



Parks & Open Spaces

Willows Lane Depot

Willows Lane

Accrington

BB5 0RT

Our ref: 169

Ask for: Mark Pickup

Direct Line: 01254 356206

Date: 19th October, 2018

E-Mail : mark.pickup@hyndburnbc.gov.uk

Dear Sir/Madam,

Re: Play Area Extension & Associated Works : Milnshaw Park : Accrington

I enclose herewith Tender Documents for the construction of a play area extension in order that you may submit a tender for the works, the tender documents comprise of:

- Instructions to tender
- Conditions of contract
- Appendix to conditions of contract
- Form of tender
- Restrictive practices certificate
- Schedule of proposed sub-contractors
- Hardworks & Softworks Specification
- Draft Health and Safety Plan
- Contractors Equalities Undertaking
- Contract Agreement
- Bill of quantities
- Contract drawings:

169 – 01 Location Plan

169 – 02 General Arrangement Drawing

169 – 03 Railings details

One copy of the contract documents, duly completed and signed, shall be placed within a sealed self addressed envelope, this envelope should then be placed in a second sealed envelope and delivered to Parks Department, Hyndburn Borough Council, Willows Lane Depot, Willows Lane, Accrington, Lancs, BB5 0RT no later than 2.00pm noon Monday, 19th November, 2018. The envelope or cover must not bear any mark indicating the sender but should be endorsed with the scheme title and date for return.

Could you please confirm receipt of tender documents.

Yours sincerely

MARK R PICKUP
Parks Development Officer