



Intellectual
Property
Office

Purchase Order

Purchase Order Number:	PO-3011410
Order Revision Number:	0
Date:	17/12/2024

Supplier
IET Services Ltd PO Box 96 Stevenage Stevenage Herts SG1 2SD

Delivery Address
IPO Purchasing Dept. Intellectual Property Office Purchasing Dept Concept House Newport South Wales NP10 8QQ

Invoice Address
Email: payables@ipo.gov.uk IPO Accounts Payable Intellectual Property Office Concept House Newport South Wales NP10 8QQ

Contact Details for Purchase Order queries
Contact for Enquiries: [REDACTED] Contact Telephone: [REDACTED] Contact Email: [REDACTED]

Line No.	Quantity Ordered	Item Number and Description	Unit Price £	Line Value £
1		Annual Site Licence Fee 2025 [REDACTED]	[REDACTED]	[REDACTED]
2		Annual Site Licence Fee 2026 [REDACTED] 1st January 2025 to 31st December 2026	[REDACTED]	[REDACTED]

Please forward your invoice, which must clearly quote the Purchase Order number above (Including the prefix) to payables@ipo.gov.uk

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Total Order Value £
(exc VAT)

50,169.00

Failure to do so will result in your invoice being rejected and cause a delay to payment

For payment by BACS please state on your invoice your bank name, sort code, account number and account name.

Intellectual Property Office Terms and Conditions indicated below will apply to this procurement and are attached / available upon request from the contact number as above.

https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/318950/termconditionsservices.pdf

Please be advised that this purchase order and any contractual documentation related to it may be published and made available to the public. The IPO's policy in relation to this subject can be seen at:

<http://www.ipo.gov.uk/about/supply/supply-transparency.htm>