

**The Secretary of State for the Home Department acting through Border Force**

**Request for information (“RFI”)**

**Trial use of**

**Body Worn Video Cameras**

February 2023

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**Note to supplier - All pages, as issued must be returned within your RFI submission. Please do not remove any pages from this RFI document as all pages, method statements, supporting documents and appendices will form the final contract.**

**Definitions:**

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| **Expression or Acronym** | **Definition** |
| BF | Border Force |
| BWV | Body Worn Video |
| EUD | End User Device |
| DEMs | Digital Evidence Management system |
| HMRC | His Majesty’s Revenue and Customs |
| IT | Information Technology |
| NCA | National Crime Agency |
| NCSC | National Cyber Security Centre End User Device |
| RFI | Request for Information |

**Company Information:**

Border Force is a professional law enforcement command within the Home Office. It is responsible for securing the UK border and promoting national prosperity by facilitating the legitimate movement of individuals and goods, whilst preventing those that would cause harm from entering the UK. This is achieved through the immigration and customs checks carried out by our staff at ports.

Border Force is responsible for:

* Checking the immigration status of people arriving in and departing the UK;
  + Searching baggage, vehicles and cargo for illicit goods or illegal immigrants;
* Patrolling the UK coastline and searching vessels;
* Gathering intelligence.
* Alerting the police and security services to people of interest.

**Background:**

 Border Force (BF) secures the border and promotes national prosperity by facilitating the legitimate movement of individuals and goods, whilst preventing those that would cause harm from entering the UK. Border Force achieves this by searching goods and screening people on entry to the UK. To support Border Force and our prosecuting partners within NCA, HMRC, Immigration Enforcement and Policing, BF would like to provide high quality visual evidence to support prosecution of offences. Border Force are also seeking ways to protect staff on the front line and decrease verbal and physical abuse. The recording of such events could be a deterrent in this and provide compelling evidence when a case is presented for prosecution.

Border Force is planning to trail BWV in various ‘live’ operational environments to ascertain the viability of their deployment and assesses the impact against verbal abuse, physical assault, and evidence collection. These environments will include airports, seaports, and small airfields. Border Force is seeking to gain information on BWV and would appreciate supplier support of trials via provision of equipment and data management solutions.

**Project goal:**

The intention of issuing this document is to facilitate constructive and meaningful dialogue which will be beneficial to all involved and enable Border Force to get a better understanding of the capabilities of the marketplace relating to the subject area prior to any potential procurement exercise.

This Trial will establish if there is sufficient evidence of Body worn video cameras benefits by assessing the following areas:

* Improved high quality evidence for prosecuting partners
  + Impact on the level of verbal and physical abuse experienced by BF Officers
  + Infrastructural, technological, and legal issues of mandating BWVs on Border Force Officers
* Cost efficiency
* Benefits of BMVs which can be seen across other sectors.

Evaluation will be based on the below criteria and will be assessed on both Mandatory and Non-Mandatory requirements. The three bidders with the highest score will be selected to partake in the trial. Each preferred bidder is expected to supply circa 10 BWC free of charge with no obligation throughout the stipulated loan period of the pilot phase.

Requirements **2.1, 2.2** and **2.4** will be scored on duration and resolution. All remaining requirements will be scored using pass/fail criteria.

Failure to meet any “**Must have”** requirements will result in disqualification from consideration.

