



Crown  
Commercial  
Service

**Technology Products 2 Agreement RM3733  
Framework Schedule 4 - Annex 1**

## Order Form

In this Order Form, capitalised expressions shall have the meanings set out in Call Off Schedule 1 (Definitions), Framework Schedule 1 or the relevant Call Off Schedule in which that capitalised expression appears.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of the Call Off Contract for the duration of the Call Off Period.

This Order Form should be used by Customers post running a Further Competition Procedure under the Technology Products 2 Framework Agreement ref. RM3733.

The Call Off Terms, referred to throughout this document, are available from the Crown Commercial Service website at <http://ccs-agreements.cabinetoffice.gov.uk/contracts/rm3733>



## Section A General information

This Order Form is issued in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

### Customer details

#### Customer organisation name

Department for Work and Pensions

#### Billing address

Your organisation's billing address - please ensure you include a postcode

SSCL Accounts Payable Team, Room 6124, Tomlinson House, Norcross Blackpool, FY5 3TA

#### Customer representative name

The name of your point of contact for this Order

**REDACTED**

#### Customer representative contact details

Email and telephone contact details for the Customer's representative

**REDACTED**

### Supplier details

#### Supplier name

The Supplier organisation name, as it appears in the Framework Agreement

Computacenter (UK) Limited

#### Supplier address

Supplier's registered address

Hatfield Avenue, Hatfield, Hertfordshire, AL10 9TW

#### Supplier representative name

The name of the Supplier point of contact for this Order

**REDACTED**

#### Supplier representative contact details

Email and telephone contact details of the supplier's representative

**REDACTED**

#### Order reference number

A unique number provided by the supplier at the time of quote

Computacenter\_DWP\_Hosting\_Basket of Goods Final for submission V3



## Section B Overview of the requirement

### Framework Lot under which this Order is being placed

Tick one box below as applicable

- |                                                   |                                     |
|---------------------------------------------------|-------------------------------------|
| 1. HARDWARE                                       | <input checked="" type="checkbox"/> |
| 2. SOFTWARE                                       | <input type="checkbox"/>            |
| 3. COMBINED SOFTWARE AND HARDWARE REQUIREMENTS    | <input type="checkbox"/>            |
| 4. INFORMATION ASSURED PRODUCTS                   | <input type="checkbox"/>            |
| 5. VOLUME HARDWARE REQUIREMENTS (DIRECT FROM OEM) | <input type="checkbox"/>            |

### Customer project reference

Please provide a project reference, this will be used in management information provided by suppliers to assist CCS with framework management

CVID 200157

### Call Off Commencement Date

The Call Off Commencement Date is the date on which the Call Off Contract is formed – this should be the date of the last signature on Section E of this Order Form

15/10/2019

### Call Off Contract Period (Term)

A period in Months which does not exceed 60 Months (5 years) - **leave blank if this is a simple transactional Goods purchase**. Where established as an initial and extension period complete the fields below

[Click here to enter text.](#)

**Call Off Initial Period** Months  
12 months

**Call Off Extension Period (Optional)** Months  
12 months

### Specific Standards or compliance requirements

Include any conformance or compliance requirements with which the Goods and/or Services must meet

This order is intended to set out the basis and standards of the service through which future Infrastructure Hardware orders and quotations associated within this contract will operate. All transactions will remain subject to the level of governance appropriate to its value, and Purchase Orders (PO's) will be placed on a transaction by transaction basis. Separate orders will be placed and PO's raised in relation to each new Infrastructure Hardware requirement and Support and Maintenance renewal (or bundles thereof).



## Section C Customer Core Goods and/or Services Requirements

Please provide details of all Goods and/or Services required (including any items which are considered business critical) including the locations where the supplier will be required to deliver the service/s Ordered.

### Goods and/or Services

*To include where relevant Packing/Packaging*

As per Computacenter's response to DWP's Infrastructure Hosting Call-Off Agreement Competition dated 8th August 2019. Computacenter will provide quotes for the supply of DWP's Infrastructure Hardware requirements and associated Support and Maintenance as detailed in a series of Bill of Materials (BoM's).

The attached file sets out the service requirements for the Infrastructure Hosting Call-Off Agreement.

**REDACTED**

### Warranty Period, if applicable

The Warranty Period shall be the duration of any guarantee or warranty period the Supplier has received from the third party manufacturer or supplier.

