

THORNE MOORENDS TOWN COUNCIL

CHRISTMAS LIGHTS CONTRACT 2017-20

Introduction

1. Thorne-Moorends Town Council is seeking competent contractors to provide Christmas Lights in Thorne and Moorends for 2017-20.

Services required

2. The Council wishes to provide Christmas Lights in Thorne and Moorends and is seeking a contractor to design, supply, and install the lights for the Christmas periods for 2017-18, 2018-19 and 2019-20. The Council wishes to lease the lights to cover this period.
3. In previous years the lights have covered the following areas:
Thorne: Finkle Street, Market Place, King Street, South Parade
Moorends: Marshland Road, Bull Ring
4. The lamp standards with appropriate electrical connections are identified on the attached plans and schedules.
5. In addition, previous displays have included a light ceiling along Finkle Street, and an illuminated tree in the Park (which is popular with the local community), and electrical connections are in place for these. If a feature along Finkle Street is part of the approved scheme the fixings will need to be tested and repaired if necessary. The tree lights are in Council ownership but would need testing/ refurbishing so they can be re-used.
6. The Council has a budget of £15,000 for 2017-18. It is reasonable to assume that a similar budget will be available for the 2 subsequent years.

Contract period

7. The contract will be for 3 years from 2017 – 2020.

Contractual arrangements

8. The successful contractor will be responsible for the erection and removal of the lights in accordance with the agreed scheme.
9. Any faults must be rectified within 48 hours unless evidence is provided that they are not the responsibility of the contractor when an appropriate extension of time will be given. If any fault is not rectified within this period the fee the Council will reserve the right to reduce the fee by £50 per day for each installation.
10. The dates for the lights to be erected and removed need to be agreed with the Council on an annual basis. Normally they should be erected by around the third week in November, and removed by around the third week in January.

11. The contractor will assist the Council with the annual Christmas Light's switch on event where lights in the vicinity of Thorne Market Place

Quotation submission

12. Contractors are invited to submit proposals for the Thorne-Moorends Christmas Lights which include proposed locations, designs and annual cost for the 3 year contract period. It is suggested that proposals are informally discussed with the Clerk prior to being formally considered by Council.
13. The Council will be happy to consider alternatives providing that they are in line with the budget available.
14. Submissions should also include 2 references, and information about the Contractors Public Liability Insurance and Health and Safety policies.

