

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE: Con_25026

THE BUYER: **Ministry of Justice on behalf of the Secretary of State for Justice**

BUYER ADDRESS Ministry of Justice
102 Petty France
London
SW1H 9AJ

THE SUPPLIER: KPMG LLP

SUPPLIER ADDRESS: 15 Canada Square, London, E14 5GL

REGISTRATION NUMBER: OC301540

DUNS NUMBER: 42-391-6167

SID4GOV ID: **N/A**

APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 14th May 2025.

It's issued under the Framework Contract with the reference number RM6325 Payment Acceptance 2 for the provision of Payment Acceptance Business Analyst services.

CALL-OFF LOT(S):
Lot 3 – Payment Consultancy

CALL-OFF INCORPORATED TERMS

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules

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2. Joint Schedule 1(Definitions and Interpretation) RM6325 Payment Acceptance 2
3. Framework Special Terms
4. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6325 Payment Acceptance 2
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 7 (Financial Difficulties)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Call-Off Schedules for RM6325 Payment Acceptance 2
 - Call-Off Schedule 1 (Transparency Reports)
 - Call-Off Schedule 2 (Staff Transfer)
 - Call-Off Schedule 3 (Continuous Improvement)
 - Call-Off Schedule 7 (Key Supplier Staff)
 - Call-Off Schedule 9 (Security)
 - Call-Off Schedule 20 (Call-Off Specification)
5. CCS Core Terms (version 3.0.11)
6. Joint Schedule 5 (Corporate Social Responsibility) RM6325 Payment Acceptance 2

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

The following Special Terms are incorporated into this Call-Off Contract:
None

CALL-OFF START DATE: 14th May 2025

CALL-OFF EXPIRY DATE: 13th November 2025

CALL-OFF INITIAL PERIOD: 6 months

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)]

MAINTENANCE SCHEDULE

Confirm here if the Supplier is to create and maintain a rolling schedule of planned maintenance in accordance with Paragraph 9.1 of Schedule 23 (Payment and Related Services Terms): Not required

The timetable and instructions relating to such planned maintenance shall be: N/A

Framework Ref: RM6325

Project Version: v1.0

Model Version: v3.9

SOFTWARE TERMS

N/A

Additional terms for provision of a Software as a Service solution and provision of Software Support & Maintenance Services (as referred to in are detailed in Paragraph 11.2 of Schedule 23 (Payment and Related Services Terms)) are set out below:

N/A

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is £160,000

CALL-OFF CHARGES

The call-off charges for this contract is to be no more than £160,000

REIMBURSABLE EXPENSES

Recoverable as stated in the Framework Contract

PAYMENT METHOD

A central purchase order number will be provided by the Authority. All invoices must be sent, quoting a valid purchase order number (PO number) and Contract reference. You must be in receipt of a valid PO Number before submitting an invoice.

BUYER'S INVOICE ADDRESS:

SSCL

Ministry of Justice

APinvoices-CTS-U@gov.sscl.com

102 Petty France, London, SW1H 9GL

BUYER'S AUTHORISED REPRESENTATIVE

[REDACTED]

BUYER'S ENVIRONMENTAL POLICY

Social Value Policy available online at:

[Social Value Policy](#)

Environmental Policy available online at:

[Ministry of Justice and the environment](#)

BUYER'S SECURITY POLICY

Available online at:

[Security Guidance \(justice.gov.uk\)](#)

SUPPLIER'S AUTHORISED REPRESENTATIVE

[REDACTED]

SUPPLIER'S CONTRACT MANAGER

[REDACTED]

PROGRESS REPORT FREQUENCY

To be agreed on contract commencement within the statement of work

PROGRESS MEETING FREQUENCY

To be agreed on contract commencement within the statement of work

KEY STAFF

[REDACTED]

KEY SUBCONTRACTOR(S)

Not Applicable

COMMERCIALLY SENSITIVE INFORMATION

Supplier's agreed rates for the contract

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT







Not applicable

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	[REDACTED]	Name:	[REDACTED]
Role:	[REDACTED]	Role:	[REDACTED]
Date:	14/05/2025	Date:	14/05/2025

JOINT-SCHEDULES

Joint Schedule 2 (Variation Form)	 RM6325-Joint-sched ule-2-variation-form-
Joint Schedule 3 (Insurance Requirements)	 RM6325-Joint-sched ule-3-insurance-requi
Joint Schedule 4 (Commercially Sensitive Information)	 RM6325-Joint-sched ule-4-commercially-s
Joint Schedule 7 (Financial Difficulties)	 RM6325-Joint-sched ule-7-financial-difficu
Joint Schedule 10 (Rectification Plan)	 RM6325-Joint-sched ule-10-rectification-pl
Joint Schedule 11 (Processing Data)	 RM6325-Joint-sched ule-11-processing-da

CALL-OFF SCHEDULES

Call-Off Schedule 1 (Transparency Reports)	 RM6325-Call-off-sch edule-1-transparency
Call-Off Schedule 2 (Staff Transfer)	 RM6325-Call-off-sch edule-2-staff-transfer
Call-Off Schedule 3 (Continuous Improvement)	 RM6325-Call-off-sch edule-3-continuous-ir
[Call-Off Schedule 7 (Key Supplier Staff)]	 RM6325-Call-off-sch edule-7-key-supplier-
[Call-Off Schedule 9 (Security)]	 RM6325-Call-off-sch edule-9-security-1.do
[Call-Off Schedule 20 (Call-Off Specification)]	 RM6325-Call-off-sch edule-20-specification