

Framework Agreement for Technical Support (FATS) 5 Tasking Order Form (TOF)

FINAL TOF
Contract Number (701547444)

1a. FATS 5 TOF - Tasking Identification

Unique Tasking Order Number (defined by task delivery team)	701547444		Version Number	1	Date	22/04/2021
FATS Business Case (FBC) Number (defined by FATS Team)	Original FBC	FBC7459	FATS Supplier's defined Reference Number			
	Amendment FBC					
Project / Equipment for which task is in support	N/A		Urgent Capability Requirement (UCR)		No	

FATS 5 Task Title	Remote Tower solution Safety Assurance support
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Please refer to the Customer Guidance for use of FATS 5, Annex F, for details of the FATS Technical Filter descriptors

FATS 5 Filter Number	7	FATS 5 Technical Filter descriptor	Air Acquisition Safety
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1b. FATS 5 TOF - Contacts details

Government Directorate / Organisation Title	Navy Command	Name of FATS 5 (Prime) Supplier	Osprey Consulting Services Limited
Name of Requirement / Project Manager	Lt Cdr Andrew Plenty	Name of Supplier's Point of Contact	John Smith
Post title		Post title	
Address		Address	
Postcode		Postcode	
Telephone		Telephone	
Email		Email	
Unit Identification Number (UIN)		Common Procurement Vocabulary (CPV) Code	Technical Services 71356000
Resource Accounting Code (RAC)		Value Added Tax (VAT) Code	C1

Date that the FATS Draft Tasking Request for Proposal was issued	26/02/2021	Deadline for Authority's receipt of Tenderer's response to the Draft Tasking Request for Proposal	26/03/2021
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1c. FATS 5 TOF - Statement of Requirement (SOR)			
Unique Tasking Order Number (defined by task delivery team)	701547444	FATS Supplier's defined Reference Number	62359 004
SOR Version Issue Number	1	SOR Dated	26/02/2021
FATS 5 Task Title	Remote Tower solution Safety Assurance		

Background/justification for FATS 5 Task <i>(or see attached detailed Statement of Requirement)</i>	
Please see attached Annex A Statement of Requirement	
Description of FATS 5 Task <i>(or see attached detailed Statement of Requirement)</i>	
Activities required to be undertaken <i>(or see attached detailed Statement of Requirement)</i>	
Please see attached Annex A Statement of Requirement	
Deliverables to be provided <i>(or see attached detailed Statement of Requirement)</i>	
Please see attached Annex A Statement of Requirement	
Acceptance/rejection criteria / provisions <i>(or see attached detailed Statement of Requirement)</i>	
Please see attached Annex A Statement of Requirement	
Key Performance Indicators (KPIs) / Performance Management requirements <i>(or see attached detailed Statement of Requirement)</i>	
Please see attached Annex A Statement of Requirement	
List all Government Furnished Assets (GFA) applicable to the FATS 5 task, in accordance with DEFCON 611 (Edn 02/16) – Issued Property and DEFCON 694 (Edn 07/18) – Accounting for Property of the Authority <i>(or see attached Statement of Requirement)</i>	
Please see attached Annex A Statement of Requirement	
Additional Quality requirements & standards <i>(or see attached detailed Statement of Requirement)</i>	
Please see attached Annex A Statement of Requirement	
FATS Task timescales <i>(or see attached detailed Statement of Requirement)</i>	
Commencement Date for any work undertaken	Contract Award
Overall duration of Task	12 months
Final completion / Delivery Date for requirements within the Task	24/04/2022 (or on completion of the deliverables)

SOR approved by (Name in capital letters)	Cdr Michael Gladwin	Telephone	
Government Directorate		Email	
Organisation Role / Position		Date	

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Original FBC Number (when known)	Amendment FBC Number (if applicable)
FBC7459	

1d. FATS 5 TOF - Key Deliverables Template

Brief summary of the requirement – expand/delete rows as appropriate. Full details appear below or are contained within the Statement of Requirement (SOR)