Consideration of Quotations

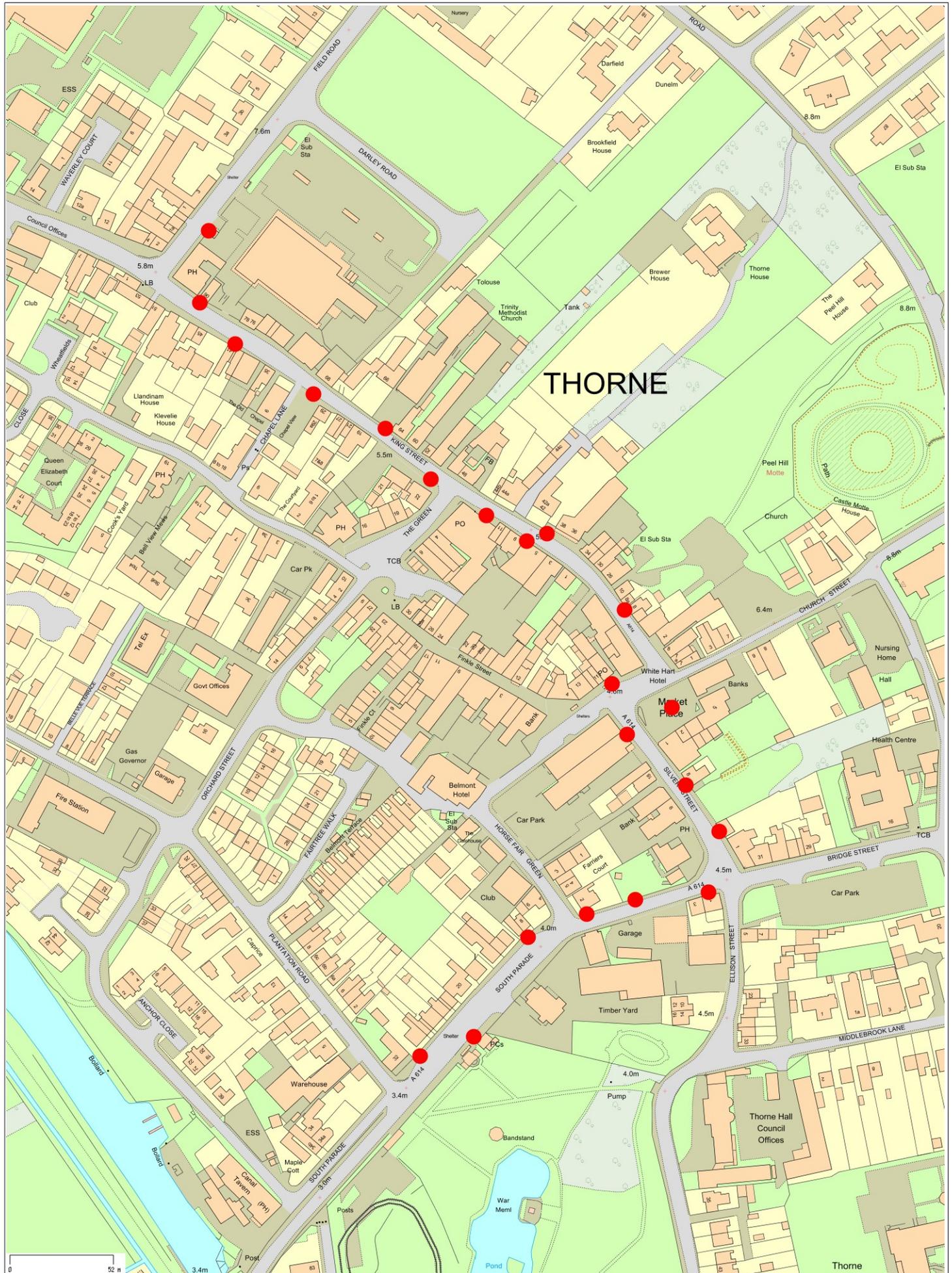
15. As there is a fixed budget, quotations will be considered on the quality and value for money of the proposals. A Council sub group has been established to consider these proposals. Contractors will be invited to present their proposals to the sub group, week commencing **22nd May 2017** and will be advised of the Council's decision shortly afterwards.
16. Proposals must be submitted by **12:00** on **Friday 19th May 2017** so that they can be circulated to councillors prior to the presentations.

17. Contact

The principal contact is the Paul M Varney - Town Clerk, Assembly Rooms, Fieldside, Thorne, DN8 4AE. (01405 818015); paul@thorne-moorends.gov.uk

Thorne Christmas Lights: Location and Number

1. Outside Sainsbury's (04278)
2. 90 King Street (34468)
3. 41 King Street (34453)
4. Across the road from 68 King Street (34453)
5. Outside Thorne Methodist Church (34454)
6. Next to 22 The Green (34450)
7. Next to 2 The Green (34452)
8. 38/42 King Street (34456)
9. 8/8a King Street (34557)
10. 7a King Street (34458)
11. The Market Place (34459)
12. Al Murads Silver Street (34471)
13. 8 Silver Street (34472)
14. Abandoned building Silver Street (34473)
15. 1 South Parade (34475)
16. Between 15 and 17 on South Parade (34476)
17. On the Corner of South Parade and Horse Fair Green (56480)
18. 8/10 South Parade (34479)
19. Next to bus stop outside Memorial Park (34486)
20. 30/32 South Parade (34485)
21. 11/PO Horse Fair Green (34470)



Moorends Christmas Lights: Location and Number

1. 157 Marshland Road (60110)
2. 156 Marshland Road (59880)
3. 123 Marshland Road (59884)
4. 128/130 Marshland Road (59882)
5. 115/117 Marshland Road (59885)
6. 85 Marshland Road (59890)
7. 90/92 Marshland Road (02737)
8. 65 Marshland Road (02739)
9. 13/15 Marshland Road (02747)
10. Directly across from Micklethwaite Road (02748)
11. Northgate The Circle (59894)
12. 2/3 The Circle (59895)
13. 10/12 The Circle (59892)
14. 9 The Circle (62627)

