Contract Pricing Statement
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Worksheet Navigation

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03 - Contract - Basic Reference Data (latest)	Standing reference data for the contract - updated if amended	Link
04 - Reminder of Obligations	Summary of key contract price, and reminder of pricing obligations	Link
05 - Contract Profit Rate	Full explanation and audit trail of derivation of Contract Profit Rate	Link
06 - Assumptions - Summary Requirements	General "fitness for purpose" criteria and record of audit trail	Link
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Schedule 01 - Report Admin

01 - Dates

Ref		Date	Comments (if anything relevant)	Notes
		dd/mm/yyyy	Free text	
01	Date this report is required by			
02	Date this report was submitted to MOD			Date email sent / data dispatched

02 - People

Ref		Name	Position	Contact details - phone	Contact details - email
		Free text	Free text	Free text	Free text
01	Contractor Staff - Report Submitted by				
02	Contractor Staff - Contact for Report Compliance Issues				
03	MOD Commercial Officer identified on DEFFORM 111				

03 - Other

Other general comments relevant to the submission of this report	

04 - General Guidance for Template Completion

This report is designed for completion in soft copy.
Further guidance is provided on each sheet.
This report is protected - this is to ensure data is in the required format - if you have any issues entering data, please note in the appropriate comment box.
Where possible, drop-down lists have been provided with appropriate values for selection.
All entries should be completed on the basis of the agreed contract - please state any additional information relating to the basis of data as appropriate.
If you have any problems completing this template, please contact defcomrclpol-helpdesk@mod.uk

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Schedule 02 - Contracting Company - Basic Reference Data

Ref	Required Data	Units	Value	Help / Definition / Notes
01	Contracting Company - Name	Free text		Full name of legal entity as registered with companies house / equivalent
02	Contracting Company - Registration Number	Number as text		
03	Contractor "Trading as" Name - if different to legal name	Free text		Please enter "as above" if not applicable
04	Registered Address - Name/Number & Street/Road	Free text		
05	Registered Address - Town / City	Free text		
06	Registered Address - County / Region	Free text		
07	Registered Address - Country	Free text		
08	Registered Address - Post / Zip Code	Free text		
09	UK SME Classification	Choice text		
10	Last day of most recently completed Company Financial Year	dd/mm/yyyy		
11	Immediate Parent Company 1 - Name	Free text		In short / summarised form if insufficient space
12	Immediate Parent Company 1 - Registration Number	Number as text		
13	Immediate Parent Company 1 - Registered Address	Free text		
14	Immediate Parent Company 2 - Name	Free text		In short / summarised form if insufficient space
15	Immediate Parent Company 2 - Registration Number	Number as text		
16	Immediate Parent Company 2 - Registered Address	Free text		
17	Immediate Parent Company 3 - Name	Free text		In short / summarised form if insufficient space
18	Immediate Parent Company 3 - Registration Number	Number as text		
19	Immediate Parent Company 3 - Registered Address	Free text		
20	Other relevant information	Free text		For example, a list of other Immediate Parent Companies if more than 3.

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Schedule 03 - Contract - Basic Reference Data

Ref	Required Data	Units	Value	Help / Definition / Notes
01 - Basic Parameters				
01	Contract Title	Free text	TBC	Please align with title on face of contract document
02	Contract Description	Free text		Summary description for uninformed reader of what the contract is intended to deliver, in more detail than title above
03	Contractor's Unique Reference Number for Contract	Free text		
04	MOD's Unique Reference Number for Contract	Free text		
05	Contract Start Date	dd/mm/yyyy		
06	Contract End Date	dd/mm/yyyy		
07	Latest Pricing Amendment - Date Signed	dd/mm/yyyy		If applicable
08	Latest Pricing Amendment - Contractor Reference ID	Free text		If applicable
09	Latest Pricing Amendment - MOD Reference ID	Free text		If applicable

02 - Pricing Analysis - Currencies and Commercial Constructs

	Price Breakdown - millions to 3 d.p.	Contract Currencies			
		GBP	USD	EUR	Other: Please specify here
01	Firm Pricing				
02	Fixed Pricing				
03	Cost Plus Pricing				
04	Estimate Based Fee Pricing				
05	Volume Driven Pricing				
06	Target Pricing				
07	Other: Please specify here.				
08	**Total**	-	-	-	-

03 - Intra-Group Sub-contractor

		Value of Business Unit Involvement				
	Price Breakdown - millions to 3 d.p.	GBP	USD	EUR	Other: Please specify here	
01	Name of Business Unit 1					Please list the actual or intended intra-group business units involved in the delivery of this contract and the estimated value of the involvement included in the contract price. If there are more than ten business units being used, only those top ten by value
02	Name of Business Unit 2					
03	Name of Business Unit 3					
04	Name of Business Unit 4					
05	Name of Business Unit 5					
06	**Total**	-	-	-	-	

04 - Third Party Sub-contractor Involvement

		Value of Sub-contractor Involvement			
		GBP	USD	EUR	Other: Please specify here
01	Name of sub-contractor 1				
02	Name of sub-contractor 2				
03	Name of sub-contractor 3				
04	Name of sub-contractor 4				
05	Name of sub-contractor 5				
06	Name of sub-contractor 6				
07	Name of sub-contractor 7				
08	Name of sub-contractor 8				
09	Name of sub-contractor 9				
10	Name of sub-contractor 10				
11	**Total**	-	-	-	-

Please list intended or actual third party sub-contracts to be used in the delivery of this contract, where the value of the sub-contract will be >£100K. If there are more than ten sub-contracts then list only those ten with the highest value.