Task Number	Activities to be undertaken and completed by the FATS 5 supplier	Key Outputs / Deliverables	Required Delivery Date	Firm Price £ (Ex VAT)
1	Safety Assurance management and delivery	Contractor shall establish, manage and deliver all safety assurance aspects for the PDK RT project (including PoC) in order to satisfy the operational requirements and achieve regulatory compliance.	As required	
2	Release into Service Assurance Strategy	Contractor shall liaise with MoD to establish, manage and deliver the Release into Service Assurance Strategy (RiSAS).	As required	
3	Safety Programme Plan	Contractor shall define the Safety Programme Plan (SPP) to ensure all safety aspects are defined from the initial concept through to delivery of Remote ATS at PDK, including an agreed acceptance process. The SPP should be developed in accordance with the (RiSAS).	As required	
4	Independent Acceptance & Commissioning Report	Contractor shall produce an Independent Acceptance & Commissioning Report (IACR), including technical assurance assessment against the relevant design standards.	As required	
5	Remote ATS Hazard Log	Contractor shall establish and manage the Remote ATS Hazard Log, including Hazard Identification (HAZID) analysis.	As required	
6	System Requirements Document	Contractor shall liaise with MoD to establish and deliver the System Requirements Document.	As required	

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7	User Requirements Document	Contractor shall liaise with MoD to establish and deliver the User Requirements Document.	As required	
8	Safety Requirements Document	Contractor shall liaise with MoD to establish and deliver the Safety Requirements Document.	As required	
9	PoC Trial and Validation Criteria	Contractor shall liaise with MoD to agree, establish, manage and deliver all PoC trial and validation criteria and compliance assessment documents, including evidence capture.	As required	
10	Human Factors	Contractor shall liaise and agree with MoD the Human Factors (HF) strategy and training plan, including delivery of HF assessment reports.	As required	
11	Air Traffic Control Officer Training Plan	Contractor shall liaise with MoD to audit the Air Traffic Control Officer (ATCO) Training Plan.	As required	
12	Concept of Employment	Contractor shall liaise with MoD to establish and deliver the Concept of Employment (CONEMP).	As required	
13	Safety Case	Contractor shall liaise with MoD in order to establish, manage and deliver the necessary Safety Case documents, including Safety Case Reports 1-4.	As required	
14	Release into Service Exposition	Contractor shall liaise with MoD to establish, manage and deliver all aspects required as part of the Release into Service Exposition iaw Regulatory Articles.	As required	
15	Risk Assessments	Contractor shall liaise with MoD regarding the delivery of all required Risk Assessments.	As required	
16	Product, Factory and Site Acceptance Tests	Contractor shall attend all Product (PAT), Factory (FAT) and Site (SAT) Acceptance trials, producing audit reports on each as necessary.	As required	
17	Acceptance Boards	Contractor shall attend and support both ATM Equipment Acceptance Board and Site-Specific Acceptance and Commissioning Boards.	As required	
18	Transition and Safety Management Plan	Contractor shall engage with MoD to establish a Transition and through life Safety Management Plan.	As required	
19	Project Management Options	Contractor shall provide costing to include full Project Management of the PDK Remote ATS Safety Assurance Activities. This does not need to be included within the 125K budget and will be tasked by The Authority. It assumed that	As required	

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		this will be a smaller follow up if required as the equipment will be the same as the Proof of Concept		
20	Additional Sites	The MoD may exercise the option to extend the contract to include the Safety Assurance management and delivery of a Remote Tower at RNAS Merryfield. This does not need to be included within the 125K budget and will be tasked by The Authority. It assumed that this will be a smaller follow up if required as the equipment will be the same as the Proof of Concept	Will be tasked no later than 31 st December 2021	
21	Additional Sites	The MoD may exercise the option to extend the contract to include the Safety Assurance management and delivery of a Remote Tower at RNAS Culdrose. This does not need to be included within the 125K budget and will be tasked by The Authority. It assumed that this will be a smaller follow up if required as the equipment will be the same as the Proof of Concept	Will be tasked no later than 31 st December 2021	
22	Additional Sites	The MoD may exercise the option to extend the contract to include the Safety Assurance management and delivery of a Remote Tower at RNAS Yeovilton. This does not need to be included within the 125K budget and will be tasked by The Authority. It assumed that this will be a smaller follow up if required as the equipment will be the same as the Proof of Concept	Will be tasked no later than 31 st December 2021	
			Total Including Options 19-22	
			Total Excluding Options 19-22	104,480.00

