



Pre-Construction Information

Extension & Refurbishment of Sports Pavilion

Greenfield Sports Field
Straight Drove
Sawtry

For Sawtry Parish Council

11 August 2023
8219/NC/SAM

Pre-Construction Information Document



This document has been prepared to capture the pre-construction information made available to the principle designer at the start of the project. The document will be further developed through tender and pre-construction stages and updated accordingly

Project

Extension and refurbishment of Sports Pavilion, Greenfield Sports Field,
Straight Drove, Sawtry for Sawtry Parish Council

- Start on site TBC
- Completion TBC

Client
Sawtry Parish Council
37 Green End Road, Sawtry, Huntingdon, PE28 5UY

Steve Browning (Clerk) – Telephone : 01487 831771

Architect Principal Designer
HSSP Architects Limited
Pera Business Park, Nottingham Road, Melton Mowbray LE13 0PB

Nick Cooper – email: n.cooper@hssparchitects.co.uk - Tel: 01664 563288
Samantha Griffiths – email: s.griffiths@hssparchitects.co.uk - Tel: 01664 563288

Principal Designer Advisor
WSP Safety Limited
Navigation House, 48 Millgate, Newark on Trent, NG24 4TS

Richard Gallagher – email: richard.gallagher@wsp-safety.co.uk Tel: 07976 549709

Engineer
Dragon Structural
Wood Cottage, Dragon Street, Granby, Nottingham, NG13 9PN

Dan Wright – email: dan@dragonstructural.co.uk Tel: 07814 121905

Quantity Surveyor
Addison Hunt
12 Great Central Road, Loughborough, LE11 1RW

Simon Collin - email: simon.collin@addisonhunt.co.uk Tel: 01509 351004
Gemma Storer – email: gemma.storer@addisonhunt.co.uk Tel: 07849 573933

M & E Consultant
Axis M & E Consulting
No 8 Poplars Court, Lenton Lane, Nottingham, NG7 2RR

Iain Williamson – email: iain.williamson@axisconsult.co.uk Tel: 07971 810948
Nick Ross – email: nick.ross@axisconsult.co.uk Tel: 07891487560

Existing Survey and Investigation Documents

- A foul drain connects the building to an existing septic tank – this is to be retained.
- No underground utility survey has been undertaken

Operational Arrangements

The site will remain in operation throughout the works although the building will be closed, advance notice of any disruption to services will be required which may affect external power provision etc.

- The playing fields are used for Junior and Senior football at the weekends, and cricket during the summer months.
- A small car park area is situated at the front of the building and is accessed through a gate at weekends.
- Access into the site will need to be controlled – the contractor's compound is suggested to be behind the building and securely fenced off.

Nearest Hospital

Hinchingbrooke Hospital, Hinchingbrooke Park, Huntingdon, Cambs,

PE29 6NT

Tel: 01480 416416

Existing Services Arrangements

The Topo site survey indicates manholes associated with the foul drainage system.

- No further information on overhead or buried services are available and the contractor will need to make further enquiries to identify live and redundant services.
- Note – lamp columns are building mounted in the car park area adjacent to external works areas.
- Principle contractor must work in accordance with the HSE Advice 'Avoiding danger from underground services'.

Fire Precautions

The building is closed to the public for the duration of the works. The principal contractor is to ensure that a suitable construction phase Fire Risk assessment and evacuation strategy is undertaken and updated throughout the project.

Site Security

The Principal Contractor shall take all reasonable steps to prevent unauthorised access onto the construction site.

The contractor shall ensure that all construction works are fully segregated from members of the public and PC staff with appropriate barriers and hoardings.

The contractor shall keep accurate records of all operatives and visitors who attend site, and record activities in a log book.

Principal Contractor is to ensure that all operatives behave respectfully – offensive language, inappropriate behaviour will not be tolerated and may result in the individual / company being asked to leave the site.

Environmental Restrictions

Welfare facilities are to be provided by the contractor within the compound area.

Skips are to be located within the compound and a minimum of 8m away from the building to prevent possible fire risk.

Parking for contractor and vehicles attending site is to be within the contractor's compound area leaving the existing car park available for Parish Council staff and the public.

There are no parking restrictions along the access road – Straight Drove – although the contractor is requested NOT to park off site to avoid nuisance to the commercial neighbours and their vehicular traffic.

Delivery Times

Contractor to liaise with suppliers to agree delivery times outside of unusual working hours to avoid waiting on the access road.

HSSP Architects Limited
Pera Business Park
Nottingham Road
Melton Mowbray
Leicestershire
LE13 0PB

Registered in England and Wales
Registered number 06364232

Telephone: 01664 563288

www.hssparchitects.co.uk