# **Order Form**

CALL-OFF REFERENCE: C300750

THE BUYER: Secretary of State for Health and Social Care

acting as part of the Crown

BUYER ADDRESS Department of Health and Social Care. 39

Victoria Street. London SW1H 0EU

THE SUPPLIER: Marsh Limited

SUPPLIER ADDRESS: 1 Tower Place West, Tower Place, London,

EC3R 5BU

REGISTRATION NUMBER: 01507274

DUNS NUMBER:

SID4GOV ID: Not Known

### APPLICABLE FRAMEWORK CONTRACT

This Order Form is for the provision of the Call-Off Deliverables and dated **08** April **2024** (updated rates for proposal provided by Marsh Limited)

It's issued under the Framework Contract - Insurance and Related Services 3. with the reference number **RM6020** for the provision of Insurance and Indemnity Expertise

CALL-OFF LOT(S):

Not applicable

Framework Ref: RM6020 - Insurance and Related Services 3

Project Version: v1.0 Model Version: v3.5

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### **CALL-OFF INCORPORATED TERMS**

The following documents are incorporated into this Call-Off Contract. Where numbers are missing we are not using those schedules. If the documents conflict, the following order of precedence applies:

- 1. This Order Form including the Call-Off Special Terms and Call-Off Special Schedules.
- 2. Joint Schedule 1(Definitions and Interpretation) RM6020
- 3. The following Schedules in equal order of precedence:
  - Joint Schedules for RM6020
    - Joint Schedule 2 (Variation Form)
    - Joint Schedule 3 (Insurance Requirements)
    - Joint Schedule 4 (Commercially Sensitive Information)
    - Joint Schedule 11 (Processing Data)
  - Call-Off Schedules for RM6020
    - Call-Off Schedule 1 (Transparency Reports)
    - o Call-Off Schedule 3 (Continuous Improvement)
    - o Call-Off Schedule 5 (Pricing Details)
    - Call-Off Schedule 8 (Business Continuity and Disaster Recovery)
    - Call-Off Schedule 9 (Security) Part A)
    - Call-Off Schedule 14 (Service Levels)
    - o Call-Off Schedule 15 (Call-Off Contract Management)
    - Call-Off Schedule 20 (Call-Off Specification)
- 4. CCS Core Terms (version 3.0.7)
- 5. Joint Schedule 5 (Corporate Social Responsibility) **RM6020** available from appointed supplier.
- 6. Call-Off Schedule 4 (Call-Off Tender) as long as any parts of the Call-Off Tender that offer a better commercial position for the Buyer (as decided by the Buyer) take precedence over the documents above.

No other Supplier terms are part of the Call-Off Contract. That includes any terms written on the back of, added to this Order Form, or presented at the time of delivery.

**CALL-OFF SPECIAL TERMS** 

None

CALL-OFF START DATE: **12/08/2024.** 

CALL-OFF EXPIRY DATE: **31/01/2025.** 

CALL-OFF INITIAL PERIOD: 6 Months

**CALL-OFF DELIVERABLES** 

See details in Call-Off Schedule 20 (Call-Off Specification)

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### MAXIMUM LIABILITY

The limitation of liability for this Call-Off Contract is stated in Clause 11.2 of the Core Terms.

The Estimated Year 1 Charges used to calculate liability in the first Contract Year is

### **CALL-OFF CHARGES**

See details in Call-Off Schedule 5 (Pricing Details)

# REIMBURSABLE EXPENSES None

### **PAYMENT METHOD**

All invoices and credit notes for the Department shall be sent to directly to Accounts Payable (AP) quoting a valid Purchase Order number (PO).

Within 10 Working Days of receipt of your countersigned copy of this Letter of Appointment, we will send you a unique PO Number. You must be in receipt of a valid PO Number before submitting an invoice.

To avoid delay in payment it is important that the invoice is compliant and that it includes a valid PO Number, PO Number item number (if applicable) and the details (name and telephone number) of your Buyer contact (i.e. Contract Manager). Non-compliant invoices will be sent back to you, which may lead to a delay in payment.

# BUYER'S INVOICE ADDRESS:

Accounts Payable

BUYER'S AUTHORISED REPRESENTATIVE

**BUYER'S ENVIRONMENTAL POLICY** 

Project Version: v1.0 Model Version: v3.5

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Available online at: <u>30 January 2020: Environment Bill 2020 policy statement - GOV.UK</u> (www.gov.uk)

### **BUYER'S SECURITY POLICY**

available online at: <u>Security policy framework: protecting government assets -</u> GOV.UK (www.gov.uk)

SUPPLIER'S AUTHORISED REPRESENTATIVE

SUPPLIER'S CONTRACT MANAGER

PROGRESS REPORT FREQUENCY
On the first Working Day of each calendar month

PROGRESS MEETING FREQUENCY
Quarterly on the first Working Day of each quarter

**KEY STAFF** 

For the Supplier:

KEY SUBCONTRACTOR(S) Not Applicable

COMMERCIALLY SENSITIVE INFORMATION
Supplier's Commercially Sensitive Information
Joint Schedule 4 - Commercially Sensitive Information
Call-Off Schedule 4 - Call-Off Tender
Call-Off Schedule 5 - Pricing Details

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SERVICE CREDITS
Not applicable

ADDITIONAL INSURANCES

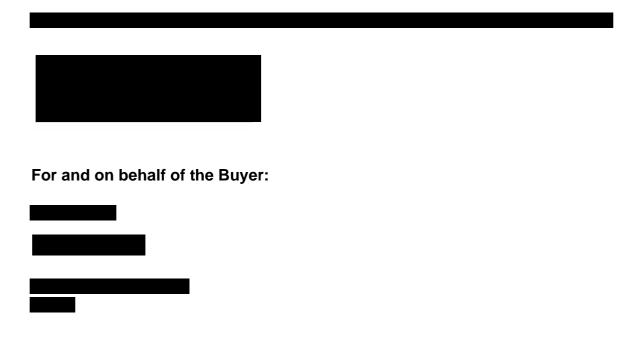
Not applicable

GUARANTEE Not applicable

## SOCIAL VALUE COMMITMENT

The Supplier agrees, in providing the Deliverables and performing its obligations under the Call-Off Contract, that it will comply with the social value commitments in Call-Off Schedule 4 (Call-Off Tender)

## For and on behalf of the Supplier:



Framework Ref: RM6020 - Insurance and Related Services 3

Project Version: v1.0 Model Version: v3.5