



Department
for Environment
Food & Rural Affairs



The European Agricultural
Fund for Rural Development:
Europe investing in rural areas



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25th March 2019

COMMERCIAL IN CONFIDENCE
Farm Advice Framework (contract ECM_6695)

Farm Advice Framework Theme:	Catchment Sensitive Farming
Mini-Contract Title:	Catchment Sensitive Farming: One-to-one On-farm Advice
Mini-Contract Reference:	FAFNE/CSFWM009

IT IS AGREED as follows:

As per the mini-contract invitation, the delivery of Catchment Sensitive Farming: One-to-one On-farm Advice for the West Midlands, Lot 4 will commence on 25/03/2019. Activities and payment details are summarised overleaf.

Table 1

Activity Type	Delivery Deadline	Funding Source (RDPE or GiA)	No. of Units	Unit Cost (£s exc VAT)	Total Cost (£s exc VAT)
Catchment Sensitive Farm Review WQ1/A	31/08/19	RDPE	■	██████	██████
Nutrient Management Plan: Preparation WQ1/B1	31/08/19	RDPE	■	██████	██████
Farm Infrastructure Audit WQ1/C	31/08/19	RDPE	■	██████	██████
Water Management WQ1/E	31/08/19	RDPE	■	██████	██████
Machinery Testing & Calibration (Fertiliser/ Manure Spreaders) WQ1/G	31/08/19	RDPE	■	██████	██████
Soil Husbandry WQ1/H	31/08/19	RDPE	■	██████	██████
Pesticide Handling and Application WQ1/I	31/08/19	RDPE	■	£██████	██████
Pesticide Filling - Washdown Facilities and Bio-bed/Biofilter Design WQ1/J	31/08/19	RDPE	■	██████	██████
Maximising Countryside Stewardship Opportunities Through CSF WQ1/K	31/08/19	RDPE	■	██████	██████
Water Holding Structure Design & Management Advice WQ1/L	31/08/19	RDPE	■	██████	██████
Soil and Nutrient Management Plan WQ1/Q	31/08/19	RDPE	■	██████	██████
Standard Soil Sampling with No Interpretation (P, K, Mg, pH, Lime requirement) WQ1a/M1	30/04/19	RDPE	■	██████	██████
Grand Total					£111,725.00

The Service Provider shall deliver the Services in accordance with the details specified in the following documents:

1. The mini-tender specification dated 5th March 2019 issued by Natural England.
2. The mini-tender submission of the Service Provider submitted to Natural England on 12th March 2019.
3. The delivery milestones as set out in Annex A to this Work Order.

Please note the following:

- The units of activity in the mini contract may be exchanged in line with demand/uptake, where there is no impact on the cost. An amendment may be issued to reflect this in due course.
- The milestones of the mini-contract may be extended in line with demand/uptake and therefore an amendment may be issued to reflect this in due course.

If there is any conflict between the documents referred to above or the terms of the Framework Agreement, the conflict shall be resolved in accordance with the following order of precedence:

1. This Work Order (including Annex A).
2. The mini-tender specification issued by Natural England as referred to above.
3. The Framework Agreement.
4. The mini-tender submission of the Service Provider as referred to above.

All other terms and conditions are as per the main framework contract. The final claim should be submitted by 11th October 2019 (within 6 weeks of the mini-contract delivery end date).

Please arrange for an authorised signatory to sign this amendment in manuscript and return a copy via Bravo messaging.

ON BEHALF OF NATURAL ENGLAND

ON BEHALF OF PROMAR INTERNATIONAL LTD

By (capitals): [REDACTED]
Signature: [REDACTED]

By (capitals): [REDACTED]
Signature: [REDACTED]

Title: Defra Group Commercial

Title: [REDACTED]

Date: 25 th March 2019

Date:

Annex A: Delivery Milestones

Deadline	Activity
25/03/2019	Inception Meeting to be held. 80 of the total contact names to be provided following the Inception Meeting.
25/03/2019	Delivery of one-to-one visits to commence.
30/04/2019	██████ of the total contact names to be provided.
30/04/2019	██████ one-to-one visits delivered and reports sent to farmers.
30/04/2019	All soil sampling to be completed.
31/05/2019	██████ of the total contact names to be provided.
31/05/2019	██████ one-to-one visits delivered and reports sent to farmers.
14/06/2019	██████ contact names to be provided.
30/06/2019	██████ one-to-one visits delivered and reports sent to farmers.
31/07/2019	██████ one-to-one visits delivered and reports sent to farmers.
31/08/2019	██████ one-to-one visits delivered and reports sent to farmers.
11/10/2019	Final claim to be submitted.

Please note: claims and relevant supporting documentation (including contract outputs for all activity covered by the claim) should be submitted on a **monthly** basis.