

Our ref: TMT2 49

To: Mr I Gibson  
 Colas Ltd  
 Wallage Lane  
 Rowfant  
 West Sussex  
 RH10 4NF

Sharon Cuff  
 Procurement Director  
 Lateral  
 8 City Walk  
 Leeds  
 LS11 9AT

Via Bravo

24 May 2018

Dear Mr Gibson

### **TMT2 49 – MS2, MS3 and MS4 message signs version 3 procurement (2018)**

On behalf of Highways England Company Limited, I accept your submission dated 29 March 2018 for the above Call off Agreement.

This letter and the documents listed below (in no order of precedence) form a binding contract between the Highways England Company Limited and yourselves:

1	RM1089 CCS Framework Agreement
2	TMT2 49 - Call Off Agreement
3	NEC 3 – Term Service Contract
4	TMT2 49 - Collaborative Performance Framework (CPF)
5	TMT2 49 – Service Information V1 ( <i>Tender Amendment 2 - TA2</i> )
6	Highways England Baseline Personnel Security Standard (BPSS) guidance
7	Highways England Data Handling Policy
8	9.1.9 UK Travel and Subsistence Allowances at a Glance
9	Chapter 9A Travel and Subsistence Policies
10	Chapter 9C Travel and Subsistence Guidance
11	TMT2 49 – Tender Q&A Issue 5 (26 March 2018)(Final Version) which included the following Tender Amendments:  TA1 – Revised Price List (V1) TA2 – Revised Service Information (V1) TA3 – Revised RfQ (V1) TA4 – Revised Price List (V2)

12	Colas' Submission comprising of:  a) completed Anti-Collusion Certificate - Question Section on Bravo b) completed Fair Payment Charter - Question Section on Bravo c) completed Anti-Fraud Code of Conduct - Question Section on Bravo d) completed Quotation declarations - Question Section on Bravo e) Colas Limited - Annex B - MTBF Calculations.zip on Bravo f) Colas Limited - Annex D - Risk Register.xlsx on Bravo g) Colas Limited - Detailed Plan.docx on Bravo h) Colas Limited - Draft Quality Plan.docx on Bravo i) Colas Limited - Methodology Statement.docx on Bravo j) Colas Limited - Contract Data Part 2.docx on Bravo k) Colas Limited - Insurance Documents.zip on Bravo l) Colas Limited - Notes for Energy Costs - Appendix 1 - Power Consumption Report.docx on Bravo m) Colas Limited - TMT2 49 - Price_List v2.xlsx on Bravo
13	Pre Award Checks - communications:  • Highways England's Evidence of Insurance check dated 14 May 2018 via bravo and Colas' response 14 May 2018 via bravo

The contract value will be no more than £11,237,971.02. Any additional requirements will be executed in accordance with the Call Off Agreement

The operative period of the contract will be **2 years** (with a 7 year warranty period). The start date of the contract will be 24 May 2018; therefore the contract will end 31 May 2020.

Invoices should be forwarded direct to:

Highways England  
FS Payments  
The Cube  
199 Wharfside Street  
Birmingham  
B1 1RN

Quoting the contract reference number **TMT2 49**, the appropriate Project Identification Number, the appropriate BPA and cost centre numbers (*to be provided by the Employer*).

**ACTION NOW REQUIRED:**

- Please confirm receipt and understanding of this letter.

Upon receipt of this letter please contact the Project Sponsor, Stephen Parkinson ( [REDACTED] ) to discuss arrangements for commencement of the Contract.

You must treat this letter in confidence until Highways England makes a public announcement. If you are planning to issue a press release regarding this Contract please seek approval from Highways England prior to publication. Press notice enquiries should be directed to the Highways England Press Office, 0844 693 1448, [PressOffice@highwaysengland.co.uk](mailto:PressOffice@highwaysengland.co.uk).

Lee Bryant will be in touch with you shortly regarding the completion of the TMT2 49 – Call Off Agreement

Yours sincerely

**Sharon Cuff**  
Procurement Director