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Schedule 04 - Reminder of Obligations

Comments - including statement of any known deviations from the MOD's policy approach to determine Allowable Costs in accordance with the published Statutory Guidance on Allowable Costs (SGAC).

Is this Contract Pricing Statement supported by DEFCON 815?

If no, why has DEFCON 815 not been used?

Although this contract is not a Qualifying Defence Contract subject to the SSCR 2014, it is MOD's policy approach to determine, and for you to demonstrate, allowable costs for this non-qualifying contract as appropriate, attributable and reasonable in accordance with the Statutory Guidance on Allowable Costs (SGAC) published by the independent Single Source Regulations Office

SGAC Used Y/N?

If no explain what criteria you have used to determine your costs are allowable.

Statutory Guidance on Allowable Costs is published on the Single Source Regulations Office website and can be accessed through this link

	Value	Currency
Total Allowable Costs (including any risk contingency allowance but excluding profit) (millions to 3d.p.)		

This section relates to the Contract Profit Rate (CPR) and includes the total amount of profit including any incentive adjustment.

- expressed as percentage	-	As % of "AC"	
- expressed as amount	-		Calculated as "Total Allowable Costs" (AC) X "Contract Profit Rate" (CPR)

Price	**The total Contract Price**	-	Calculated as "Total Allowable Costs" (AC) + ("Total Allowable Costs" (AC) X "Contract Profit Rate" (CPR))

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Schedule 05 - Contract Profit Rate

Ref	Description	%age	Supporting Information Requirements	Supporting Filename	Version Reference	File date stamp	Provided?	Relevant comments or caveats, and/or any further clarification
CPR	**Contract Profit Rate (%)**		Please state name of document / spreadsheet used to derive the profit rate and confirm that file is provided with this report. The report must provide details of how the CPR has been calculated, including any adjustments for risk, CSA and incentive where applicable.					

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Schedule 06 - Assumptions Summary Requirements

01 - Objectives and Overview of Approach

1. **As this contract is being priced as a single source procurement the Contractor will need to provide the MOD with visibility of all information materially relevant to the Contract Price.**
2. **During the negotiation of the contract price the MOD will rely on the information provided by the Contractor. The MOD's aim is to agree a contract price that is fair and reasonable to both parties.**
3. **If a dispute arises about the Contract Price the CPS should constitute an accurate record of the disclosed facts and assumptions which were the basis of the agreed price. This will be particularly important in the event of the dispute being referred to a third party arbiter under the terms of DEFCON 530 or a similar contract condition.**
4. **The approach taken in this template is to require information to be analysed between five main information categories, as shown in the table below.**
5. **This information can be shared in one of two ways:**
   - **(a) by providing additional supporting material (e.g. documents and spreadsheets) already created as part of the process of getting to the price, and recording them in Section 02 below;**
   - **(b) by recording the details of specific individual assumptions or calculations in the next two schedules (worksheets) within this report**
6. **It may be necessary in some cases to provide cross references to supporting material under 5(a) and to supplement that by recording further assumptions or information using 5(b).**
7. **In submitting this CPS, any assumptions and / or supporting information referenced or included in it must meet the following 'fitness for purpose' criteria:**
   - **(a) Relevance to the final price.**
   - **(b) Complete coverage of the price.**
   - **(c) Consistent Cost Breakdown Categories.**
   - **(d) Consistent type / level of assumption detail.**
   - **(e) Clarity - any assumptions presented are presented clearly, concisely, unambiguously, easy to find and understand, well labelled and explained where necessary.**
8. **MOD Provided Assumptions must be recorded in Section 02 below and backed with key information.**

Ref	Information Category	Examples of the sorts of supporting material that could meet the general criteria	Other Comments / General Guidance
1	Pricing Assumptions (Excluding Risk)	An MDAL (Master Data Assumptions Log), detailed engineering cost models, Make/Buy Plans	
2	Pricing Calculations (Excluding Risk)	A jointly owned or Contractor developed Cost / Price Model, detailed engineering cost models, specifications of those models, independent audit reports of those models	
3	Risk & Contingency Allowance - Input Assumptions	A risk register, supplemented where necessary with the numerical inputs to the risk modelling calculations.	
4	Risk & Contingency Allowance - Calculations	A jointly owned or Contractor developed Risk Model, a specification of that model, an independent audit report of that model	
5	MOD Provided Assumptions	Assumptions provided to the contractor by the MOD which support the price proposal.	

02 - Audit Trail of Supporting Material shared with this CPS

Ref	Information Category	Filename	Version Ref.	Date stamp	Description of Contents	Supporting relevant comments

Please list cross references to all supporting documentation for each of the 5 main information categories

1						
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Schedule 07 - Pricing Assumptions (Excluding Risk) & Risk Assumptions

Use only for further information not included in any of the Supporting Materials cross referenced in the audit trail in part 02 of Schedule "06 - Assumptions Summary"

Ref	Description of assumption	Value if number	Relevant Units	Explanation of source and justification of use	Other relevant comments
01	**01 - Pricing Assumptions (excluding Risk)**				
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	02 - Risk Assumptions				
	Description of assumption	**Value if number**	**Relevant Units**	**Explanation of source and justification of use**	**Other relevant comments**
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Schedule 08 - Pricing Calculations (Excluding Risk) & Risk Calculations

Use only for further information not included in any of the Supporting Materials cross referenced in the audit trail in part 02 of Schedule "06 - Assumptions Summary"

Ref	Purpose of calculation - output derived	Description of calculation (inputs required, assumptions relied upon)	Other relevant comments
01	**01 - Pricing Calculations (excluding Risk)**		
02			
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	02 - Risk Calculations		
	Purpose of calculation - output derived	**Description of calculation (inputs required, assumptions relied upon)**	**Other relevant comments**
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