

Our ref: TMTii 59

To: Mr Peter Hill

Costain ITS Ltd.
 3 Filers Way
 Worle
 Somerset
 BS24 7JP

Via Bravo

Dear Mr Hill

Mark Fairweather
 The Cube
 Birmingham
 B1 1RN

4 December 2019

TMTii 59 – M4 Signs and Signals

On behalf of Highways England Company Limited, I accept your submission dated 4th November 2019 for the above Call off Agreement.

This letter and the documents listed below (in no order of precedence) form a binding contract between the Highways England Company Limited and yourselves:

1	RM1089 CCS Framework Agreement
2	TMTii 52 - Call Off Agreement (V2 – TA6)
3	NEC 3 – Term Service Contract
4	TMTii 59 - Collaborative Performance Framework (CPF) V4.5
5	TMTii 59 – Service Information (V3 – TA3)
6	Highways England Baseline Personnel Security Standard (BPSS) guidance
7	Highways England Data Handling Policy
8	9.1.9 UK Travel and Subsistence Allowances at a Glance
9	Chapter 9A Travel and Subsistence Policies
10	Chapter 9C Travel and Subsistence Guidance
11	TMTii 59 – Tender Q&A Issue 3 (31 October 2019 - Final Version) which included the following Tender Amendments: TA1 – Revised Price List (V2) and revised Service Information (V2) TA2 – Revised Request for Quotation (V2) TA3 – Revised Service Information (V3) TA4 – Two-week extension to the tender return deadline

	<p>TA5 – Revised Request for Quotation (V3) TA6 – Revised Call Off Agreement (V2) TA7 – Revised Price List (V3) TA8 – Revised Price List (V4) TA9 – Provision of ‘TMTii 59 – Detailed Drawings 1 & 2’ files TA10 – Provision of ‘Highways England policy for the use of Variable Signs and Signals (VSS) 3.0’ to supersede IAN 162.</p>
12	<p>Costain’s Submission (as received via Bravo) comprising of:</p> <ol style="list-style-type: none"> a) completed Anti-Collusion Certificate - Question Section on Bravo b) completed Fair Payment Charter - Question Section on Bravo c) completed Anti-Bribery Code of Conduct – Question Section on Bravo d) completed Anti-Fraud Code of Conduct - Question Section on Bravo e) completed Quotation declarations - Question Section on Bravo f) TMTii 59 Quality Methodology g) TMTii 59 MTBF Attachments Folder (Calculations and Reports) h) TMTii 59 Q5.4 MS3 MTBF i) TMTii 59 Q5.5 MS4 MTBF j) TMTii 59 Q5.6 AMI MTBF k) TMTii 59 Delivery Plan l) TMTii 59 Risk Register m) CITS V2 TMTii 59 – Price List (V4) Final n) TMTii 59 Price List explanatory document o) Annex A – TMTii 59 Call-off p) Annex C – TMTii 59 Contract Data Part 2 draft q) TMTii 59 Statement on Transparency r) TMTii 59 Statement on Insurances s) TMTii 59 Statement on Conflict of Interest
13	<p>Pre Award Checks - communications:</p> <ul style="list-style-type: none"> • Highways England’s Key People and Insurances and Key People Check dated 3 December 2019 via bravo and Costain’ response dated 3 December 2019 via bravo.

The contract value will be no more than £5,948,852.40 (excluding energy costs). Any additional requirements will be executed in accordance with the Call Off Agreement.

The operative period of the contract will be **1 year** (with a 7-year warranty period). The start date of the contract will be 5 December 2019; therefore, the contract will end 4 December 2020.

Invoices should be submitted as a PDF file (excel is not supported) via email to invoices@highwaysengland.co.uk, quoting the contract reference number **TMTii 59**, the appropriate Project Identification Number, the appropriate Agreement and cost centre numbers (*to be provided by the Employer*).

ACTION NOW REQUIRED:

- Please confirm receipt and understanding of this letter.

Upon receipt of this letter please contact the Project Sponsor to discuss arrangements for commencement of the Contract.

You must treat this letter in confidence until Highways England makes a public announcement. If you are planning to issue a press release regarding this Contract please seek approval from Highways England prior to publication. Press notice enquiries should be directed to the Highways England Press Office, 0844 693 1448, PressOffice@highwaysengland.co.uk.

Alex Kirk will be in touch with you shortly regarding the completion of the TMTii 59 – Call Off Agreement

Yours sincerely

Mark Fairweather

Acting Head of Commercial and Procurement – IT