

Ref: Task Order 3.7

Procurement Delivery
1st Floor
Woodlands
Manton Lane
Bedford MK41 7LW

Perfect Circle

Direct Line:

Via CEMAR

29 April 2021

**Lower Thames Crossing- Ground Investigations Contract
Task Order 3.7 – Monitoring Works Delivery– 2021/22 Long Term Monitoring**

Dear Sir/ Madam,

On behalf of Highways England, I am writing to place Task Order 3.7 – Monitoring Works Delivery– 2021/22 Long Term Monitoring the terms of the Lower Thames Crossing- Ground Investigation – Delivery Agreement 3.

The commencement date for this Task Order is 4 May 2021 and its completion date is 22 July 2022 no works are to take place after this date. This Task Order will be paid as an Option G contract and the value of this Task Order is £1,935,769.60.

You will be provided with a copy of the Collaborative Performance Framework (CPF) for Performance Measurement by the Project Manager. The arrangements for measuring performance on this contract should be agreed with the Project Manager at the inception of the work. As an absolute minimum a complete Key Performance Indicator (KPI) will be required in accordance with the CPF guidance and measured against the contract KPIs. This is one of a number of factors that will be considered by Highways England when allocating future work.

Invoices should be sent as a PDF file to FS Payments at Highways England via invoices@highwaysengland.co.uk. The invoice should quote the Project Manager's name and Purchase Order number, which will be obtainable from the Project Manager.

Please note you must not make any public announcements and all media enquiries should be directed to the Highways England Press Office.

Please acknowledge receipt of this letter by return.

Yours faithfully,

Procurement Delivery Lead – Lower Thames Crossing
Highways England Procurement
Email: LTCProcurement@highwaysengland.co.uk