

## **Bodmin Town Council**

Insurance Tender – Request for Additional Information

### **1) Fire Claims Information**

<b>Claim Site</b>	<b>Detail</b>
Shire House	The roof leaked onto the photocopier and it had to be replaced. The roof has since been completely replaced.

### **2) Inspections within the buildings**

The following elements are inspected by the Council, who hires the appropriate professionals;

- Boiler Services
- Stair Lift Services
- Fire Services
- PAT Services

### **3) Personal Accident Cover**

<b>Persons Insured</b>	<b>No</b>	<b>Level of Cover Required Capital sum</b>	<b>Weekly Sum</b>
Employees		5 x Annual Earnings	50% Salary
Volunteers	60	£50,000	£200 pw
Directors (Members)	16	£50,000	£200 pw

### **4) Vehicle Valuations**

<b>Registration</b>	<b>Make/Model</b>	<b>Estimated Value</b>
WK51 DYU	John Deere Tractor	£4,500
WK05 ECE	BX2200 Ride on Mower	£4,000
WK10 EHF	F2880 Ride on Mower	£4,000
WK09 CKP	F1900 Ride on Mower	£2,000

Please note that we are happy for insurers to use their own vehicle valuations from sources such as the Glass Guide.

### **5) Items Self Insured**

- a. Play Equipment
- b. War Memorial

### **6) Additional items to be included Under all Risks**

Machinery/Equipment used by the Parks & Property Maintenance Team to the value of £25,000.00

### **7) Further Wages Analysis**

<b>Staff</b>	<b>Numbers</b>	<b>Gross Salary</b>
Clerical	19	293,604.66
Manual	12	159,620.54

## 8) Events

<b>Council Events</b>	<b>Site</b>	<b>Estimated Attendance</b>
Remembrance Parade	Priory Car Park	60
Christmas Lights Event	Mount Folly	400
One off events such as; Freedom Parade, Armed Forces Day etc		200

<b>Non Council Events held on Council Land</b>	<b>Site</b>	<b>Estimated Attendance</b>
Bodmin Bonfire & Fireworks Display	Priory Car Park (Top Tier) and Priory Park	3,000
Alstock (Music Event)	Priory Car Park	1,500
Heritage Day	Priory Car Park	400
Carnival	Priory Car Park	300
Circuses & Fairs	Fairpark	500
Proms in the Park	Narisa Lawn	100
St Pirans (Schools)	Mount Folly	100
Annual Dog Show	Narisa Lawn	50

## 9) Income

<b>2016/17 Annual Budget</b>	<b>£</b>
Councils Other Income	185,750
Precept	1,101,600
Total Income	1,287,350