

## **Procurement for provision of primary medical services at Centre Surgery for West Leicestershire Clinical Commissioning Group (WL CCG)**

Arden & GEM CSU is conducting this procurement exercise on behalf of NHS England and West Leicestershire Clinical Commissioning Group (as further described in the published tender documentation), to seek suitably qualified and experienced providers to deliver primary medical care services at a GP surgery in West Leicestershire (Centre Surgery located in Hinckley, South West Leicestershire, LE10 1DS).

Centre Surgery is a high-performing surgery with strong CQC results and the commissioner would expect the new provider to be able to continue the high performance within an agreed financial envelope (further detail will be published with the tender).

Key objectives of the procurement will include;

- Provide care closer to home
- Improve access to services with a view to improving patient experience
- Promotion of health and well being
- Focus on early intervention and prevention.
- WL CCG is seeking high quality, appropriate, convenient and responsive care.

The provider must provide services around the needs of patients and carers, ensuring they are offered more choice and greater say in their treatment. The provider must have processes in place to evaluate and continually improve on patient satisfaction.

It is the intention of the Commissioners to enter into a 1 year contract with a possible extension of an additional 1 year with the preferred provider.

This service is being commissioned via a procurement process designed under the Light Touch Regime allowance of the Public Contracts Regulations 2015 advertised to all which is proportionate to the value and complexity of the service and contract. All submissions will be evaluated using the scoring criteria which will be contained within the tender documentation.

The ITT will be live on the 05<sup>th</sup> January 2017 on the Arden GEM CSU e-tendering procurement portal (Bravo). All submissions will be evaluated using the scoring criteria which is contained within the ITT Instructions - Document 1. Clarifications may be asked during the procurement process, the deadline for ITT clarification questions is 5pm on 17<sup>th</sup> January 2017.

**The deadline for receipt of bid submissions is 5pm 24<sup>th</sup> January 2017.**

All correspondence relating to this procurement throughout all stages of the process must be managed through the Arden & GEM CSU eTendering Procurement Portal Bravo only on the messaging service for this tender.

Providers wishing to submit an ITT to deliver this service need to log onto and do this via Arden GEM CSUs procurement portal (Bravo); <https://ardengemcsu.bravosolution.co.uk/web/login.html>.

**To register on the portal:**

- » <https://ardengemcsu.bravosolution.co.uk/web/login.html>
- » From the portal Home Page, click the 'Click Here to Register' link
- » Accept the terms & conditions for using the portal
- » Complete your organisation & personal details
- » Choose a memorable username and submit
- » You will shortly be sent an email with your unique password, please treat this securely (if you lose it there is a 'Forgot my Password' link on the portal homepage)

**To Access the portal and register on the ITT:**

- » Login with your unique username & password
- » From the suppliers reserved area click 'ITTs Open to All Suppliers' – this is a repository of all ITTs open to any registered supplier.
- » Browse the ITTs (there may be more than one page) and select “**itt\_646 - Primary Care Medical Services (APMS) for Centre Surgery, Hinckley, Leicestershire**” by clicking on it
- » Note the Details buttons on the left for Navigation and the Actions below
- » Click the 'Express Interest' action –this will move the ITT from the ITTs Open to All Suppliers area to your 'My ITTs' area –this is a reserved area for ITTs that you have either been invited to or expressed interest in.