



DVLA
Longview Road
Morriston
Swansea SA6 7JL

Phone: 01792 738296

www.gov.uk/browse/driving

@dvlagovuk

Experian Ltd
The Sir John Peace Building
Experian Way
NG2 Business Park
Nottingham
NG80 1ZZ

Our ref: PS/22/195

Date: 13th July 2023

Dear XXXXX redacted under FOIA section 40,

CONTRACT REFERENCE NUMBER: PS/22/195

CONTRACT TITLE: Provision of Third-Party Identity Checking

FRAMEWORK REFERENCE NUMBER: RM1557.13

PROPOSED CONTRACT AWARD

This letter advises you that the Secretary of State for Transport proposes to accept your quotation dated 28th June 2023.

This is without prejudice to the right of the Secretary of State for Transport to abandon the procurement, cancel the award procedure or suspend awarding the contract for any reason.

ACTIONS FOR YOU NOW

Please complete and return, via e-mail, the Supplier Details form at Annex A.

As stated in the specification, this contract will require the successful tenderer to process Government data on DVLA's behalf. Prior to formal award and before any data processing can commence in relation to this contract, you are required to complete and return the Statement of Assurance Questionnaire (SoAQ). The SoAQ was issued previously to Experian Ltd. Completion of the questionnaire will help to satisfy DVLA that its data will be appropriately protected and will allow us to award the contract at the earliest opportunity.

Please complete the form and return by 19th July 2023 for assessment by our Information Assurance Group.

SUMMARY

To summarise, the Department for Transport intends to accept your quotation but at the present time is unable to formally do so until we have completed the actions outlined in this letter. The information contained within this letter is considered confidential for



Driver & Vehicle Licensing Agency

the duration of this activity and should not be shared any wider without the written authorisation of the undersigned.

Yours sincerely,

XXXXXX redacted under FOIA section 40

Category Lead

Commercial Directorate

XXXXXX redacted under FOIA section 40

On behalf of the Secretary of State for Transport



Annex A

SUPPLIER DETAILS	
Supplier Name	
Supplier Address	
Post Code	
Country	
Telephone Number	
Mobile Number	
Account Manager Name	
Account Manager Email	
Would you like Purchase Orders and Remittance advice notes via email? Y/N	
Business Email: <i>(if not Basware enabled, this is the address purchase orders and remittance advice notes will be sent)</i>	
UK VAT Registered? Y/N	
UK VAT Registration Number	
If Non UK Supplier, is Supply Type Goods or Services?	
DUNS Number	
BANK DETAILS	
Type of Account – Bank or Building Society?	
Confirm if account is - Business or Personal	
Bank/Building Society Name	



Supplier's Bank/Building Society Account Name <i>(if different to Supplier Name)</i>	
Sort Code	
Account Number	
Building Society Roll Number <i>if applicable</i>	
IBAN (international bank account number) <i>If applicable</i>	
SWIFT/BIC (International Bank Code) <i>if applicable</i>	
CONSTRUCTION INDUSTRY TAX DEDUCUTION SCHEME – if applicable	
Address of Registered Office	
Company Registered Number	
Subcontractor Tax Certificate Type	
Subcontractor Tax Certificate Number	
Date of Expiry of the Tax Certificate	