

# Framework Schedule 6 (Order Form Template and Call-Off Schedules)

## Part A - Order Form

<b>CALL-OFF REFERENCE:</b>	<b>CCZN21A29</b>
<b>THE BUYER:</b>	Office of Government Property, part of The Cabinet Office.
<b>BUYER ADDRESS</b>	The Cabinet Office – Office of Government Property, 10 South Colonnade, London, E14 4QQ
<b>THE SUPPLIER:</b>	Deloitte LLP
<b>SUPPLIER ADDRESS:</b>	1 New Street Square, London, EC4A 3PA
<b>REGISTRATION NUMBER:</b>	OC303675
<b>DUNS NUMBER:</b>	364807771
<b>SID4GOV ID:</b>	364807771

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 27 May 2021

It's issued under the Framework Contract with the reference number RM3821 for the provision of Data and Applications Solutions.

**CALL-OFF LOT(S): 2B – Environmental and Planning**

## **CALL-OFF INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM3821
3. The following Schedules in equal order of precedence:
  - Joint Schedules for framework reference number RM3821
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 11 (Processing Data)
  - Call-Off Schedules for CCZN21A29
    - Call-Off Schedule 1 (Transparency Reports)
    - Call-Off Schedule 3 (Continuous Improvement)
    - Call-Off Schedule 4 (Call-Off Tender)
    - Call-Off Schedule 5 (Pricing Details)
    - Call-Off Schedule 6 (ICT Services)
    - Call-Off Schedule 7 (Key Supplier Staff)
    - Call-Off Schedule 9 (Security)
    - Call-Off Schedule 14 (Service Levels)
    - Call-Off Schedule 15 (Call-Off Contract Management)
    - Call-Off Schedule 20 (Call-Off Specification)
4. CCS Core Terms (version 3. 0.3)
5. Joint Schedule 5 (Corporate Social Responsibility) RM3821

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

## **CALL-OFF SPECIAL TERMS**

Not Applicable

**CALL-OFF START DATE:** 01 June 2021

**CALL-OFF EXPIRY DATE:** 01 September 2021 – with an optional extension for a further 6 month period. **CALL-OFF EXPIRY DATE (IF EXTENSION UTILISED):** 01 March 2022

**CALL-OFF INITIAL PERIOD:** 3 Months

## **CALL-OFF DELIVERABLES**

See details in Call-Off Schedule 20 (Call-Off Specification)

### **MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £150,000 excluding VAT Estimated Charges in the first 3 months of the Contract.

There will be an optional 6 months extension valued at £299,500 excluding VAT.

### **CALL-OFF CHARGES**

For the avoidance of doubt, the total Contract Value shall not exceed a maximum of £449,500.00 (excluding VAT)

See details in Call-Off Schedule 5 (Pricing Details)

All changes to the Charges must use procedures that are equivalent to those in Paragraphs 5 and 6 in Framework Schedule 3 (Framework Prices)

The Charges will not be impacted by any change to the Framework Prices.

### **REIMBURSABLE EXPENSES**

Recoverable as stated in the Framework Contract

### **PAYMENT METHOD**

BACS, within 30 days from date of invoice.

### **BUYER'S INVOICE ADDRESS:**

Shared Services Connected Limited, CAB Procure to Pay, PO Box 405, Newport, NP10 8FZ.

**REDACTED**

### **BUYER'S AUTHORISED REPRESENTATIVE**

Name: **REDACTED**

Email: **REDACTED**

Position: **REDACTED**

Phone: **REDACTED**

### **BUYER'S ENVIRONMENTAL POLICY**

Not applicable.

### **BUYER'S SECURITY POLICY**

The Supplier's staff are required to be security cleared to CTC level.

Full details in Call-Off Schedule 9 – Security.

### **SUPPLIER'S AUTHORISED REPRESENTATIVES**

**REDACTED** – **REDACTED**

**REDACTED** – **REDACTED**

**REDACTED** – **REDACTED**

### **SUPPLIER'S CONTRACT MANAGER**

**REDACTED** – **REDACTED**

**PROGRESS REPORT FREQUENCY:** Weekly

**PROGRESS MEETING FREQUENCY:** Weekly

## KEY STAFF

### The Cabinet Office:

REDACTED – REDACTED

REDACTED – REDACTED

REDACTED – REDACTED

REDACTED - REDACTED

### Deloitte LLP:

REDACTED – REDACTED

REDACTED – REDACTED

REDACTED - REDACTED

## KEY SUBCONTRACTOR(S)

Not Applicable

## COMMERCIALLY SENSITIVE INFORMATION

Contents of the Supplier's Call-Off Tender (Call-Off Schedule 4);  
Resource profile, Rates and proposal value, Delivery plan & Delivery approach

## SERVICE CREDITS

Not applicable

## GUARANTEE

Not applicable

## SOCIAL VALUE COMMITMENT

As confirmed in Call-Off Schedule 4 (Call-Off Tender)

## MINIMUM PERIOD OF NOTICE FOR NO\_FAULT TERMINATION

1 month

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	REDACTED	Signature:	REDACTED
Name:	REDACTED	Name:	REDACTED
Role:	REDACTED	Role:	REDACTED
Date:	02 June 2021	Date:	04/06/2021

## **Part B - Call-Off Schedules**

- Joint Schedules for framework reference number RM3821
  - Joint Schedule 1 (Definitions)
  - Joint Schedule 2 (Variation Form)
  - Joint Schedule 3 (Insurance Requirements)
  - Joint Schedule 4 (Commercially Sensitive Information)
  - Joint Schedule 5 (Corporate Social Responsibility) RM3821
  - Joint Schedule 11 (Processing Data)
- Call-Off Schedules for CCZN12A29
  - Call-Off Schedule 1 (Transparency Reports)
  - Call-Off Schedule 3 (Continuous Improvement)
  - Call-Off Schedule 4 (Call-Off Tender)
  - Call-Off Schedule 5 (Pricing Details)
  - Call-Off Schedule 6 (ICT Services)
  - Call-Off Schedule 7 (Key Supplier Staff)
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