



Department for Transport

Software Box Ltd (SBL)
East Moore House
Green Park Business Centre
Goose Lane
Sutton-on-the-Forest
YORK
YO61 1ET

Commercial Directorate

DVLA
Longview Road
Morrison
Swansea SA6 7JL

Phone: [REDACTED]
Web Site: www.dft.gov.uk

Your ref:

Our ref: PPRO 004/047/130

Date: 03/03/2020

[REDACTED]@softbox.co.uk
[REDACTED]@softbox.co.uk

Dear Supplier

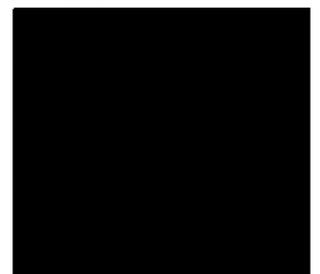
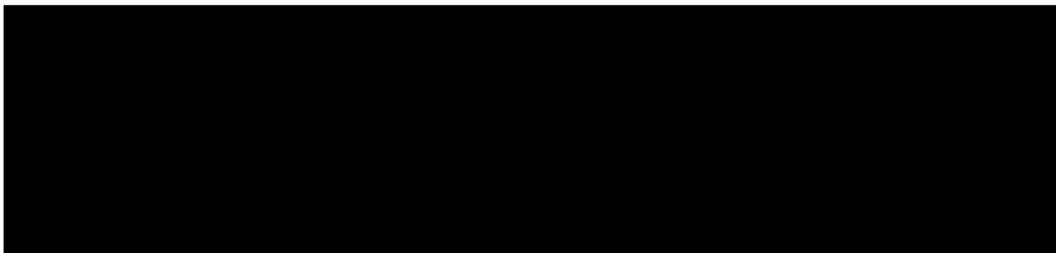
GATEWAY MANAGED SERVICES – Contract Variation and 4-Month Extension CONTRACT REF: PPRO 04/047/130

On behalf of the Secretary of State for Transport, I accept your quote dated 27 March 2020 in respect of DfT's Gateway Managed Services covering all managed support, catering for the variation to include additional resource to support the Departments ambitions and to accommodate and additional 4 months extension to our current agreement. This agreement is covered under the Department for Transport Short Form Terms and Conditions and additional 30 day termination clause as agreed.

This letter and the documents listed below form a binding contract between you and the Department for Transport.

1. The DFT terms and conditions for Services see link below
<https://www.gov.uk/government/publications/short-form-terms-and-conditions>
2. Your quote 330 2003 106 dated 02 March 2020 as follows

Qty	Description	Unit Price	Total Price
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Total

£522,808.68

The contract variation is to take effect immediately with the extension running concurrently from the existing contract end date, commencing on the 01 May 2020 and expiring on 31 August 2020. The overall cost of this variation / extension will be £522,808.68

You must be in possession of a written purchase order (PO), before commencing any work, or supplying any goods, under this contract. The Purchase Order Number for this contract will be provided as soon as possible. Invoices submitted to the Department must also quote the PO number and must be submitted in accordance with DfT's Invoicing Procedures embedded below.

Please contact the Contract Owner [REDACTED] on telephone number [REDACTED] or via email [REDACTED]@dft.gov.uk to discuss ongoing service provision for the contract.

Any variation to the above shall not be without the written agreement of the Authority. If you have any queries regarding this order please contact me.

Kindly acknowledge receipt of this order by email to me details as shown at the top of this letter.

Please acknowledge your receipt, understanding and acceptance of this letter by signing in the allocated space below and returning to me at the above address.

Yours sincerely

Sent via email unsigned

[REDACTED]
**Commercial Relationship Manager
Department for Transport
Swansea (DVLA)**

[REDACTED]@dft.gov.uk

On behalf of the Secretary of State for Transport

Accepted by SBL Ltd:-

Signature: [REDACTED]

Name: [REDACTED]

Capacity: Account Mgr

Date: 3rd March 2020