**Invitation to Tender**

**RIB with Honda BF 350 Package**

 **Ref:BG 333**

# 1. About Seal Snorkelling Adventures

The business has been running since April 2022 and we run trips out to snorkel with the local Atlantic grey seals that surround our beautiful islands. We offer two trips a day and take up to 10 customers per trip to enjoy our clear waters and get up close and personal with some wild Atlantic grey seals.

# 2. Background and Context

I am looking at purchasing a new vessel to run along side my current vessel to provide snorkelling and wild life conservation trips for schools, Colleges and universities which at this current time I am unable to offer due to being full on the current vessel. This will also add an extra opportunities to take out film crews which often come to the islands to film wild life and nature. Without this new vessel all of the above is unacheiveable due to being full all summer and adding the new vessel will allow more trips to run.

We will assess tenders received on lowest compliant Tender.

# 3. Tender requirements

The successful tenderer will be expected to undertake the following activities:

1. ORCA® Hypalon or equivalent
2. Flush mount non-return valves
3. High tensile chromated & powder coated aluminum hull
4. Integrated transom supports
5. Self-draining deck
6. Steering wheel
7. Lifting points and towing eyes
8. Heavy duty rubbing strake
9. Keel guard
10. Carbon dash for console
11. Brushed foam teak finish deck
12. Highfield dry bag
13. Integrated rear seat with cushion
14. Electrical pack for boat & console
15. Platform with ladder
16. Foot pump & repair kit
17. Sundeck
18. Shower kit
19. Fridge
20. Table
21. T-Top
22. Tow post
23. Windlass
24. Twin Garmin 923XSV sonar/GPS and transducer
25. Garmin 115i VHF and antenna
26. Fusion RA210 Stereo and 4 x LED Speakers
27. Rokk wireless charger
28. All rigging to be included
29. Conform to MGN280 and Addition 3 of the MCA small ships coding
30. Certificated for commercial use through MCA, MECAL or other small ships coding authorities.
31. Client will collect
32. Available for collection no later than 24 January 2025

4**. Budget**

The total maximum budget available for this commission is £90,000.00 (exc VAT) but inclusive of all expenses.

**Tenders that exceed the total budget will not be considered.**

The budget will be reviewed as part of the tender evaluation detailed in Section 10 and will reflect the degree to which there is a saving on the maximum budget

# 5. Tender and commission timetable

The timescale of the programme is from the date of signing the contract until acceptance by the Sea; Snorkelling Adventures. The timetable for submission of the Tender, completion of the programme are set out below.

|  |  |
| --- | --- |
| **Milestone** | **Date** |
| Date ITT available on Contracts Finder | 14 October 2024 |
| Last date for raising queries | 1200: 21 October 2024 |
| Last date for clarifications to queries | 1200: 22 October 2024 |
| Deadline to return ITT | **1700: 1 November 2024** |
| Evaluation of ITT | 4 November 2024 |
| Award of Contract  | 5 November 2024 |

# 6. Tender submission requirements

Please include the following information in your Tender submission.

6.1 Please provide your proposal and any necessary technical or specification sheets.

6.2 Conflict of Interest statement as per section 8

6.3 Budget

**7. Sub-contracting**

Tenderers should note that a consortia can submit a tender but the sub-contracting of aspects of this commission after appointment will only be allowed by prior agreement with Seal Snorkelling Adventures.

**8. Conflicts of Interest**

Tenderers must provide a clear statement with regard to potential conflicts of interests. Therefore, **please confirm within your tender submission** whether, to the best of your knowledge, there is any conflict of interest between your organisation and Seal Snorkelling Adventures or its programme team that is likely to influence the outcome of this procurement either directly or indirectly through financial, economic or other personal interest which might be perceived to compromise the impartiality and independence of any party in the context of this procurement procedure.

Receipt of this statement will permit Seal Snorkelling Adventures to ensure that, in the event of a conflict of interest being notified or noticed, appropriate steps are taken to ensure that the evaluation of any submission will be undertaken by an independent and impartial panel.

# 9. Tender clarifications

Any clarification queries arising from this Invitation to Tender which may have a bearing on the offer should be raised by email to:

Lewisharryjohnson@hotmail.com

contact emailin accordance with the Tender and Commission Timetable in section 5.

Responses to clarifications will be anonymised and uploaded by Seal Snorkelling Adventures to Contracts Finder and will be viewable to all tenderers.

No representation by way of explanation or otherwise to persons or corporations tendering or desirous of tendering as to the meaning of the tender, contract or other tender documents or as to any other matter or thing to be done under the proposed contract shall bind Seal Snorkelling Adventures unless such representation is in writing and duly signed by a Director/Partner of the tenderer. All such correspondence shall be returned with the Tender Documents and shall form part of the contract.

# 10. Tender evaluation methodology

Each Tender will be checked for completeness and compliance with all requirements of the ITT. The award of the contract will be to the LOWEST COMPLIANT BID.

11**. Tender Award**

Any contract awarded as a result of this tender process will be in accordance with this ITT and the tenderer’s response.

# 12. Tender returns

Tenders are to be returned by email.

Tenders are to be returned in accordance with Section 5

Latest date to be returned: As per Section 5

Latest time to be returned: 17:00

Emailed tenders should be sent electronically to

Lewisharryjohnson@hotmail.com

 with the following message clearly noted in the Subject box;

‘RIB with Honda BF 350 Package ITT Response’

**Tenderers are advised to request an acknowledgement of receipt of their email.**

**13.** **Disclaimer**

The issue of this documentation does not commit Seal Snorkelling Adventures to award any contract pursuant to the tender process or enter into a contractual relationship with any provider of the service. Nothing in the documentation or in any other communications made between Seal Snorkelling Adventures or its agents and any other party, or any part thereof, shall be taken as constituting a contract, agreement or representation between Seal Snorkelling Adventures and any other party (save for a formal award of contract made in writing by Seal Snorkelling Adventures or on behalf of Seal Snorkelling Adventures).

Tenderers must obtain for themselves, at their own responsibility and expense, all information necessary for the preparation of their tender responses. Information supplied to the tenderers by Seal Snorkelling Adventures or any information contained in Seal Snorkelling Adventures’s publications is supplied only for general guidance in the preparation of the tender response. Tenderers must satisfy themselves by their own investigations as to the accuracy of any such information and no responsibility is accepted by Seal Snorkelling Adventures for any loss or damage of whatever kind and howsoever caused arising from the use by tenderers of such information.

Seal Snorkelling Adventures reserves the right to vary or change all or any part of the basis of the procedures for the procurement process at any time or not to proceed with the proposed procurement at all.

Cancellation of the procurement process (at any time) under any circumstances will not render Seal Snorkelling Adventures liable for any costs or expenses incurred by tenderers during the procurement process.