



VARIATION TO CONTRACT FORM

Contract title : Delivery of Official Controls in Approved Establishments in England and Wales (Lots 1-6)

Contract Reference : FS101227

Variation No :20 **Date:** 29/03/2023.

Between : The Food Standards Agency (the Authority) and Evile & Jones (GB) Ltd (the Contractor)

The contract is varied as follows: **Duration and Price**

1. This variation replaces variation 19 in its entirety.
2. This variation notifies the supplier of the intention of the FSA to extend the contract by a period of one (1) year under Clause 8.2 from 27/03/23 to 31/03/24
3. This variation amends Schedule 4 Charging (see below) to insert the agreed year 4 costs based on delivering an extension of the existing services.
4. The total cost of this variation is £37,672,926.
5. These revised year 4 costs do not account for the recently proposed increase in Skilled Worker Going Rates for Meat Hygiene Inspectors. The effect of this change is currently being reviewed and any financial impact, including any jointly agreed amendments to the year 4 contract value, will be accounted for in a subsequent variation.
6. Words and expressions in this Variation shall be given the meanings given to them in the Contract.
7. The contract, including any previous variations with the exception of variation 19, shall remain effective and unaltered except as amended by this variation.

Signed:

For the Authority

For the Contractor

Title: Commercial Business Partner

Title:

CEO

Date: 04/04/2023

Date:

Click here to enter a date.

31/03/2023

PROCUREMENT TEAM ONLY

Update SharePoint & e-sourcing portal with variation number, dates & value, add copy of variation, redact & add to Contracts Finder. Science Only:- Update Teams SERD/SEF Master Spreadsheet

SCHEDULE 4 CHARGING FOR YEAR 4 (2023/2024)

- 1.1. This Schedule 4 sets out the Charges that apply to this Contract and any attendant purchase orders and self-billing invoices.
- 1.2. The forecast chargeable hours are 452,056 COV hours and 488,433 MHI hours.
- 1.3. The hourly Direct Payroll rates the Authority will pay the Contractor for each chargeable hour worked, as per the agreed contract extension are:

Year	2023/24
COV Rate	
CMHI Rate	

- 1.4. Premium rates are not payable in any circumstances which includes bank holidays and overtime, only the standard rates detailed above will be paid.
- 1.5. The 'FSA risk' Direct Variable costs for providing the services (estimated at [REDACTED]) will be paid as per Table 1 below.
- 1.6. Costs for Laundry and Equipment provided by FSA are shared based on 65% contract staff and 35% employed staff. This will be reviewed on 31 March 2023 and 1 October 2023 and adjusted in line with the relative staffing levels at these points in time.
- 1.7. One twelfth of the 'E&J risk' Direct Variable costs (estimated at [REDACTED]) and the Indirect Overhead costs (estimated at £[REDACTED] plus £[REDACTED] depreciation) will be paid within each monthly invoice. These costs are fixed and will not be reviewed for any adjustments.
- 1.8. The profit margin to be paid is 1/12 of £[REDACTED] which shall be paid each month.
- 1.9. The Hourly rates the Authority will pay for temporary SEO Veterinary backfill work are: -

Year	2023/24
Backfill Rate	

Schedule of Costs

Category	Forecast Y4 Costs	Notes
Total Contract Cost		Linked to hours x direct pay cost per hour plus direct variable costs and indirect overhead, and a fixed profit £s amount per hour
Estimated Hours		Will vary depending on business needs and staff availability
Direct Pay Costs		Amount by grade per actual hour recorded each month
Direct Variable Costs – FSA Risk		Pass Through Costs with a 'soft cap' – see table below
Direct Variable Costs – E&J Risk		One 12 th paid per month. Fixed amount in contract, no adjustments
Total Direct Costs		
Indirect Overhead Costs – E&J Risk		One 12 th paid per month. Fixed amount in contract, no adjustments
EBITDA		
Depreciation		One 12 th paid per month. Fixed amount in contract, no adjustments
Total Direct and Indirect Costs		
Profit per Hour		Fixed amount per hour worked
Profit		

If these agreed costs are at risk of being exceeded then the costs will be jointly reviewed by FSA and E&J.

'Soft Cap' on Direct Variable Costs – FSA Risk

It is hereby acknowledged and agreed by the parties that: (a) the agreed amount of monies payable by the FSA as indicated in Table 1 in this Variation Contract [under Schedule 4] shall be treated as a Soft Cap. "Soft Cap" means that the FSA shall have no obligation to fund additional costs in excess of such specific agreed amount but that in cases where E&J forecasts that a particular cost may exceed such specific agreed amount the FSA agrees to enter in good faith into discussions with E&J to understand the impact of not paying for the additional cost in order to enable the FSA to decide whether the FSA wishes to fund/partially fund any such additional cost at its sole discretion; and (b) notwithstanding the Soft Cap, the overall (total) agreed amount of monies payable under this Variation Contract [as indicated in Schedule 4] shall be treated as a Hard Cap. "Hard Cap" means that the FSA shall have no obligation to fund additional costs in excess of such agreed amount and nor shall the FSA be obliged to consider any such additional costs under this Variation Contract.

Table 1 - Direct Variable Costs – FSA Risk

Category	Y4 (soft cap)	Notes
Visa applications		SP numbers and evidence of cost required on request
Pre deployment		SP numbers and evidence of cost required on request
Training (Pre-service) excl payroll cost.		SP numbers and evidence of cost required on request
Training (CPD)		SP numbers and evidence of cost required for English Tuition on request
RCVS subscription		Based on an agreed list in April 2023 supported by evidence of hours worked on the FSADOC contract
Laundry		See para 1.6
Equipment		See para 1.6

