[ON THE LETTERHEAD OF THE GUARANTOR]

Crown Commercial Service

9th Floor, The Capital

Old Hall Street

Liverpool

L3 9PP

[DATE]

Dear Sirs

Letter of Intent to Guarantee – Framework Alliance Contract RM[XXXX] [INSERT FRAMEWORK NAME] (the “Framework Alliance Contract”)

Name of Supplier Alliance Member: [INSERT NAME OF SUPPLIER ALLIANCE MEMBER]

1. We refer to the Framework Alliance Contract. Unless otherwise defined in this Letter of Intent to Guarantee, capitalised terms used in this Letter of Intent to Guarantee have the meaning given to them in the Framework Alliance Contract.
2. We acknowledge that the Supplier Alliance Member relied on our capacity to meet the selection criteria relating to economic and financial standing that CCS set out in the procurement process for the Framework Alliance Contract.
3. We have issued this Letter of Intent to Guarantee in consideration of CCS entering into the Framework Alliance Contract with the Supplier Alliance Member.
4. Please accept this Letter of Intent to Guarantee as an undertaking from us and as proof that the Supplier Alliance Member will have at its disposal the resources necessary to achieve the economic and financial standing required in the relevant selection criteria.
5. We acknowledge that it is a condition of the Framework Alliance Contract that:
   1. we provide this Letter of Intent to Guarantee to CCS (Schedule 11 of the Framework Alliance Contract); and
   2. on demand from an Additional Client, the Supplier Alliance Member must procure that we enter into a Guarantee in the form set out in Annex 1 to Schedule 11 of the Framework Alliance Contract
6. We confirm that:
   1. we undertake to provide each Guarantee in accordance with the Framework Alliance Contract; and
   2. we understand that CCS may terminate the Framework Alliance Contract with the Supplier Alliance Member as a material Default of the Framework Alliance Contract if:
      1. we withdraw or revoke this Letter of Intent to Guarantee in whole or in part for any reason whatsoever;
      2. an Insolvency Event occurs in respect of the Guarantor.
7. Please find enclosed a certified copy of the extract of the board minutes and/or resolution of the Guarantor approving the intention to enter into a Letter of Intent to Guarantee in accordance with the provisions of Schedule 11 of the Framework Alliance Contract.
8. This Letter of Intent to Guarantee and any Disputes arising out of, or connected to it, are governed by English law. CCS and the Guarantor must resolve any Dispute in accordance with Clause 15 of the Terms of the Framework Alliance Contract as if that clause applied to this Letter of Intent to Guarantee.

Yours faithfully

Name: …………………………

Job Title: ………………………

For and on behalf of

[INSERT NAME OF THE GUARANTOR]

Encs:

1. Certified copy of the extract of the board minutes and/or resolution of the Guarantor approving the intention to enter into a Letter of Intent to Guarantee