

OFFICIAL SENSITIVE



Ministry
of Defence

Name: Fergus Bailey
Post Title: Commercial Officer SO2
Postal Address: Sourcing Team | Army
Commercial | Army Headquarters
Ramillies Building | Army HQ
| Marlborough Lines | Monxton Road
Andover | SP11 8HT

To:
Mace Limited
155 Moorgate
London
United Kingdom
EC2M 6XB

Your Reference:

Our Reference:
701101381/1

Date: 13/10/2020

To whom it may concern,

Offer of Contract to MACE Limited for Evidence Gathering and Analysis Support to Training Capability Branch v1.0

1. You are hereby informed of the Authority's requirement and you are invited to accept the Offer of Contract, detailed in the attached Schedule of Requirements. The Schedule describes the requirements and sets out the Contract terms and conditions which will take effect on acceptance by you of the Authority's Offer.
2. If you wish to accept this Offer, please complete and electronically sign the DEFFORM 10 returning one copy to me by email within 10 working days of the date of this Offer. Your acceptance of the Authority's Offer must be unqualified. If you do not accept the Authority's Offer within the period specified, then the Authority's Offer will lapse.
3. No Contract will come into existence until you have accepted the Authority's Offer in accordance with paragraph 2 above. Accordingly, prior to your unconditional acceptance of this Offer, the Authority shall not be responsible in any way whatsoever for any:
 - a. work undertaken by you; or
 - b. costs incurred by you.
4. When you have accepted the Authority's Offer in accordance with paragraph 2 above, you must proceed with the performance of the Contract.
5. The MACE Limited proposal will form part of the contract pricing and will now be known as Annex B of the SC2 Terms and Conditions Schedules.

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6. The Authority may publish notification of the Contract and shall publish Contract documents under the FOI Act except where publishing such information would hinder law enforcement; would otherwise be contrary to the public interest; would prejudice the legitimate commercial interest of any person, or might prejudice fair competition in the supply chain

7. If you wish to make a similar announcement you must seek approval from the named Commercial Officer.

8. Under no circumstances should you confirm to any third party the fact of your acceptance of this Offer of Contract prior to informing the Authority of your acceptance, and / or ahead of the Authority's announcement of the Contract award.

9. Nothing contained in this Offer and in the attached Schedule shall be construed as notifying or implying acceptance by the Authority of any estimated or suggested price or of any condition of Contract which may have been referred to orally or in writing in any previous discussion or correspondence.

Yours sincerely,

Fergus Bailey

Army Commercial Officer