



Department
for Transport

Bassom Computer Consultancy

Ridghill House
2A Ridgway, Hill Road
Farnham
Surrey
GU9 8LS

FAO: [REDACTED]

Email: [REDACTED]@gmail.com

SENT ELECTRONICALLY

Department for Transport
Group Commercial Directorate
Great Minster House
33 Horseferry Road
London SW1P 4DR
Direct line:
Tel: [REDACTED]
Email: [REDACTED]@dft.gov.uk

Web site: www.dft.gov.uk

Friday, 26 November 2021

CONTRACT AWARD NOTICE

Dear [REDACTED],

DfT Reference: **TAVI3090A**

AAIB RECORDED DATA HARDWARE & SOFTWARE SUPPORT SERVICES

1. On behalf of the Secretary of State for Transport, this contract is awarded to Bassom Computer Consultancy. This procurement was conducted by the Department for Transport (DfT) on behalf of the Air Accidents Investigation Branch (AAIB).
2. This contract is being awarded by way of single tender action in-line with the Public Contracts Regulation 32(2)(b)(ii) "**where the competition is absent for technical reasons**". The department conducted a pre-market engagement exercise, using a Prior Information Notice (PIN) <https://www.find-tender.service.gov.uk/Notice/010488-2021>, whereby one formal response received from, Bassom Computer Consultancy.
3. This letter and the following documentation constitute a binding contract between yourselves and the Department for Transport:
 - a. Agreement to the core deliverables and timescales as per the **Schedule 2**
 - b. Your formal tender submission (technical and commercial submissions)
 - c. DFTs standard terms and condition of contract (services <£5m)



BCC Schedule 6
Quality.docx



BCC Schedule 5
Pricing.docx



Schedule 2 -
Statement of RequirementGeneral-conditions-of



DfT

4. The annual cost of this contract is **£125,000.00** per annum and is subject to AAIB need. The maximum value of this contract is for £375,000.00 for a period of three (3) years. This contract contains an option to extend by a further two (2) years (at the sole discretion of the AAIB).

5. The start date of this contract is **01 December 2021**, with an expiry date of **01 December 2024**.
6. You will be issued with a Purchase Order number for this contract and will need to quote this number on all invoices, which should be submitted directly to:

Via email: SSa.invoice@dftssc.gsi.gov.uk

Or post:

**Accounts Payable,
Shared Services Arvato,
5 Sandringham Park,
Swansea Vale,
Swansea
SA7 0EA.**

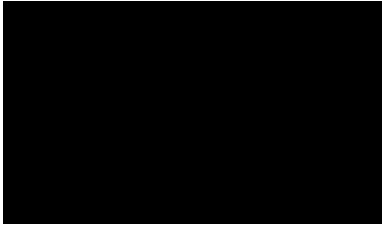
7. Invoices received without the correct Purchase Order Number are likely to be returned to you and will delay receipt of payment.

The Contract Manager for this contract is [REDACTED], **AAIB Principle Inspector** | [REDACTED]@aaib.gov.uk

If you, the supplier, **Bassom Computer Consultancy** are content to enter into a binding contract with the Department for Transport (DfT), please sign and return a copy of this letter. This letter (including the documents referred to in it) and the copy you return will form the binding contract.

Signed:	[REDACTED]
Name..	[REDACTED]
Position	[REDACTED]
Date:	23 rd NOVEMBER 2021

Yours sincerely,



DfT Commercial Manager
Group Commercial Directorate
By authority of the Secretary of State for Transport

