in alignment with the project milestones.

UKHSA will provide access to stakeholders, subject matter experts and assurance groups as required to meet the project milestones.

The Parties have agreed to conform to the published GDS standard for each phase, deviating from the standard, where it makes sense to do so, strictly by agreement only. All deliverables must align with the defined timelines, ensuring project completion including knowledge transfer to Civil Servants by 31 March 2026.

The Parties recognise that each milestone will be unique and is likely to identify factors previously unknown, or known factors where complexity is not yet fully understood. These may be organisational, solution-based, situational, or other factors.

These factors will become apparent once work has commenced and may impact one or more of: timescales, the resources required for each milestone, the information and insight required for each milestone, or the value that can be delivered through each milestone. On this basis, flexibility is important, in terms of both the approaches, also in terms of committing and consuming the Supplier and Buyer resources required.

Timescale

It is envisaged that this work will take less than 3 months to complete, kicking off 15th January 2026, completing by 31st March 2026.

The approach towards this work

The individual/team will work in collaboration with internal UKHSA teams to prioritise the deliverable outputs with a regular iterative approach, releases and review cadence, and ensure alignment with UKHSA organisational standards.

The Supplier team:

The Supplier team may vary during the duration of this Order Form, in accordance with Order Form needs and Government Digital Service standards.

(2.2) Premises

N/A

(2.3) Lease/ Licenses

N/A

(2.4) Standards

N/A

(2.5) Security Requirements

Security Policy

Baseline personnel security standard (BPSS)

Additional Security Requirements

None

Processing personal data under or in connection with this contract

NO

(3.5) Relevant Convictions

None

A Relevant Conviction is a Conviction that is relevant to the nature of the Services to be provided

(3.6) Implementation Plan

1. Preparation and Planning Phase

Deadline: 23/01/2026

Goal: Establish a strong foundation for the product through scoping, requirement gathering, and planning.

Deliverables

- Conduct stakeholder meetings to align on product goals, expectations, and timelines.
- Perform a readiness assessment.
- Define and document product scope, objectives, work packages, roles, responsibilities, and a detailed timeline.
- Identify and plan for dependencies, risks, and mitigation strategies.

2. Discovery/Alpha Phase

Deadline: 28/02/2026

Goal: For each outcome, deliver an end-to-end prototyped solution

Deliverables:

- Gain access to all environments appropriately, including required modules and permissions.
- Identify stakeholders (working with relationship owners) and obtain approval to proceed
- Identify users and establish user needs
- Undertake user research if applicable
- Build working prototypes for each output

3. Beta Phase

Deadline: 28/03/2026

Goal: Building on Discovery/Alpha, deploy solution against each output

Deliverables:

For the meta data catalogue:

- Documented Standard Operating Procedure and associated processes to Operate, apply changes including addition of new metadata
- Documented architectural designs including linkage to metadata sets via the Enterprise Data Catalogue and Cabinet Office GRIP and RaIN capabilities
- Documented code and links to the Github code repository
- Scalable capability that enables UKHSA to extend from the initial three metadata sets (SGSS – Second Generation Surveillance System; SARI-Watch; and Enhanced Surveillance System/Confirmed Measles Database) to +100 metadata sets
- Secure capability that gains both Privacy and Security approvals and obtains penetration testing approvals through following Cyber by Design principles.

- Develop basic management information and controls to enable the status of metadata pulled by the Cabinet Office GRIP system to be fully auditable, including logs on data pulled by GRIP with time and date stamps, volume of metadata, last pull date, changes to the metadata (new or removed fields), etc...
- Package up the capability to enable UKHSA Technical Civil Servants to operate, maintain and change, ensuring a full knowledge transfer by the end of the Order Form.
For the data brokerage service:
- Develop and deploy templates for data sharing agreements, MOUs, DSAs and best practice.
- Further development and maintenance of template DSAs and provision of data sharing expertise to facilitate swifter and more seamless response to data sharing requests
- Connect Cabinet Office to data owners for data access
- Work with the Cabinet Office to implement data quality assessment and ingestion process for novel OSINT, private market, international and other non-HMG sources

4. User Testing

Deadline: Iterative through phases 2 and 3

Goal: Ensure the solution operates as intended through rigorous functional, performance and user testing.

Deliverables:

- Conduct functional testing
- Perform performance testing to confirm reliability.
- Engage stakeholders in User Acceptance Testing (UAT) to validate that the solution aligns with user needs.
- Engage the relevant BAU teams to accept solutions into operations
- Address and resolve any issues identified during testing.

5. Knowledge Transfer and Training

Deadline: 31/03/2026

Goal: Empower the UKHSA team with the knowledge and skills needed to manage and maintain the meta data catalogue and data brokerage services

Deliverables:

- Conduct hands-on training sessions with relevant teams
- Deliver comprehensive documentation, including data flow diagrams, known issues, and operational best practices.
- Provide guidance on ongoing maintenance and optimisation of the services

4. PERFORMANCE QUALITY

(4.1) Key Performance Indicators

Planning phase acceptance criteria:

1. The Supplier will hold a session to provide evidence of all that has been identified during this phase to be presented to the Senior Responsible Officer (SRO) and key Deputy Director (DD leads). Go/no go decision will be made.

Discovery/Alpha phase acceptance criteria:

2. The Supplier will hold iterative sessions to provide evidence to demonstrate that each requirement has been met.
3. End of discovery/alpha, for each output, an end-to-end prototype solution will be demoed to SRO and DD leads. Go/no go decision will be made.

Beta phase acceptance criteria:

4. The Supplier will hold iterative sessions to provide evidence to demonstrate that each requirement has been met.
5. End of discovery/alpha, for each output, an end-to-end prototype solution will be demoed to SRO and DD leads. Go/no go decision will be made to go live.

User testing criteria:

6. Throughout the development, evidence of iterative testing will need to be demonstrated.
7. No P1 or P2 defects outstanding.

Knowledge Transfer and Training criteria:

8. Comprehensive documentation, training materials, and demonstration videos will be delivered iteratively throughout the development.

(4.2) Service Levels and Service Credits

Not applicable

If the level of performance of the Supplier during the Contract Period:

Not applicable



5. PRICE AND PAYMENT

[Redacted text block]

(5.2) Invoicing and Payment

The Supplier shall issue invoices upon completion of each milestone. The Customer shall pay the Supplier within thirty (30) days of receipt of a Valid Invoice, submitted in accordance with this paragraph 5.2, the payment profile set out in paragraph 5.1 above and the provisions of the Contract.

6. SUPPLEMENTAL AND/OR ADDITIONAL CLAUSES

(6.1) Supplemental requirements

Not applicable

BY SIGNING AND RETURNING THIS ORDER FORM THE SUPPLIER AGREES to enter a legally binding contract with the Customer to provide the Goods and/or Services. The Parties hereby acknowledge and agree that they have read the NHS Conditions of Contract for purchase of goods and/or Services and by signing below agree to be bound by the terms of this Contract.



For and on behalf of the Supplier:

by: [Redacted]	
S [Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
[Redacted]	[Redacted]
Date	

For and on behalf of the Customer:

Signed by:

[Redacted]	[Redacted]
Date	

