

**Framework Schedule 6 (Order Form and Call-Off Schedules)**

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# Order Form and Call-Off Schedules

## Order Form

CALL-OFF REFERENCE: C51075

THE BUYER: UK Health Security Agency

BUYER ADDRESS Nobel House 17 Smith Square, London SW1P 3JR

THE SUPPLIER: Enterprise Rent-A-Car UK Limited

SUPPLIER ADDRESS: Enterprise House, Vicarage Road, Egham, Surrey  
TW20 9FB

REGISTRATION NUMBER: 02946689

DUNS NUMBER: 739749968

SID4GOV ID: N/A

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated 05/10/2022

It's issued under the Framework Contract with the reference number RM6013 for the provision of Public Sector Vehicle Hire Solutions.

### CALL-OFF LOT(S):

Lot 1: UK National Vehicle Hire: Passenger Car Hire, Light Commercial Vehicle (LCV) Hire, on road and full off road 4 x 4s Vehicle Hire and Minibus Hire.

x Lot 2: UK National Vehicle Hire and Car Share: Passenger Car Hire, Light Commercial Vehicle (LCV) Hire, on road and full off road 4 x 4s Vehicle Hire, Minibus and Car Share.

x Lot 3: UK National Long Term Flexi Rental: Passenger Car Hire, Light Commercial Vehicle (LCV) Hire, on road and full off road 4 x 4s Vehicle Hire and Minibus.

Lot 4: UK National 4x4 Vehicle Hire (with full off-road capability)

Lot 5: UK National Minibus Hire

Lot 6: Heavy Goods Vehicles (HGV's) and Heavy Commercial Vehicles (HCVs) over 3.5 tonnes Hire

Lot 7: UK Car Share

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**CALL-OFF INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) RM6013
3. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6013
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 6 (Key Subcontractors)
    - Joint Schedule 7 (Financial Difficulties)
    - Joint Schedule 9 (Minimum Standards of Reliability)
    - Joint Schedule 10 (Rectification Plan)
    - Joint Schedule 11 (Processing Data)
    - Joint Schedule 12 (Supply Chain Visibility)
  - Call-Off Schedules for RM6013
    - Call-Off Schedule 1 (Transparency Reports)
    - Call-Off Schedule 2 (Staff Transfer)
    - Call-Off Schedule 3 (Continuous Improvement)
    - Call-Off Schedule 5 (Pricing Details)
    - Call-Off Schedule 7 (Key Supplier Staff)
    - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
    - Call-Off Schedule 9 (Security)
    - Call-Off Schedule 10 (Exit Management)
    - Call-Off Schedule 13 (Implementation Plan and Testing)
    - Call-Off Schedule 14 (Service Levels)
    - Call-Off Schedule 15 (Call-Off Contract Management)
    - Call-Off Schedule 16 (Benchmarking)
    - Call-Off Schedule 18 (Background Checks)
    - Call-Off Schedule 20 (Call-Off Specification)
    - Call-Off Schedule 22 (Vehicle Hire Terms)
4. CCS Core Terms (version 3.0.6)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6013
6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**CALL-OFF SPECIAL TERMS**

Framework Ref: RM6013 - Public Sector Vehicle Hire Solutions

Project Version: v1.0

Model Version: v3.4

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The following Special Terms are incorporated into this Call-Off Contract:

**Special Term 1** – The following Clauses in RM6013 Core Terms, do not apply to Call-Off.

- Clause 3.1.2 does not apply;
- Clause 3.2 does not apply;
- Clause 8.7 does not apply;
- Clause 10.2 does not apply to the Buyer extending the Hire Period of any Equipment;
- Clause 10.3.2 does not apply to the Buyer terminating the hire of any Equipment; and
- Clause 10.5.2 does not apply where the Buyer must pay a Settlement Sum, a Termination Sum or any amount under paragraph 10 (Consequences of expiry or termination).

CALL-OFF START DATE: 01/01/2023

CALL-OFF EXPIRY DATE: 31/12/2023

CALL-OFF EXTENSION PERIOD: 1 Year

CALL-OFF INITIAL PERIOD: 1 Year

**CALL-OFF DELIVERABLES**

See details in Call-Off Schedule 20 (Call-Off Specification)

**MAXIMUM LIABILITY**

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is 60000

**CALL-OFF CHARGES**

As contained within Call-Off Schedule 5 (Pricing Details)

**REIMBURSABLE EXPENSES**

None

**PAYMENT METHOD**

BACS

**BUYER'S INVOICE ADDRESS:**

UKHSA ACCOUNTS PAYABLE TEAM

MANOR FARM ROAD

Framework Ref: RM6013 - Public Sector Vehicle Hire Solutions

Project Version: v1.0

Model Version: v3.4

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PORTON DOWN SALISBURY

SP4 0JG

**BUYER'S AUTHORISED REPRESENTATIVE**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**BUYER'S ENVIRONMENTAL POLICY**

**N/A**

**BUYER'S SECURITY POLICY**

**N/A**

**SUPPLIER'S AUTHORISED REPRESENTATIVE**

[REDACTED]

[REDACTED]

[REDACTED]

Enterprise House, Vicarage Road  
Melburne Park, Egham TW20 9FB

**SUPPLIER'S CONTRACT MANAGER**

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**PROGRESS REPORT FREQUENCY**

On the first Working Day of each calendar month

**PROGRESS MEETING FREQUENCY**

Quarterly on the first Working Day of each quarter

**KEY STAFF**

None

**KEY SUBCONTRACTOR(S)**

None

**COMMERCIALLY SENSITIVE INFORMATION**

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<b>No.</b>	<b>Item(s)</b>	<b>Duration of Confidentiality</b>
1	Any non-publicly available information relating to Supplier's, any Monitored Company's or any Sub-Contractors' prices, revenues, costs, profit, cash flow, investments or financial return;	No End Date / Duration - Ongoing / Continuous
2	Any information relating to Supplier's or its Sub-Contractors' business model and personnel	No End Date / Duration - Ongoing / Continuous
3	Any information relating to Supplier's proprietary delivery methodologies and/or licensed I.T suite	No End Date / Duration - Ongoing / Continuous
4	Any information relating to Supplier's product specifications and product development programme.	No End Date / Duration - Ongoing / Continuous

**SERVICE CREDITS**

Not applicable

**ADDITIONAL INSURANCES**

Not applicable

**GUARANTEE**

Not applicable

**SOCIAL VALUE COMMITMENT**

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender).

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:		Signature:	
Name:		Name:	
Role:		Role:	
Date:	26-10-22   14:01 BST	Date:	26-10-22   12:13 BST