



Actica Consulting Limited

REDACTED TEXT under FOIA Section 40, Personal Information

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Attn: **REDACTED TEXT under FOIA Section 40, Personal Information**

REDACTED TEXT under FOIA Section 40, Personal Information

Date: **23rd February 2024**

Contract ref: **CCSO24A08**

Dear **REDACTED TEXT under FOIA Section 40, Personal Information**,

Award of contract for the Provision of Cyber Security Consultancy Support

Following your proposal for the **Provision of Cyber Security Consultancy Support** to **Cabinet Office**, (The Buyer) we are pleased to award this Contract to you.

The Authority have confirmed that they accept the Supplier Terms and Conditions so there will be no Attachment 5 Terms and Conditions issued with this Award Letter.

1. For the purposes of the Agreement, the Buyer and the Supplier agree as follows:

1.1 The call-off contract shall commence on 19th February 2024 and the Expiry Date will be 18th July 2024. The total contract value shall be £90,000.00 (excluding VAT) with no option to extend.

1.1.1 Term 1 total contract value shall be £90,000.00 (excluding VAT)

1.2 This procurement activity was a Single Tender Action.

1.3 The Services shall be performed virtually.

1.4 The address for notices of the Parties are:

OFFICIAL

Call Off Award letter 22nd February 2024

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The Buyer	Supplier
Actica Consulting Limited REDACTED TEXT under FOIA Section 40, Personal Information Attention: REDACTED TEXT under FOIA Section 40, Personal Information Email: REDACTED TEXT under FOIA Section 40, Personal Information	Cabinet Office REDACTED TEXT under FOIA Section 40, Personal Information Attention: REDACTED TEXT under FOIA Section 40, Personal Information Email: REDACTED TEXT under FOIA Section 40, Personal Information

1.5 The following persons are Key Personnel for the purposes of the Agreement:

1.5.1 For the Supplier:

Name	Title/Role for the Supplier
REDACTED TEXT under FOIA Section 40, Personal Information	REDACTED TEXT under FOIA Section 40, Personal Information

1.5.2 For the Buyer:

Name	Title/Role for the Contracting Authority
REDACTED TEXT under FOIA Section 40, Personal Information	REDACTED TEXT under FOIA Section 40, Personal Information

2. Payment

2.1 Payment can only be made following satisfactory delivery of pre-agreed certified products and deliverables.

2.2 Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

2.3 Invoices should be submitted to: **REDACTED TEXT under FOIA Section 40, Personal Information**



3. Liaison

For general liaison, your contact will continue to be Cabinet Office **REDACTED TEXT under FOIA Section 40, Personal Information**

Please confirm your acceptance of the award of this contract by signing and returning the enclosed copy of this letter via email to the procurement Lead: **REDACTED TEXT under FOIA Section 40, Personal Information** by Tuesday 27th February 2024 by 3pm. No other form of acknowledgement will be accepted. Please remember to quote the Contract Reference number above in any future communications relating to this Contract.

Thank you for your cooperation.

Yours faithfully,

Signed for and on behalf of Cabinet Office ("the Customer")
Name: REDACTED TEXT under FOIA Section 40, Personal Information
Job Title: REDACTED TEXT under FOIA Section 40, Personal Information
Signature: REDACTED TEXT under FOIA Section 40, Personal Information
Date: 4 March 2024

We accept the terms set out in this letter and its Annexes, including the Conditions.

Signed for and on behalf of Actica Consulting Limited ("the Supplier")
Name: REDACTED TEXT under FOIA Section 40, Personal Information
Job Title: REDACTED TEXT under FOIA Section 40, Personal Information
Signature: REDACTED TEXT under FOIA Section 40, Personal Information
Date: 05/03/24