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2. FATS 5 TOF - Order Conditions

All conditions of the main FATS framework shall apply as supplemented by the additional terms selected below. The two sets of conditions become a binding FATS contract at the time of signature on the Agreed FATS 5 Contract Tasking Order Form)

2a. FATS 5 TOF - Strategy for procurement and evaluation

Competitive	<input checked="" type="checkbox"/>	Competitive Award Criteria to be used for undertaking evaluation of proposal(s)	Please see attached ITT for evaluation criteria		
Single Source	<input type="checkbox"/>				
Reverse Auction	<input type="checkbox"/>	Weighting (Technical)		Weighting (Price)	

2b. FATS 5 TOF - General Conditions

DEFCON 514A (Edn 03/16) Failure of Performance under Research and Development Contracts	<input type="checkbox"/>	DEFCON 603 (Edn 10/04) Aircraft Integration and Clearance Procedure	<input type="checkbox"/>
DEFCON 624 (Edn 11/13) Use of Asbestos	<input type="checkbox"/>	Additional general DEFCON/conditions and DEFFORMs applicable to undertaking the FATS task, are to be listed here:	<input type="checkbox"/>
DEFFORM 539A (Edn 08/13) Tenderers Commercially Sensitive Information	<input checked="" type="checkbox"/>	Additional Conditions:	

2c. FATS 5 TOF - Pricing Conditions

Firm Priced at outset (this applies to all tasks other than by exception)	<input checked="" type="checkbox"/>
For single source tasks valued at £1M and above, the following conditions shall apply: DEFCON 127 (Edn 12/14) – Price Fixing Condition for Contracts of a Lesser Value (Applies to unpriced non-competitive risk contracts valued at £1M or less where a price is to be agreed and in all priced contracts where it is intended to agree a price for changes, no greater than a cumulative value of £1M) DEFCON 812 (Edn 04/15) – Single Source Open Book (Only applies to Single Source Non-QDCs valued at £1M and above) DEFCON 815 (Edn 04/15) – Contract Pricing Statement – Single Source Non-qualifying contracts (Only applies to Single Source Non-QDCs valued at £1M and above)	<input type="checkbox"/>
For single source tasks valued above £5M, the following conditions shall apply: DEFCON 800 (Edn 12/14) – Qualifying Defence Contract (QDC) (Only applies to QDCs valued at £5M and above) DEFCON 801 (Edn 12/14) – Amendments to QDCs – Consolidated Versions. (Only applies to QDCs valued at £5M and above) DEFCON 802 (Edn 12/14) – QDC – Open Book on sub-contracts that are not Qualifying Sub-Contracts. (Only applies to QDCs valued at £5M and above) DEFCON 803 (Edn 12/14) – QDC: Disapplication of Protection against Excessive Profits and Losses (PEPL) (Only applies to QDCs valued at £5M and below £50M) DEFCON 804 (Edn 03/15) – QDC: Confidentiality of Single Source Contract Regulations Information. (Only applies to QDCs valued at £5M and above) DEFCON 811 (Edn 12/14) – QDC: Profit and Loss Sharing on Firm / Fixed Price Contracts. (Only applies to QDCs valued at £5M and above) DEFCON 815 (Edn 04/15) – Contract Pricing Statement – Single Source Non-qualifying contracts (Only applies to Non-QDCs valued at £1M and above)	<input type="checkbox"/>
Exceptionally, if other than Firm Priced at outset (include additional conditions in attachment & complete)	<input type="checkbox"/>

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2d. FATS 5 TOF - Payment Terms

Use of the MOD Contract Purchasing & Finance (CP&F) payment system, with Firm Price payments being made on completion of the requirement is the default FATS approach.

