

Framework Schedule 6 (Order Form Template and Call-Off Schedules)

Order Form

CALL-OFF REFERENCE:	K280021653
THE BUYER:	The Driver and Vehicle Standards Agency (DVSA)
BUYER ADDRESS	Berkeley House, Croydon Street, Bristol, BS5 0DA
THE SUPPLIER:	Health Management Ltd
SUPPLIER ADDRESS:	Medigold House, Queensbridge, Northampton, Northamptonshire, NN4 7BF
REGISTRATION NUMBER:	03225768
DUNS NUMBER:	TBC
SID4GOV ID:	TBC

Applicable Framework Contract

This Order Form is for the provision of the Call-Off Deliverables and dated 5 May 2023.

It is issued under the Framework Contract with the reference number RM6182 for the provision of Occupational Health Services.

CALL-OFF LOT(S):

Lot 2: Occupational Health on a National Basis.

Call-off Incorporated Terms

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
2. Joint Schedule 1(Definitions and Interpretation) RM6182.
3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6182
 - Joint Schedule 1 (Definitions)
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 3 (Insurance Requirements)
 - Joint Schedule 4 (Commercially Sensitive Information)

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- Joint Schedule 5 (Corporate Social Responsibility)
 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
- Call-Off Schedules for RM6182
 - Call-Off Schedule 5 (Pricing Details)
 - Call-Off Schedule 14 (Service Levels)
 - Call-Off Schedule 20 (Call-Off Specification)

4. CCS Core Terms (version 3.0.8)
5. Joint Schedule 5 (Corporate Social Responsibility) RM6182
6. Call-Off Schedule 4 (Call-Off-Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

CALL-OFF SPECIAL TERMS

There are no Special Terms incorporated into this Call-Off Contract.

CALL-OFF START DATE: **1 July 2023**

CALL-OFF EXPIRY DATE: **30 June 2026**

CALL-OFF INITIAL PERIOD: 3 years (+1).

CALL-OFF DELIVERABLES

See details in Call-Off Schedule 20 (Call-Off Specification)

MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first contract year are:

£179,384.06

Estimated Charges in the first 12 months of the Contract.

CALL-OFF CHARGES

See details in Call-Off Schedule 5 (Pricing Details)

XXXXXX redacted under FOIA section 43

Contract prices shall, unless otherwise agreed in writing, be unchanged for a period of at least 2 years from the commencement date and shall then be subject to review, at one month's notice, by either party giving notice of such review to the other. In such

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review the contract price shall change by not more than the percentage change in the current (at the time of writing of the notice of the price review) Office of National Statistics' Consumer Prices Index from the same index 12 months earlier. Subsequent variations shall also be subject to one month's notice, as above, provided that each change is at least 12 months from the previous one. No price variation shall be retrospective. The provider may propose price reductions at any time.

REIMBURSABLE EXPENSES

None – unless subsequently agreed and then only at rates available to DVSA employees.

PAYMENT METHOD

Payment will be made by BACS no later than 30 (thirty) days after receipt of a valid invoice and sent to the Buyer's invoice email address below.

A Purchase Order (PO) number for this requirement will be provided to the supplier. The supplier must quote the PO number on all invoices, and these must be submitted directly to:

SSa.invoice@sharedservicesarvato.co.uk

BUYER'S INVOICE ADDRESS:

XXXXXX redacted under FOIA section 40
XXXXXX redacted under FOIA section 40
XXXXXX redacted under FOIA section 40
Berkeley House, Croydon Street, Bristol, BS5 0DA

BUYER'S AUTHORISED REPRESENTATIVE

XXXXXX redacted under FOIA section 40
XXXXXX redacted under FOIA section 40
XXXXXX redacted under FOIA section 40
Berkeley House, Croydon Street, Bristol, BS5 0DA

BUYER'S ENVIRONMENTAL POLICY

Not applicable

BUYER'S SECURITY POLICY

Not applicable

SUPPLIER'S AUTHORISED REPRESENTATIVE

XXXXXX redacted under FOIA section 40
XXXXXX redacted under FOIA section 40
XXXXXX redacted under FOIA section 40
Medigold House, Queensbridge, Northampton, Northamptonshire, NN4 7BF

SUPPLIER'S CONTRACT MANAGER

XXXXXX redacted under FOIA section 40
Relationship Director

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XXXXXX redacted under FOIA section 40

Medigold House, Queensbridge, Northampton, Northamptonshire, NN4 7BF

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY

Quarterly on the first Working Day of each quarter

KEY STAFF

XXXXXX redacted under FOIA section 40

XXXXXX redacted under FOIA section 40

XXXXXX redacted under FOIA section 40

Medigold House, Queensbridge, Northampton, Northamptonshire, NN4 7BF

KEY SUBCONTRACTOR(S)

Ascenti Health Ltd

COMMERCIALLY SENSITIVE INFORMATION

As shown in Joint Schedule 4

SERVICE CREDITS

As per the specification.

ADDITIONAL INSURANCES

Not applicable.

GUARANTEE

Not applicable.

SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)]

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For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	XXXXXX redacted under FOIA section 40	Signature:	XXXXXX redacted under FOIA section 40
Name:	XXXXXX redacted under FOIA section 40	Name:	XXXXXX redacted under FOIA section 40
Role:	XXXXXX redacted under FOIA section 40	Role:	XXXXXX redacted under FOIA section 40
Date:	11/08/2023	Date:	25/08/2023