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| **Project description, goals, and background** |
| **Statement of need:**    Border Force requires trial of body worn video cameras to be trialled by teams of 10 Officers across 3 UK port locations over a 4-6month time frame.    This trial is to ascertain if Body Worn Video will add benefits to the business allowing decision makers to make an informed decision as to whether this is a viable solution to BF to take forward as a national capability.    Prior to any formal tendering process, suppliers are asked to consider and offer any sample devices / attachment solutions they propose could support and accommodate business needs outlined below.    This RFI is solely for information and planning purposes but may be used to define scope and inform vendor selection should the project moves forward to an RFP.    Any RFI returned in response to this exercise does not constitute a contractual agreement between the respondent and Border Force. Respondents should also note that Border Force will not be responsible for any costs and expenses that may be incurred in responding to this RFI.    Border force will review the bidders’ terms & conditions with a view to accept following advice from legal team.     1. **Functional Requirements**   **Mandatory:**   1. The BWV **MUST** record both audio and visual footage when activated. 2. All BWV recording **MUST** have a date and time stamp and **MUST** be visible on all recordings in GMT time zone. 3. The BWV **MUST** have a DEMs software solution, or equivalent product with the ability to redact footage deemed not fit for sharing outside the department. 4. The BWV **MUST** activate recording by pressing/touching a single button on the camera or equivalent process. 5. The BWV recording **MUST** deactivate recording by pressing/touching a single button on the camera or equivalent process. 6. Disrupted video file **MUST** still be readable if BWV device malfunctions. 7. Data **MUST** not be lost due to a unit power failure. 8. The BWV data **MUST** not be able to be overwritten if the BWV unit’s capacity has been reached. 9. When transferred off the device all recordings **MUST** be preserved in its original format and any metadata retained, i.e., the integrity of the file should not be affected.      1. **Non – Mandatory:** 2. The BWV **SHOULD** have the ability to record up to a minute before starting the recording and up to a minute after ending the recording. 3. no pre-record will score 0                     >0 but <30 seconds will score 30                    ≥30secs but <45secs will score 50                    ≥45secs but <1 min will score 70                    ≥1min will score 100   1. The BWV **SHOULD** record in no less than 480p resolution. 2. <480p will score 0   ≥480p but <720p will score 30  ≥720p but <1080p will score 70  ≥1080p will score 100     1. The BWV **SHOULD** be able to record in low light areas. 2. The BWV battery **SHOULD** last the duration of a 10-hour shift on a single charge.   <10 hrs will score 0             ≥10 hrs but <12 hrs will score 50             ≥14hrs will score 100     1. The BWV **SHOULD** come with the necessary charging equipment fitted with a UK plug.      1. Data transfer from the BWV device to the standalone device **SHOULD** be done via a docking station or USB cable.      1. The BWV device **SHOULD** prevent against accidental activation and deactivation. 2. The BWV device **SHOULD** provide feedback to the user when activation and deactivation occurs.      1. **Non-Functional Requirements**   **Mandatory:**   1. The BWV **MUST** be delivered with use of BWV training and guides for operational users. 2. The BWV **MUST** be delivered with back-office software training in English and guides for at least 3 ‘super users’. 3. The Home Office will retain all relevant data after completion of the trial therefore data **MUST** be able to be extracted from the standalone device. 4. Video recordings **MUST** be protected if the device is lost and **MUST** not be accessible by a third party. 5. There will not be the option to integrate and store recordings on the Home Office IT network. 6. The BWV **MUST** have a stand-alone device with hardened security to the NCSC EUD Standards. 7. The stand-alone device and associated software **MUST** be able to store and manage all video recordings. 8. The standalone device **MUST** have sufficient data storage to hold recordings during the trial. 9. The BWV **MUST** be delivered with an additional standalone contingency device in case of any malfunction that could impede the trial. 10. Users **MUST** not be able to erase or edit any recordings on the device. And only authorised superusers should be able to redact recordings on the back-office software. 11. The BWV **MUST** have a non-removable media storage within a sealed unit for data security and integrity. 12. The BWV **MUST** comply with AES-256 for data encryption.      1. **Non- Mandatory:** 2. The BWV **SHOULD** have the ability to be mounted to an users uniform or tactical vest with quick release.  A mount such as “Klick Fast” or equivalent **SHOULD** be used. 3. The BWV **SHOULD** be robust enough for deployment within a front-line operational environment, with a rating of IP54 minimum or equivalent. 4. The BWV **SHOULD** be delivered with a minimum of 15 BWV units to support the trial. 5. There **SHOULD** be a variety of user access levels to view and manage data.     **Out of Scope**  Cap worn device  Tie worn device below lapel  Maritime activity on water  Pursuit situation  Covert operations |
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**PROCUREMENT TIMETABLE**

This procurement is intended to follow the timeline below:

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| **Milestone** | **Date(s)and time(s)** |
| Issue of RFI | 14th February 2023 |
| Last date for Clarification questions | 18th February 2023 |
| Response to Clarification questions | 21st February 2023 |
| Close of Submission of RFI | 28th February 2023 |
| Evaluation of RFI | 4th March 2023 |
| Notification of result of evaluation | 7th March 2023 |

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| **Company information** |
| **RFI issued by: Border Force**  **RFI title:** *<RFI title and ID number if available>* |

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| **Submission instructions** |
| Responses must be submitted in the RFP360 template. Case studies and additional documentation should be embedded in the proposal with the corresponding question. |

Requested information

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| **Vendor requirements** |
| **Functionality requirements:**  *<Include any deal-breaker solution factors. For example, state any required functionality, features, integrations, or specifications.>*    **Minimum vendor requirements:**  *<State any general vendor requirements i.e., sustainability, diversity, location, subcontracting and so on.>* |

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| **Experience** | | |
| Have you delivered your solution previously to UK Law Enforcement body? | | *<Leave blank for vendor to provide yes/no>* |
| Previous work samples | *<Leave blank for vendor to provide links to examples of previous work.>* | |

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| **General company information** | |
| Company name and office address | *<Leave blank for vendor to provide company info.>* |
| Describe company background | *<Leave blank for vendor to provide company history and background.>* |