

Call-Off Schedule 20 (Call-Off Specification)

This Schedule sets out the characteristics of the Deliverables that the Supplier will be required to make to the Buyers under this Call-Off Contract

1. PURPOSE

The Defence College for Technical Training (DCTT), part of the Ministry of Defence (MOD), is inviting bid submissions for the Provision of one lot of IT hardware including Laptops and Desktops which are required for a technology refresh in order to enable students and trainers to access training materials.

The Ministry of Defence (MOD) may hereafter be referred to as the Authority.

BACKGROUND TO THE CONTRACTING aUTHORITY

The Authority protects the security, independence and interests of the UK at home and abroad. Its aim is to ensure that the armed forces have the training, equipment and support necessary for their work and that this is achieved within budget.

Background to requirement/OVERVIEW of requirement

The mission of the Defence College for Technical Training (DCTT) is to train and educate aeronautical engineering (AE), electronic and mechanical engineering (EME), nuclear and marine engineering (MarE) and communications and information systems (CIS) personnel in order to meet the Defence requirement.

The DCTT requires a CIS infrastructure to deliver technically trained personnel on time to meet front line requirements in order to meet standing, current and contingent operational commitments for Defence.

As part of this training, there is a requirement to provide high definition touch sensitive display screens along with other pieces of IT to work with the existing ICS network infrastructure and User Access Devices.

definitions

Expression or Acronym	Definition
AE	means; Aeronautical engineering
CIS	means; Communications and Information Systems
DCTT	means; Defence College for Technical Training
EME	means; Electronic and mechanical engineering
MarE	means; Nuclear and marine engineering
MOD	means; the Ministry of Defence
The Authority	means; the Ministry of Defence (MOD)
UADs	means; User Access Device(s)

scope of requirement

The following is within the scope of the Authority's requirement:

Potential Suppliers are required to provide pricing for the provision and delivery of all hardware goods identified in Section 6: The Requirement.

The requirement

Potential Suppliers are required to provide pricing for the hardware goods detailed below. The Potential Suppliers have to bid for All of the required items in the Lot. The Potential Suppliers are reminded to provide Technical Specification Data sheets for the Goods they are supplying.

One off purchase of the following (minimum specification):

REDACTED TEXT under FOIA Section 43 Commercial Interests. LENOVO Gen 1 E16 AMD ThinkPad Laptops, AMD Ryzen [™] 5 Processor, TPM 2.0 Physical Chip, 16 Inch Screen, Windows 11 Professional 64, Camera, USBC 3.2 Gen 2, 2 USB 2.0 Ports, HDMI 2.1 TDMS Port, 16GB DDR4 3200 RAM, 256GB SSD M.2, 3.3 Ghz processor min, HD Graphics Built in Speaker, 8hrs Battery Life, WiFi Capable, 3-year warranty. Current DCTT Standard System: Lenovo ThinkPad E16 Gen 1.

The items listed above cannot be brand agnostic due to the LEARN network accreditation requirement as approved by Defence Digital.

key milestones and Deliverables

The Potential Provider should note the following project milestones that the Authority will measure the quality of delivery against:

Milestone	Description	Timeframe
1	Contract Order Form signed.	Within two (2) days of Contract Award notification issued via e-Sourcing Portal.
2	Delivery of all the required hardware, including the required warranties, to the Authority required locations.	Within the pre-agreed timescales between the Supplier and the Authority stated on the completed Contract Order Form.

MANAGEMENT INFORMATION/reporting

N/A

volumes

The volumes are as described in Section 6: The Requirement.

continuous improvement & sustainability

The Supplier will be expected to continually improve the way in which the required Services are to be delivered throughout the Contract duration.

Changes to the way in which the Services are to be delivered must be brought to the Authority's attention and agreed prior to any changes being implemented.

Suppliers are required to provide social value environmental benefits in their delivery of the contract, this will be covered within the response from question 5.1 within the attachment 2; How to Bid including Evaluation Criteria.

quality

Quality shall comply with those set out in this ITT and in line with the Terms and Conditions of TEPAS Crown Commercial Framework RM6068 Technology Products Standards and Quality.

All Goods provided must be suitably packaged to avoid damage in transit. The Authority shall only accept delivery of Goods supplied in sealed manufacturers' packaging, free from damage, containing the required parts in full working order.

- 1.1 The Authority will not accept re-furbished Goods, which is outlined within the Terms and Conditions of RM6068 TEPAS Crown Commercial Framework.

PRICE

Prices are to be submitted in GBP, excluding VAT and are to be firm, final and all-encompassing.

