



CONTRACT NOTICE – Pathway 3 - Care Home based Reablement and Assessment Services in Leicester and Leicestershire

Midlands and Lancashire Commissioning Support Unit (ML CSU) on behalf of the Commissioners NHS Leicester City Clinical Commissioning Group (CCG), West Leicestershire CCG, East Leicestershire & Rutland CCG is inviting suitably qualified and experienced providers to deliver the provision of a Care Home based Reablement and Assessment Service in Leicester, Leicestershire and Rutland (LLR).

Reablement, in line with national directives, plays a significant role in the planning programmes for the 3 Local Authorities (Leicester City, Leicestershire County and Rutland County councils) and the 3 Leicestershire CCGs; East Leicestershire and Rutland CCG, West Leicestershire CCG and Leicester City CCG.

The service is to be provided in a maximum of one care home located in either Leicester City or Leicestershire County and will accept referrals for people who are medically stable but are not yet able to return straight home following their hospital in-patient stay. People who can return home with support directly after the hospital stay will follow Pathway 2 (Home first with reablement services). The care facility will provide 14 beds as a minimum.

More information will be available in the service specification within the tender documentation.

The service will be commissioned via an open procurement process advertised to all providers which is proportionate to the value and complexity of the service and contract. The ITT will be live on the 2nd February 2018 on M&L CSU Bravo portal (see below) and it will have a deadline for submissions of 12:00pm on the 23rd February 2018.

Estimated value for this contract is £503,048 per annum and the duration will be 3 years with an option of an extension of up to 2 years.

Clarifications may be asked during the procurement process up to a week before the ITT deadline, i.e. the deadline for submitting clarification questions on the tender is 17:00 16th February 2018. Interested providers are guided to the MLCSU eProcurement portal Bravo at <https://mlcsu.bravosolution.co.uk> to register their interest and gain access to this procurement's documents and more specific information. Please see next page for instructions on how to register on the portal and page 3 for notes on the process.

To register on the Bravo portal

If your organisation has registered previously, you do not need to re-register.

- 1) Register on the portal webpage at <https://mlcsu.bravosolution.co.uk> (registration and use of the website is free of charge).
- 2) Once registered, candidates must Express their Interest by:
 - a) logging into the ML CSU eTendering Bravo portal
 - b) selecting response to ITT_538,
 - c) select Open Access ITT_538,

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St. Johns' House
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- d) search for and access listing related to this contract and view details,
- e) click on Express Interest link.

3) Once you have expressed your interest, please access the My ITTs page, where you can view all the documentation (and download if required) and construct your reply in the bravo online questionnaire, as instructed. The deadline will be detailed in the tender documentation.

For technical support in submitting your Expression of Interest or registering on the 'Bravo Solution' Electronic Sourcing system please contact the Bravo Solution helpdesk via Tel: 0800 069 8630 or email: help@bravosolution.co.uk

All communications from Bidders (including their Bidder Members) during the period of the Procurement must be directed to MLCSU via the 'messaging' area within the ML CSU Bravo online procurement portal at: <https://mlcsu.bravosolution.co.uk>. **Strictly no other forms of communication to MLCSU or the Commissioners will be accepted (including telephone calls, postal queries/submissions, faxes or email communications) during this period.**

NOTES

"Light Touch Regime" services

This procurement is for healthcare clinical services which are Light Touch Regime services for the purpose of the Public Contracts Regulations 2015 as specified in Schedule 3 of the Regulations ("Regulations"). Accordingly, the contracting authorities are only bound by those parts of the Regulations detailed in Chapter 3 Particular Procurement Regimes Section 7. The contracting authorities are not voluntarily following any other part of the Regulations.

The procedure which the contracting authorities are following is set out in the MOI and ITT. As the CCG is a relevant body for the purpose of the National Health Service (Procurement, Patient Choice and Competition) (No 2) Regulations 2013 these Regulations also apply to this procurement.

Right to Cancel

The contracting authority reserves the right to discontinue the procurement process at any time, which shall include the right not to award a contract or contracts, and does not bind itself to accept the lowest tender, or any tender received, and reserves the right to award a contract in part, or to call for new tenders should it consider this necessary. The contracting authority shall not be liable for any costs or expenses incurred by any candidate or tenderer in connection with the completion and return of the information requested in this Contract Notice, or in the completion or submission of any tender, irrespective of the outcome of the competition or if the competition is cancelled or postponed. All dates, time periods and values specified in this notice are provisional and the contracting authority reserves the right to change these.

Transparency

The contracting authority is subject to the Freedom of Information Act 2000 (FOIA) and the Environmental Information Regulations 2004 (EIR) and may be required to disclose information

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received in the course of this procurement under FOIA or the EIR. In addition, and in accordance with the UK Government's policies on transparency, the contracting authority intends to publish procurement documentation and the text of any resulting contractual arrangements, subject to possible redactions at the discretion of the contracting authority. Any redactions, whether in relation to information requests under FOIA, the EIR or policies on transparency will be in accordance with those grounds prescribed under the Freedom of Information Act 2000 and the Environmental Information Regulations 2004. Further information on transparency can be found at: <https://www.gov.uk/government/publications/procurement-and-contracting-transparency-requirements-guidance>