

CLARIFICATION LOG

Proposal for the Rejuvenation of Commercial Road, Penryn



PENRYN
Town Council

Reference No:	Subject	Clarification	Date Received:	Response	Date Responded:
PTC/PSB2022/001	Communication and Submission	<p>1. Confirmation required on communication process and submission?</p> <p>2. Please confirm if value of project is for a full multi-disciplinary concept masterplan scheme?</p>	8 March 2022	<p>1. All communication and submissions to be directed to the Town Clerk. Responses will be uploaded onto Contracts Finder as per item 3.11.3 of the ITT.</p> <p>2. The tender is to enable a detailed scheme for Commercial Road and the scheme to be costed. This approach would enable the Town Council and its Place Shaping Board to move forwards towards the creation of an outline business case to support future applications for capital funding to help deliver any scheme on the ground. This step has been missing in previous years and why previous concept schemes have not been brought forward or delivered in part or in full.</p>	8 March 2022
PTC/PSB2022/002	Terms and Conditions	Request for Terms and Conditions	8 March 2022	Terms and Conditions for consultants uploaded to the Contracts Finder website. Full Tc and Cs for the contract will	8 March 2022

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				be included in any future Consultancy Agreement with the consultant.	
PTC/PSB2022/003	Requirements for the bid document and updates on clarification log	Are there specific questions that need addressing and is there a page limit and is there an update to the clarifications log.	14 March 2022	There is no limit on the amount of pages for your response, however, the submission should show a full understanding of the brief. The clarification log is updated as and when questions are received from participants.	15 March 2022
PTC/PSB2022/004	Bid submission	Can you please confirm all there is to participate in this opportunity is to send you an email with all answered questions	14 March	Please respond in the form of an A4 document which can be either emailed or sent as a hard copy.	15 March 2022
PTC/PSB2022/005	Contract value and tender submission	<p>1. Item 2.1.5 states that the contract value is £40,000 – is this exclusive of VAT?</p> <p>2. With regards to the format of the tender submission – A4 is stated but are there any limits on number of pages/words?</p>	14 March	<p>1. The contract value provided is exclusive of VAT.</p> <p>2. There is no limit on the amount of pages in the document for your response, however, the submission should show a full understanding of the brief.</p>	15 March 2022
PTC/PSB2022/006		1. We assume that the work is up to RIBA Stage 2 (Concept Design). Please confirm.	15 March 2022	1. RIBA Stage 2/3. Sufficient detail is to be provided to be able to provide outline costing for the scheme.	15 March 2022

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		2. We would normally expect a standard word document with standard questions – there doesn't appear to be a pro-forma questionnaire? Do you want us to prepare our own submissions showing an understanding of the brief?		2. Please prepare your submission showing an understanding of the brief.	
PTC/PSB2022/007	Submission Queries	Key requirements for the proposal/submission and overall submission requirements.	15 March 2022	Please supply your response as an A4 document that shows you have understood the brief document. The proposal needs to enable the Town Council and its Place Shaping Board to move forwards towards the creation of an outline business case to support future applications for capital funding. Based on RIBA Stage 2/3. Sufficient detail is to be provided to be able to provide outline costing for the scheme.	16 March 2022
PTC/PSB2022/008	Miscellaneous Queries	1. specific format for the response and maximum number of pages? 2. does the price also need to include the cost of any additional consultants that will be required? 3. shall activities to be listed in the pricing schedule align with the key milestones?	16 March 2022	1. A4 document – no maximum page amount. 2. The costs for the work set out within the brief shall not exceed the funding available for the work of £40,000. 3. If you prefer to align your pricing schedule with the key milestones then we would have no issue with this.	16 March 2022

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		<p>4. Can the hard copies follow the electronic submission on the 31st March or both electronic and hard copy need to be delivered the same day?</p> <p>5. Could any extension to the clarifications date been considered?</p>		<p>4. Hard copy and electronic copies can be sent separately but both have to be received by noon on 31 March 2022.</p> <p>5. Unfortunately no extension of the clarifications date can be granted at this time.</p>	