

DPS Schedule 6 (Order Form Template and Order Schedules)

Order Form

ORDER REFERENCE:	AGEMCSU/TRANS/22/1388
THE BUYER:	NHS Arden and Greater East Midlands Commissioning Support Unit
BUYER ADDRESS	Cardinal Square, 10 Nottingham Road, Derby DE1 3QT
THE SUPPLIER:	Insight Direct (UK) Ltd
SUPPLIER ADDRESS:	The Technology Building, Insight Campus, Terry Street, Sheffield, S92BU
REGISTRATION NUMBER:	02579852

It is essential that if you, as the Buyer, add to or amend any aspect of any Order Schedule, then **you must send the updated Schedule** with the Order Form to the Supplier

APPLICABLE DPS CONTRACT

This Order Form is for the provision of the Deliverables and dated 6th February 2023. It's issued under the DPS Contract with the reference number RM6173 DPS Contract Reference number for the provision of RPA External Resources for NHS Arden & GEM CSU.

DPS FILTER CATEGORY(IES):

Not applicable

ORDER INCORPORATED TERMS

The following documents are incorporated into this Order Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

1. This Order Form including the Order Special Terms and Order Special Schedules.
2. Joint Schedule 1 (Definitions and Interpretation) **RM6173** DPS Contract reference number

DPS Schedule 6 (Order Form Template and Order Schedules)

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3. The following Schedules in equal order of precedence:
 - Joint Schedules for RM6173
 - Joint Schedule 2 (Variation Form)
 - Joint Schedule 4 (Commercially Sensitive Information)
 - Joint Schedule 6 (Key Subcontractors)

 - Joint Schedule 10 (Rectification Plan)
 - Joint Schedule 11 (Processing Data)
 - Order Schedules
 - Order Schedule 1 (Transparency Reports)
 - Order Schedule 6 (ICT Services)
 - Order Schedule 7 (Key Supplier Staff)
 - Order Schedule 8 (Business Continuity and Disaster Recovery)
 - Order Schedule 14 (Service Levels)
 - Order Schedule 20 (Order Specification)
4. CCS Core Terms (DPS version) v1.0.1
5. Joint Schedule 5 (Corporate Social Responsibility) **RM6173** DPS Contract reference number
6. Order Schedule 4 (Order Tender) as long as any parts of the Order Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Order Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

ORDER SPECIAL TERMS

The following Special Terms are incorporated into this Order Contract:
terms to revise or supplement Core Terms, Joint Schedules, Order
None

ORDER START DATE: 30th January 2023

ORDER EXPIRY DATE: 31st March 2023

ORDER INITIAL PERIOD: 2 months

DELIVERABLES



1388 Attachment 3 -
RPA External Resour

MAXIMUM LIABILITY

The limitation of liability for this Order Contract is stated in Clause 11.2 of the Core Terms.

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The Estimated Year 1 Charges used to calculate liability in the first Contract Year is
[REDACTED] Estimated Charges in the first 12 months of the Contract.

ORDER CHARGES



Insight Direct (UK)
Ltd - Attachment 4 -

REIMBURSABLE EXPENSES

None

PAYMENT METHOD

Payment will be made by BACS

BUYER'S INVOICE ADDRESS:

NHS Arden and GEM CSU

ODE Payables M405

Shared Business Service

PO Box 312

LEEDS

LS11 1HP

sbs.apinvoicing@nhs.net

BUYER'S AUTHORISED REPRESENTATIVE

Craig Kilgour

Robotic Automation Lead

craig.kilgour1@nhs.net

BUYER'S ENVIRONMENTAL POLICY

<https://www.ardengemcsu.nhs.uk>

BUYER'S SECURITY POLICY

<https://www.ardengemcsu.nhs.uk>

SUPPLIER'S AUTHORISED REPRESENTATIVE

Ryan Jordan

Inside Account Manager (Public Sector) • Sales-Public Sector Sales

ryan.jordan@insight.com

SUPPLIER'S CONTRACT MANAGER

Guy Beaudin

Public Sector Business Development Manager
[REDACTED]

PROGRESS REPORT FREQUENCY

On the first Working Day of each calendar week

PROGRESS MEETING FREQUENCY

Weekly on the first Working Day of each week

KEY STAFF

Ryan Jordan

Inside Account Manager (Public Sector) • Sales-Public Sector Sales

[REDACTED]

KEY SUBCONTRACTOR(S)

Endpoint Automation Services (EAS) Ltd

E-AUCTIONS

Not applicable

COMMERCIALLY SENSITIVE INFORMATION

Commercial and Technical Breakdown

SERVICE CREDITS

Not applicable

ADDITIONAL INSURANCES

Not applicable

GUARANTEE

Not applicable

SOCIAL VALUE COMMITMENT

n/a

For and on behalf of the Supplier:		For and on behalf of the Buyer:	
Signature:	[REDACTED]	Signature:	[REDACTED]
Name:	guy beaudin	Name:	[REDACTED]
Role:	Public Sector Business Development Director	Role:	RPA Lead
Date:	Feb 16, 2023	Date:	12/02/2023

14565 - SignedCustomer Contract - NHS ARDEN AND GREATER EAST MIDLANDS COMMISSIONING SUPPORT - Endpoint Automation (EAS)

Final Audit Report

2023-02-16

Created:	2023-02-16
By:	shuaib solkar [REDACTED]
Status:	Signed
Transaction ID:	CBJCHBCAABAA1aHFJMEFHJpvQPsKSa02m-xC3_GAVz1x

"14565 - SignedCustomer Contract - NHS ARDEN AND GREATER EAST MIDLANDS COMMISSIONING SUPPORT - Endpoint Automation (EAS)" History

-  Document created by shuaib solkar [REDACTED]
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