



# Department for Transport

## Group Commercial Directorate

Department for Transport (DfT)  
33 Horseferry Road  
Westminster  
London  
SW1P 4DP

### LinkedIn Ireland Unlimited Company

Wilton Place  
Dublin  
Ireland

Web Site: [www.dft.gov.uk](http://www.dft.gov.uk)

Your ref:

Our ref: TRHR3292

Date: 06/03/2024

Name: 

Email: 

**Contract Number and Title:** TRHR3292 – LinkedIn Insights

**CCS Framework and Service ID:** RM1557.13 G-Cloud 13 / **Service Lot ID:** 9895 9270 1707 188

On behalf of the Secretary of State for Transport, I write to inform you that **LinkedIn Ireland Unlimited Company** has been selected as the Department for Transport's (DfT) supplier for the above contract.

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The terms and conditions for CCS Framework reference RM1557:13
2. The CCS Framework G Cloud 13 Call Off Agreement.
3. CCS Framework RM 1557:13 - Service Offering 9895 9270 1707 188
4. Annex A – Supplier Quotation

I accept the quote (Annex A) in relation to the CCS Framework RM1557.13 G-Cloud 13 Service Offering 9895 9270 1707 188 subject to agreement of the Contract details.

The contract will commence on 01<sup>st</sup> March 2024 and expire on 28<sup>th</sup> February 2025 with an option to extend for a period of 12 months.

The value of the Contract is up to £100,000.00 with an initial commitment to spend £33,900 exc VAT (DfT are under no obligation to spend all the Contract Value).

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.



Invoicing  
Procedures.docx

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me via email to [REDACTED] at your earliest convenience.

If you have any queries regarding the commencement of the service, please contact the contract owner [REDACTED]

Yours sincerely

[REDACTED]

**Procurement Business Partner  
Department for Transport**

[REDACTED]

**On behalf of the Secretary of State for Transport**

Accepted for and on behalf of LinkedIn Ireland  
Unlimited Company by:

Signature:

Name:

Capacity: Director (International Legal EMEA & LATAM)

Date: 13 March 2024

Annex A – Supplier Quotation

Bill to

DEPARTMENT FOR TRANSPORT  
Accounts Payable  
Shared Services arvato  
Swansea Swansea SA7 0AD  
United Kingdom

Ship to

DEPARTMENT FOR TRANSPORT  
33 Horseferry Road  
76 Marsham Street  
London London SW1P 4DR  
United Kingdom

Order Information

Order Number:

Requested start date: February 5, 2024

Term: 12 months

PO Number: (None)

Billing Frequency: ANNUAL

Billing Method: Pay Upfront

Payment Method: Invoice

Payment terms:

Currency: GBP

Order Notes:

About Requested Start Date: If LinkedIn provisions the Services after the Start Date due to Customer's selected payment method (e.g. credit card payment delegation, proforma prepayment, etc.) or other account provisioning issues, then LinkedIn will adjust the End Date internally to ensure Customer receives the Services for the full duration of the Term.

Description	Unit price	Quantity	Total
Talent Insights: Advisor - 5 seats 12 months LinkedIn Talent Insights provides you on-demand access to real-time LinkedIn data and insights on talent pools and companies of interest. The Advisor package gives you 5 LTI licenses.	N/A	1	

Subtotal:

Estimated Tax:

Estimated Order Total (GBP):

Tax Information: Value Added Tax (VAT) may apply to your LinkedIn Order based on your ship-to address. Any VAT charges will appear on your final invoice. Please direct any tax related questions to our tax team at [taxinquiry@linkedin.com](mailto:taxinquiry@linkedin.com). To remove the VAT charge on this order, please provide us with your UK VAT registration number or other applicable VAT exemption form. Note: Reverse charge procedure may apply to your order.