DEFCON 5J (Edn 18/11/16) Unique Identifiers	<input checked="" type="checkbox"/>	Milestone/Stage Payments If this box is checked, the supplier is to complete the Milestone Payments Schedule (MPS) Table detailed below. (see DEFCON 649 (Edn 12/16) below) must be included in any contract that provides for interim payments.	<input checked="" type="checkbox"/>
DEFCON 129 (Edn 07/19) – Packaging (For Articles other than Munitions)	<input type="checkbox"/>	DEFCON 649 (Edn 12/16) – Vesting (To be included in contracts that provide for advances against the contract price, except contracts for services that do not require the supply of materiel.)	<input type="checkbox"/>
DEFCON 522 (Edn 11/17) Payment and Recovery of Sums Due	<input type="checkbox"/>		
Other Government Departments (OGD) Payment Arrangements <i>For tasks placed by other Government departments, please provide full details of the payment procedure to be followed below or as an attachment to this tasking order form.</i>			<input type="checkbox"/>

Milestone Payments Schedule (MPS) (expand table as appropriate)

Milestone/ Stage Payment number	Key Deliverable	Due Date	%	Value £k (ex VAT)
Total Contract Value				£104,480.00

2e. FATS 5 TOF - Special Indemnity Conditions

DEFCON 638 (Edn 12/16) – Flights Liability and Indemnity	<input type="checkbox"/>
DEFCON 661 (Edn 10/06) – War Risk Indemnity	<input type="checkbox"/>

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DEFCON 661A (<i>Edn 05/02</i>) – War Indemnity Risk (Alternative Version)	<input type="checkbox"/>
DEFCON 684 (<i>Edn 01/04</i>) – Limitation upon Claim in Respect of Aviation Products	<input type="checkbox"/>

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2f. FATS 5 TOF - Intellectual Property Rights (IPR)

Completion of this section is **mandatory**. Select the appropriate condition(s) by ticking the boxes below after consulting FATS Customer Guidance or with DIPR, if appropriate. In the event that no boxes are ticked in this section (Intellectual Property Rights), all intellectual property generated under the Task shall be subject to the terms of **DEFCON 703 (Edn 08/13) - Intellectual Property Rights – Vesting in the Authority**.

If DEFCON 703 (Edn 08/13) does not apply, then select either:

DEFCON 705 (Edn 09/20) – IPR Research & Technology

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Or alternatively one of the options below:

Applicable DEFCON(S)/DEFFORM (Select as applicable)	Tasking Order Form (TOF) Line Item(s) (Select and define as appropriate)
DEFCON 14 (Edn 09/20) - Inventions and Designs Crown Rights and Ownership of Patents and Registered Designs, DEFCON 15 (Edn 02/98) - Design Rights and Rights to use Design Information, DEFCON 21 (Edn 10/04) - Retention of Records, DEFCON 126 (Edn 11/06) - International Collaboration, & DEFFORM 315 (Edn 12/19) - Contract Data Requirement	<input type="checkbox"/> Applies to only the following TOF Line Items (insert line numbers below or select the next box if the conditions apply to all the TOF Line Items) All lines <input type="checkbox"/>
DEFCON 14 (Edn 09/20), Inventions and Designs Crown Rights and Ownership of Patents and Registered Designs, DEFCON 16 (Edn 10/04) - Repair & Maintenance Information, DEFCON 21 (Edn 10/04) Retention of Records, & DEFFORM 315 (Edn 12/19) Contract Data Requirement	<input type="checkbox"/> Applies to only the following TOF Line Items (insert line numbers below or select the next box if the conditions apply to all the TOF Line Items) All lines <input type="checkbox"/>
DEFCON 14 (Edn 09/20) - Inventions and Designs Crown Rights and Ownership of Patents and Registered Designs DEFCON 90 (Edn 11/06) - Copyright, & DEFCON 126 (Edn 11/06) - International Collaboration	<input type="checkbox"/> Applies to only the following TOF Line Items (insert line numbers below or select the next box if the conditions apply to all the TOF Line Items) All lines <input type="checkbox"/>
DEFCON 14 (Edn 09/20) - Inventions and Designs Crown Rights and Ownership of Patents and Registered Designs DEFCON 91 (Edn 11/06) Intellectual Property Rights in Software, & DEFCON 126 (Edn 11/06) - International Collaboration	<input type="checkbox"/> Applies to only the following TOF Line Items (insert line numbers below or select the next box if the conditions apply to all the TOF Line Items) All lines <input type="checkbox"/>
Other, as specified in a special IPR condition to be applied to the Tasking Order	<input type="checkbox"/> Applies to only the following TOF Line Items (insert line numbers below or select the next box if the conditions apply to all the TOF Line Items) All lines <input type="checkbox"/>
Where no intellectual property conditions apply (consult directly with DIPR before ticking this box).	

