



HSE FLEXIBLE WORKFORCE SOLUTIONS FRAMEWORK ORDER FORM

PART 1 : CLIENT INFORMATION

HEALTH AND SAFETY EXECUTIVE Health & Safety Executive
CUSTOMER

SERVICE ADDRESS Redgrave Court
Bootle
Liverpool
L20 7HS

LINE MANAGER

[REDACTED]
[REDACTED]
[REDACTED]

(timesheet authorisation, as above unless
stated otherwise)

HSE CONTRACT REF NO. 1.11.4.3787

CONTRACTOR Certes Computing Ltd

SERVICE ADDRESS The Courtyard
Roman Way
Coleshill
Birmingham
B46 1HQ

ACCOUNT MANAGER

[REDACTED]
[REDACTED]
[REDACTED]

PART 2 : SERVICE REQUIREMENTS

NAME OF INTERIM PERSONNEL

Usa Adon

FRAMEWORK DISCIPLINE AREA

ITF

JOB ROLE / TITLE

Network Architect

JOB DESCRIPTION

(including details if part-time / full-time, hours of work, location)



IR35 ASSESSMENT



COMMENCEMENT DATE

4 January 2021

END DATE

31 March 2021

TERMINATION

A Termination Notice Period of one (1) weeks is applicable to this assignment, unless otherwise agreed in writing between both parties.

PART 3 : FEES / CHARGES

i) DAILY CHARGE RATE APPLICABLE

Date From	To	No Days	Candidate Daily Rate	Daily Agency Fee	Total Daily Fee
04/01/2021	31/03/2021	63	£600	£50	£650
Totals			£37,800	£3150	£40,950

ii) TRAVEL AND SUBSISTENCE

Where appropriate, HSE will pay actual and reasonable Travel and Subsistence costs to the contracted Interim Personnel, subject to the prior approval of their HSE Line Manager and in line with the following HSE Standard Travel and Subsistence rates.



PART 4 : INVOICING & PAYMENTS

All invoices raised must include the relevant Purchase Order number. Failure to include the Purchase Order Number may delay payment. In all cases invoices should be submitted to the following address :

INVOICING ADDRESS

APinvoices-HAS-U@gov.sscl.com

(electronic only)

Copy to the Line Manager

PURCHASE ORDER NO. To Be Advised

(to be quoted on all invoices)

PART 5 : SIGNATORIES

By signing and returning this Order Form the Contractor agrees to enter into a legally binding contract with HSE to provide the services under the terms of the Form of Agreement and specified in the Order Form.

IN WITNESS WHEREOF THIS CONTRACT HAS BEEN AGREED:

Signature [Redacted]

Name in Capitals [Redacted]

Position [Redacted]

Date [Redacted]

Duly authorised to sign on behalf of
CERTES COMPUTING LIMITED
3, The Courtyard, Roman Way, Coleshill, Birmingham, B46 1HQ

Signature [Redacted]

Name in Capitals [Redacted]

Position [Redacted]

Date 23/12/2020

Duly authorised to sign on behalf of the
HEALTH AND SAFETY EXECUTIVE
2.3 Redgrave Court, Merton Road, Bootle, Merseyside L20 7HS