Prices are to be submitted via Attachment 4 - Price Schedule, excluding VAT. This should be uploaded to the e-Sourcing Suite as requested and should be supported by a letter headed quotation showing a complete breakdown of each bid, inclusive of part numbers and quantities.

In line with the Terms and Conditions of RM6068 TEPAS Crown Commercial Framework, all prices must remain valid for a period of thirty (30) days following the bid submission deadline.

STAFF AND CUSTOMER SERVICE

The Authority requires the Potential Provider to provide a sufficient level of resource throughout the duration of the Provision of IT Equipment including Laptops and Desktops Screens and associated ancillary items to support the delivery of LEARN Contract in order to consistently deliver a quality service to all Parties.

Potential Provider's staff assigned to the Provision of IT Equipment including Laptops and Desktops Screens and associated ancillary items to support the delivery of LEARN Contract shall have the relevant qualifications and experience to deliver the Contract.

The Potential Provider shall ensure that staff understand the Authority's vision and objectives and will provide excellent customer service to the Authority throughout the duration of the Contract.

service levels and performance

The Authority will measure the quality of the Supplier's delivery by:

KPI/SLA	Service Area	KPI/SLA description	Target
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1	Delivery	All Goods to be delivered, suitable packaged and free from damage or defects.	100%
2	Delivery Times	All Goods to be delivered within the agreed timescales between the Supplier and the Authority.	100%
3	Warranty Period	All issues raised following delivery of the goods to be resolved in line with the relevant manufacturer's warranty.	100%

Where a Supplier fails in the KPIs listed above, the Authority will, in the first instance seek a mutually agreeable resolution with the Supplier. However, if this is not possible the Authority reserves the right to cancel the agreement and seek alternative supply from the next ranked Potential Supplier identified during the procurement event.

Security and CONFIDENTIALITY requirements

Delivery of all Goods is required to a military site, which has associated security requirements. The Successful Supplier should forward notification to the Authority Point of Contact for this contract at least one (1) day prior to delivering to the site.

Potential Suppliers' delivery staff will be required to provide photo ID – Passport, Driving Licence or Courier ID are acceptable.

payment, INVOICING & contract management

Upon award of contract, the successful Supplier will be issued with a RM6068 Order Form. This order form is issued in accordance with the provision of the TEPAS Crown Commercial Framework Agreement RM6068 and forms the contractual agreement between the Authority and successful Supplier.

Please note, the successful Supplier must be signed up to the terms (Electronic Transactions Agreement) and be fully set up on the Authority's EXOSTAR system.

The Supplier shall supply the Goods specified in the Order Form to the Authority subject to the terms and conditions of the Contract.

Payment will be made via CP&F following satisfactory delivery of pre-agreed certified products and deliverables.

Before payment can be considered, each invoice must include a detailed elemental breakdown of work completed and the associated costs.

1. Invoices should be submitted to: **REDACTED TEXT under FOIA Section 40, Personal Information.**

Attendance at Contract Review meetings shall be at the Supplier's own expense.

Location

The Goods at paragraph 6.1.1.1 must be delivered to the following locations:

REDACTED TEXT under FOIA Section 40, Personal Information.

Lot #	Item	MOD Lynne	RAF Co	HMS Sultan	Delivery Date NLT:	Total Quantity
		Qty	Qty	Qty		
1	REDACTED TEXT under FOIA Section 43 Commercial Interests.	REDACTED TEXT under FOIA Section 43 Commercial Interests.	REDACTED TEXT under FOIA Section 43 Commercial Interests.	REDACTED TEXT under FOIA Section 43 Commercial Interests.	31 Jan 24	REDACTED TEXT under FOIA Section 43 Commercial Interests.
2	REDACTED TEXT under FOIA Section 43 Commercial Interests.	REDACTED TEXT under FOIA Section 43 Commercial Interests.	REDACTED TEXT under FOIA Section 43 Commercial Interests.	REDACTED TEXT under FOIA Section 43 Commercial Interests.	31 Oct 23	REDACTED TEXT under FOIA Section 43 Commercial Interests.
3	REDACTED TEXT under FOIA Section 43 Commercial Interests.	REDACTED TEXT under FOIA Section 43 Commercial Interests.	REDACTED TEXT under FOIA Section 43 Commercial Interests.	REDACTED TEXT under FOIA Section 43 Commercial Interests.	31 Oct 23	REDACTED TEXT under FOIA Section 43 Commercial Interests.
Total						REDACTED TEXT under FOIA Section 43 Commercial Interests.

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