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2g. FATS 5 TOF - Issue of Government Stores

DEFCON 23 (Edn 08/09)* – Special Jigs, Tooling and Test Equipment

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2h. FATS 5 TOF - Security of Information

Issue of a Security Aspects Letter (SAL) with the draft Tasking Form which will identify the information which is classified (Clause 19 of Schedule 1)

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2i. FATS 5 TOF - Progress Reports

If ticked, progress reports must utilise the current version of Defence Research Report Specification (DRRS): Format Standards for Scientific and Technical Reports Prepared for the United Kingdom Ministry of Defence	<input type="checkbox"/>	DEFCON 642 (Edn 06/14) – Progress Meetings	<input type="checkbox"/>	Define the frequency that progress reports are required to be provided	
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2j. FATS 5 TOF - Transport

DEFCON 621A (Edn 06/97) – Transport (if the Authority is responsible for transport)	<input type="checkbox"/>	DEFCON 621B (Edn 10/04) – Transport (if the Contractor is responsible for transport)	<input type="checkbox"/>
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2k. FATS 5 TOF - Quality Assurance Conditions

According to the product or scope of the work to be carried out, the Contractor shall meet the following requirements:

Allied Quality Assurance Publications (AQAP) 2110 – North Atlantic Treaty Organization (NATO) Quality Assurance Requirements for Design, Development and Production.

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Certificate of Conformity shall be provided in accordance with DEFCON 627 (Edn12/10).

Deliverable Quality Plan requirements:

DEFCON 602A (Edn 12/17) - Quality Assurance with Quality Plan

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DEFCON 602B (Edn 12/06) - Quality Assurance without Quality Plan

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AQAP 2105:2 – NATO Requirements for Deliverable Quality Plans

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Software Quality Assurance requirements

Allied Quality Assurance Publications (AQAP) 2210 – North Atlantic Treaty Organization (NATO) Supplementary Software Quality Assurance Requirements to AQAP-2110 shall apply

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Air Environment Quality Assurance requirements

Defence Standard (DEF STAN) 05-100 – Ministry of Defence Requirements for Certification for Aircraft Flight and Ground Running (Mandatory where flying and/or ground running of issued aircraft is a requirement of the Task)

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Relevant MAA Regulatory Publications (See attachment for details)

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Additional Quality Requirements (See attachment for details)

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2l. FATS 5 TOF - Warranty

Express Warranty (See Statement of Requirement (SOR) for details)

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Warranty – remedies implied by general law

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2m. FATS 5 TOF - Security

DEFCON 659A (Edn 02/17) – Security Measures, shall apply

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3. FATS 5 TOF - Price

Firm Pricing is the default pricing mechanism for FATS 5 contracted tasks. Only in exceptional circumstances as confirmed in advance, with the DIO FATS Management Team, should a different pricing mechanism be applied (see Appendix 2 to Schedule 3 for Suppliers Quotation – Price Summary breakdown).

