



XXXXXX "redacted under FOIA section [40 Personal Information]"  
CIPD  
151 Broadway  
Wimbledon  
London  
SW19 1JQ

Dear XXXXXX "redacted under FOIA section [40 Personal Information]",

**Provision of CIPD Conferences, Workshops & Memberships – PS/18/214**

**Acceptance of extension on the above contract**

Further to my letter of 21/01/2022 I am now writing to formally extend the duration of the contract until 31/03/2023, up to the value of £30,549. This extension is subject to CIPD providing year 3 CIPD membership fees to DVLA by 30th June 2022, and in line with an estimated price increase of 2-3% on the year 2 membership fee's of contract no PS/18/214.

This letter constitutes a binding contract between yourselves and the Department for Transport and will be subject to the same Terms and Conditions of Contract including any amendments as Contract No PS/18/214.

Please acknowledge your receipt of this letter by signing in the allocated space below and returning to me at the above address.

Yours sincerely,

XXXXXX "redacted under FOIA section [40 Personal Information]"  
Commercial Specialist  
Commercial Directorate  
XXXXXX "redacted under FOIA section [40 Personal Information]"

**On behalf of the Secretary  
of State for Transport**

Accepted for and on behalf of **CIPD** by:-

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Capacity: \_\_\_\_\_

Date: \_\_\_\_\_