### Location/Site(s) for Delivery

- Ark Data Centres, Spring Park, Westwells Road, Hawthorn, Corsham, Wiltshire SN13 9GB
- Ark Data Centres, Spring Park, A57 Cody Technology Park, Old Victor Way, Farnborough GU14 0LH
- HP Doxford Data Centre, Unit 3, Camberwell Way, Doxford International Technology Park, Sunderland, Tyne and Wear SR3 3XN
- HP Wynyard Data Centre, Chappel Lane North, Wynyard Business Park, Wynyard, Billingham, Cleveland, TS22 5TB

Or as otherwise stated in the DWP's PO's.

Title to Goods is transferred to the Customer on payment to the Supplier in full (save in respect of software where title to the same shall remain at all times with the relevant licensor).

### Dates for Delivery of the Goods and/or the Services

As stated in DWP's individual PO's.

### Additional Clauses (see Annex 3 of Framework Schedule 4) Tick as required

#### Alternative Clauses

#### Additional Clauses

Tick one box below as applicable

#### Optional Clauses

Tick any applicable boxes below



Scots Law Or	<input type="checkbox"/>	A: Termed Delivery – Goods	<input type="checkbox"/>	C: Due Diligence	<input type="checkbox"/>
Northern Ireland Law	<input type="checkbox"/>	B: Complex Delivery – Solutions (includes Termed Delivery – Goods)	<input type="checkbox"/>	D: Call Off Guarantee	<input type="checkbox"/>
Non-Crown Bodies	<input type="checkbox"/>	<b>NB Both of the above options require an Implementation Plan which should be appended to this Order Form</b>		E: NHS Coding Requirements	<input type="checkbox"/>
Non-FOIA Public Bodies	<input type="checkbox"/>			F: Continuous Improvement & Benchmarking	<input checked="" type="checkbox"/>
				G: Customer Premises	<input checked="" type="checkbox"/>
				H: Customer Property	<input checked="" type="checkbox"/>
				I: MOD Additional Clauses	<input type="checkbox"/>

**Items licensed by the Customer to the Supplier (including any Customer Software, Customer Background IPR and Customer Data)**

List below

Third Party Software shall be licensed subject to the third party licensor’s standard license terms which shall govern the supply, the Customer’s use of and obligations relating to the software in their entirety and which shall prevail in the event of any conflict with the terms and conditions of this Call-Off Contract. Prior to the introduction of any such Third Party Software, the Supplier shall provide to the Customer such Third Party license terms.

Third party services (if any) shall be supplied subject to the applicable third party’s standard service terms.

**Call Off Contract Charges payable by the Customer to the Supplier (including any applicable Milestone Payments and/or discount(s), but excluding VAT) and payment terms/profile including method of payment (e.g. Government Procurement Card (GPC) or BACS)**

Not applicable.

**Is a Financed Purchase Agreement being used?**

Tick as required

If so, append to Call Off Schedule 2 as Annex A

**Estimated Year 1 Call Off Contract Charges (£)**

For Orders with a defined Call Off Contract Period

The Estimated Year 1 Call Off Contract Charges shall be the total aggregate Charges paid or payable by the Customer from the Call Off commencement Date until the end of the first Call Off Contract Year.

**Section D  
Supplier response**



Suppliers - use this section to provide any details that may be relevant in the fulfilment of the Customer Order

**Commercially Sensitive information**

Any information that the Supplier considers sensitive for the duration of an awarded Call Off Contract

- Supplier's pricing and/or any Supplier specific solution(s)
- Call-Off Term +2 years
- The Supplier will destroy all copies of the Buyer Data when they receive the Buyer's written instructions to do so or 24 calendar months after the End or Expiry Date, and provide written confirmation to the Buyer that the data has been securely destroyed, except if the retention of Buyer Data is required by Law

**Total contract value**

Please provide the total contract value (for the Call Off Initial Period) as detailed in your response to the Customer's statement of requirements

The total contract value for the 12-month Call-Off agreement will not exceed £4,500,000, with zero commitment.



## Section E Call Off Contract award

This Call Off Contract is awarded in accordance with the provisions of the Technology Products 2 Framework Agreement RM3733.

The Supplier shall supply the Goods and/or Services specified in this Order Form to the Customer on and subject to the terms of this Order Form and the Call Off Terms (together referred to as “the Call Off Contract”) for the duration of the Call Off Contract Period.

### SIGNATURES

#### For and on behalf of the Supplier

Name	<b>REDACTED</b>
Job role/title	<b>REDACTED</b>
Signature	<b>REDACTED</b>
Date	<b>14/10/2019</b>

#### For and on behalf of the Customer

Name	<b>REDACTED</b>
Job role/title	<b>REDACTED</b>
Signature	<b>REDACTED</b>
Date	<b>14/10/2019</b>