Total FATS 5 Contract Task Price (excluding VAT)	Type of Pricing (*delete as applicable)
£104,480.00	Firm Price

4. FATS 5 TOF - Authority Commercial Officer Authorisation

FATS 5 TOF approved by (Name in capital letters)	Hannah Streatfield	Telephone	N/a
Government Directorate	Navy Commercial	Email	Hannah.streatfield100@mod.gov.uk
Organisation Role / Position	Senior Commercial Manager	Date	22/04/2021
Approvers signature	(signed on PDF)		

5. FATS 5 TOF - Acknowledgement by supplier

FATS 5 TOF acknowledged by (Name in capital letters)		Telephone	
Supplier Name		Email	
Supplier Role / Position		Date	
Approvers signature			

6. FATS 5 TOF - Record of Authorised Changes

Change Issue Number	Date of Issue	Comments / Reason for change

7. FATS 5 TOF - Final Administration

On receipt of the tasking acknowledgement from the FATS 5 supplier, the Demanding Authority's Commercial Manager (who placed the task) **must** send an electronic copy of the acknowledged FATS 5 Final Tasking Order Form (TOF), together with a completed Appendix 1 to Schedule 3, a DEFFORM 111 (Edn 05/19), directly to the DIO FATS Management Team at the following email address: DIOComrcl-FATS5@mod.gov.uk

Additionally a hard copy of the Final FATS 5 Tasking Order Form (TOF) together with a completed DEFFORM 111 (Edn 05/19) is to be sent to: Defence Business Service (DBS) Finance, Floor 1, Zone A, Walker House, Exchange Flags, Liverpool L2 3YL
For any issues with submission of documentation to DBS please contact: dbscs-ecfinanceteam@mod.gov.uk

Appendix – Addresses and other Information

1. Commercial Officer:

Name: Miss Hannah L Streatfield

8. Public Accounting Authority

Returns under DEFCON 694 (or SC equivalent) should be sent to DBS Finance ADMT – Assets in Industry 1, Level 4, Piccadilly Gate, Store Street, Manchester, M1 2WD
Telephone: 0161 233 5397

For all other enquires contact DES Fin FA-AMET Policy, Level 4, Piccadilly Gate, Store Street, Manchester, M1 2WD
Telephone: 0161 233 5394

2. Project Manager (from whom technical information is available):

Name: Lt Cdr Andrew Plenty

9. Consignment Instructions

The items are to be consigned as follows:

3. Packaging Design Authority

Organisation and point of contact

Where no address is shown, please contact the PM in Section 2.

10. Transport. The appropriate Ministry of Defence Transport Officers are:

a) **DSCOM**, DE&S DSCOM, MOD Abbey Wood, Cedar 3c, Mail Point 3351, Bristol, BS34 8JH

Air Freight Centre: IMPORTS and EXPORTS

Tel: 030 679 81129/81133/81138 Fax: 0117 913 8943

Surface Freight Centre: IMPORTS and EXPORTS

Tel: 030 679 81113/81114 Fax: 0117 913 8946

4. Supply / Support Management Branch or Order Manager

Telephone:

b) **JSCS:** JSCS Helpdesk number 01869 256052 (select option 2 then option 3) JSCS Fax: 01869 256837
www.freightcollection.com

5. Drawings/Specifications are available from:

11. The Invoice Paying Authority

Ministry of Defence, DBS Finance, Walker House, Exchange Flags, Liverpool L2 3YL

Tel: 0151 242 2000 Fax: 0151 242 2809

www.gov.uk/government/organisations/ministry-of-defence/about/procurement#invoice-processing

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12. Forms and documentation are available through

MOD Forms and Pubs Commodity Management, PO Box 2, Building C16, C Site, Lower Arncott, Bicester, OX25 1LP

Tel: 01869 256197 Fax: 01869 256824

Applications via Fax or Email

Leidos-FormsPublications@teamleidos.mod.uk

7. Quality Assurance Representative:

Commercial staff are reminded that all Quality Assurance requirements should be listed under the General Contract Conditions.

AQAPs and DEF STANs are available from UK Defence Standardisation. For access to the documents and details of the helpdesk, visit www.dstan.mod.uk (registration needed).

Note: Many DEFCONs and DEFFORMs can be ordered from the MoD Internet Site:

www.aof.mod.uk/aofcontent/tactical/toolkit/index.htm

If the required forms or documentation are not available on the MoD Internet Site requests should be submitted through the Commercial Officer named in Section 1.