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| **MR P J STANLEY EXECUTIVE OFFICER** | **Haskell Centre Midhurst Road Liphook Hampshire GU30 7TN**  **01428 722988**  **council@bramshottandliphook-pc.gov.uk**  **www.bramshottandliphook-pc.gov.uk** |

Bramshott and Liphook Parish Council logo


Description automatically generated

ALTERATION AND REFURBISHMENT OF TOILETS AT THE LIPHOOK MILLENNIUM CENTRE, ONTARIO WAY, LIPHOOK, HAMPSHIRE GU30 7LD

**Project**

To divide existing male and female toilet areas into four separate gender-neutral self-contained cubicles with individual access.

**Specification**

**General Layout**

* Existing - Male, Female toilets to be decommissioned and fixtures removed in a phased manor to always enable access for use.
* Each existing area will be sub-divided with a partition wall to create four cubicles in total.
* The Male and Female area existing door openings to be retained, with two additional door openings of similar size to allow access to new cubicles assuring a uniform design.
* See attached documents.

**Fixtures and Fittings**

* Each new gender-neutral cubicle will be fitted with an individual WC with a concealed cistern and wall mounted wash basin.
* There will be additional heating radiators for new cubicles and hand dryers.
* Mirror to fitted in each cubicle
* Signage for doors.

**Surface Finishes**

* Walls to be ceramic tiled for ease of cleaning.
* Floor to be of commercial sheet vinyl with coving to wall for ease of clean
* Existing suspended ceiling grids to be replaced and fitted with washable tiles.

**Electrical**

* Each new gender-neutral cubicle to be fitted with LED panel and emergency light to fit suspended ceiling grid.
* Existing air extraction system to be adapted to include new cubicles.
* Hand dryers to be fitted in all areas.
* Electric Water heaters to be positioned in suspended ceilings.

**TENDER**

Tenders must be addressed to the “Proper Officer”. You should provide the tender in the envelope specifically provided for this project. Failure to follow this procedure will invalidate your tender and it will not be considered.

**The Proper Officer**

**Bramshott & Liphook Parish Council**

**Haskell Centre**

**Midhurst Road**

**Liphook**

**Hampshire GU30 7TN**

**Your tender documentation should be received at the above address by 1 pm on Friday 7th October 2022.**

**Restrictions**

Prospective contactors must not contact any councillor or staff member to encourage or support their tender.

**Decision**

It is anticipated that the contract will be awarded at the council meeting to be held on 24th October 2022.

**Start Date**

The project to start upon completion of the tender process subject to scheduling, Community Centre activity and any planning requirements.

**SITE VISIT AND TENDER DOCUMENTATION**

Site visits can be arranged through the council’s Property Manager, Peter Jones who can also provide this invitation to tender and specific envelop required for the tender.

Email: [property@bramshottandliphook-pc.gov.uk](mailto:property@bramshottandliphook-pc.gov.uk)

Telephone: 07547 227130

**Peter Stanley**

**Proper Officer**

**Bramshott & Liphook Parish Council**

**14/09/2022**